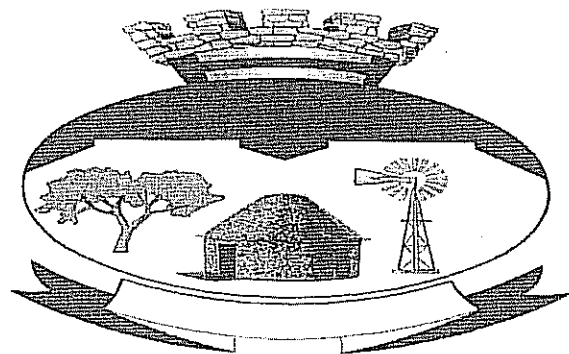


2017/18

**TOP LAYER
SERVICE DELIVERY BUDGET
IMPLEMENTATION PLAN**



**KAREEBERG
MUNICIPALITY**


Municipal Finance Management Act:

Section 53(1)(c)(ii) - Approval by the Mayor

The Top Layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name W. DE BRUIN

Municipal Manager of Kareeberg Municipality

Signature 


Date 7-6-17

Approval

The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name N. S. VAN WYK

Mayor of Kareeberg Municipality

Signature 

Date 8-6-17

Toplayer Service Delivery Budget Implementation Plan for 2017/18

Item	Strategic Objective	Programme	Project	Activity	Output	Indicator	Unit	2017/18 Budget	2017/18 Actual	2018/19 Budget	2018/19 Actual
10	Office of the Municipal Manager	Compliance with the principles of good governance		Comply and submit the Risk Based Audit Plan (RBAP) for 2018/19 to the Audit committee by 30 June 2018	Risk Based Audit Plan (RBAP) for 2018/19 submitted to the Audit committee by 30 June 2018	Number	All	0	0	1	1
11	Operational Services	Promote economic development, tourism and growth opportunities		Create temporary jobs opportunities in terms of EPWP by 30 June 2018	Number of job opportunities created by 30 June 2018	Number	All	0	10	0	20
12	Operational Services	Deliver basic services with available resources		Limit % electricity unaccounted for to 20% by 30 June 2018 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased] x 100	% Electricity unaccounted for (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) x 100	Percentage	All	0	20	0	20
13	Operational Services	Deliver basic services with available resources		Limit % water unaccounted for to 25% by 30 June 2018 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) x 100]	% Water unaccounted for (Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) x 100	Percentage	All	0	25	0	25
14	Operational Services	Deliver basic services with available resources		60% of the electricity maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	% of the electricity maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	Percentage	All	0	10	0	60
15	Operational Services	Deliver basic services with available resources		60% of the roads and stormwater maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	% of the roads and stormwater maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	Percentage	All	0	10	0	60
16	Operational Services	Deliver basic services with available resources		60% of the sewerage maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	% of the sewerage maintenance budget spent by 30 June 2018 (Actual expenditure on maintenance divided by the total approved maintenance budget)x100	Percentage	All	0	10	0	60

Mayor: 

Toplayer Service Delivery Budget Implementation Plan for 2017/18

REF	DIRECTIONS	PROJECTS	INITIATIVES	PROGRAMS	TELEPHONE	TELETYPE	TELEFAX	EMAIL	WEBSITE	FUNCTIONAL AREA	TELEPHONE	TELETYPE	TELEFAX	EMAIL	WEBSITE
17	Operational Services	Deliver basic services with available resources	60% of the water maintenance budget spent by 30 June 2018 ((Actual expenditure on maintenance divided by the total approved maintenance budget)x100)	% of the water maintenance budget spent by 30 June 2018 ((Actual expenditure on maintenance divided by the total approved maintenance budget)x100)	All	Chief Operational Manager	Percentage	60	0	10	0	60			
18	Operational Services	Deliver basic services with available resources	60% of the sport and recreation maintenance budget spent by 30 June 2018 ((Actual expenditure on maintenance divided by the total approved maintenance budget)x100)	% of the sport and recreation maintenance budget spent by 30 June 2018 ((Actual expenditure on maintenance divided by the total approved maintenance budget)x100)	All	Chief Operational Manager	Percentage	60	0	10	0	60			
19	Operational Services	Deliver basic services with available resources	90% of water samples taken comply with SANS241 micro biological indicators ((Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100)	% of water samples compliant	All	Chief Operational Manager	Percentage	90	90	90	90	90			
20	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to install bulk water supply from Saaiport to Vanwyksvlei by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	4	Chief Operational Manager	Percentage	90	0	0	0	90			
21	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to rehabilitate the VIP toilets in Vanwyksvlei and Schietfontein by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	4	Chief Operational Manager	Percentage	90	0	0	0	90			

