

KAREEBERG LOCAL MUNICIPALITY



EXTERNAL ADVERTISEMENT

46/2024 : 3 X INTERNS (FINANCE) - CARNARVON
Department : Finance
Salary : R 100 000 pa

The intern's work programme will centre around the Municipality's needs and may include work in the areas of budgeting, annual financial statement preparation, supply chain management, internal control, asset management, revenue management, expenditure management and financial reporting, client services and debtor services. Applicants should be interested in gaining experience and pursuing a career in Local Government finances and have a desire to contribute to community development through participation in public Service.

Contract: Two years

Requirements:

- BComm Accounting / Finance / Internal Audit or National Diploma in Accounting / Finance / Internal Audit
- Sound understanding of computer literacy, e.g. MS Word, Excel, Powerpoint, etc.
- Strong work ethic and enthusiasm to learn various components of financial management.
- Preference will be given to applicants residing in Kareeberg, Pixley Ka Seme and Northern Cape.

Responsibilities:

- Assist in developing financial policies and procedures
- Assist in compiling financial statements and management reports
- Assist in compiling the annual budget
- Assist in control and manage municipal bank accounts and investments
- Assist in the management of debtors and credit control processes.
- Assist in analysing reconciliations and finances
- Assist in effectively manage the supply chain and manage assets and liabilities

Applicants should note that if they are not notified of the outcome of their applications within 90 days of the closing date for submission of applications, they may conclude that their applications were not successful. The municipality reserves the right not to make any appointment following the placement of this advertisement. Please forward your application to:

**Kareeberg Local Municipality
Private Bag X226
Hanaustreet
Carnarvon
8925**

Application on the prescribed form as advertised on Municipal website should be accompanied by comprehensive CV together with certified copies of qualifications, ID Copy and Driver's license.

CLOSING DATE: 01 NOVEMBER 2024


**MR. MF MANUEL
MUNICIPAL MANAGER
www.kareeberg.co.za**