



KAREEBERG LOCAL MUNICIPALITY

23/2021: Local Economic Development (LED) Officer - CARNARVON
Department: Corporate Services
Salary: R 212 448 – R 275 722

Minimum Requirements:

- Grade 12 / Matric Certificate
- National Diploma in Development Studies / Small Business Development or Equivalent
- Local Economic Development Certificate will be added advantage.
- 2 years relevant experience in local economic development.
- Local government is an added advantage. Valid Driver's Licence (Code 08).

Skills and Knowledge:

- Computer Literacy
- Good Communication skills.
- Planning, organizing and prioritizing skills.

Responsibilities:

- Provide support to SMMEs and cooperatives
- Promote Private Public Partnership (PPP).
- Seek business opportunities, funding and start-up finance for local SMMEs and economic empowerment formations.
- Assist in assessing the overall progress of strategy, programmes and projects by setting measures, targets and monitoring achievements.
- Assist in preparation and compilation of business plans.
- Set up developmental programmes for previously disadvantaged individuals.
- Facilitate and monitor the implementation of LED, agriculture, tourism and rural developmental projects.
- Ensuring that National, Provincial and Districts programmes are accomplished in our Municipality.
- Maintain linkage with other departments dealing with agriculture and rural development Research on projects.
- Provide assistance for LED projects.
- Register businesses on CSD

Applicants should note that if they are not notified of the outcome of their applications within 90 days of the closing date for submission of applications, they may conclude that their applications were not successful. The municipality reserves the right not to make any appointment following the placement of this advertisement. Please forward your application to:

**Kareeberg Local Municipality
Head: Corporate Services
Private Bag X226
Hanaustreet
Carnarvon
8925**

Enquiries Mr N van Zyl

Application on the prescribed form should be accompanied by comprehensive CV together with certified copies of qualifications, ID Copy and Driver's license. Incomplete CV's will not be considered. Faxed and Emailed applications are not allowed.

CLOSING DATE: 7 MAY 2021 at 16H00

**Mr Z Mjandana
ACTING MUNICIPAL MANAGER**

**L 4.3.1
16 April 2021**