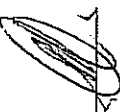


Mayor:

Date: 2017-06-17

Toplayer Service Delivery Budget Implementation Plan for 2017/18

Item No	Service	Objective	Key Performance Indicators	Weight	Responsible	Measurement	Start	End
22	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to construct ablation facilities in the graveyard in Vanwyksvlei by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	4	Chief Operational Manager	Percentage	0	90
23	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to pave streets in Bonteheuwel by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	2	Chief Operational Manager	Percentage	0	90
24	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to upgrade the electricity network in Riverside by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	1, 3	Chief Operational Manager	Percentage	0	90
25	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to pave streets in Carmarvon town by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	1	Chief Operational Manager	Percentage	0	90
26	Operational Services	Sound administrative and financial services to achieve and maintain sustainability and viability	90% spent of the total amount budgeted to purchase vehicles by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	All	Chief Operational Manager	Percentage	0	90



Mayor:


Date: 8-6-17

Item	Department	Objective	Key Performance Indicator	Measure	Target	Actual	2017/18 Budget	2016/17 Actual
27	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to install a sewerage network in Vosburg by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	3	90	0	90
28	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to construct abluition facilities in the graveyard in Vosburg by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	3	90	0	90
29	Operational Services	Deliver basic services with available resources	90% spent of the total amount budgeted to upgrade the reservoir in Vosburg by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	3	90	0	90
30	Financial Services	Deliver basic services with available resources	Number of formal residential properties that receive piped water (credit) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2018	Number of residential properties which are billed for water	All	1950	1950	1950
31	Financial Services	Deliver basic services with available resources	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2018	Number of residential properties which are billed for sewerage	All	700	700	700

Mayor: 

Date: 27 June 2017

Item No.	Department	Division	Category	Sub-Category	Item Description	Unit of Measure	2017/18 Budget	2018 Budget	2019 Budget	2020 Budget
32	Financial Services	Deliver basic services with available resources	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2018	All	Head: Financial Services	Number	650	650	650	650
33	Financial Services	Deliver basic services with available resources	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2018	All	Head: Financial Services	Number	1950	1950	1950	1950
34	Financial Services	Deliver basic services with available resources	Provide free basic water to indigent households as at 30 June 2018	All	Head: Financial Services	Number	1200	1200	1200	1200
35	Financial Services	Deliver basic services with available resources	Provide free basic sanitation to indigent households as at 30 June 2018	All	Head: Financial Services	Number	1200	1200	1200	1200
36	Financial Services	Deliver basic services with available resources	Provide free basic electricity to indigent households as at 30 June 2018	All	Head: Financial Services	Number	1150	1150	1150	1150
37	Financial Services	Deliver basic services with available resources	Provide free basic refuse removal to indigent households as at 30 June 2018	All	Head: Financial Services	Number	1200	1200	1200	1200
38	Financial Services	Deliver basic services with available resources	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2018 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	All	Head: Financial Services	Percentage	90	0	0	90



Mayor:

Date: 28-6-17

Item No	Service	Strategic Objective	Key Performance Indicator	Measurement Method	Weighting	Target	Actual	Score	Comments	
39	Financial Services	Sound administrative and financial services to achieve and maintain sustainability and viability	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2018: ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% debt coverage	All	45	Percentage	0	0	45
40	Financial Services	Sound administrative and financial services to achieve and maintain sustainability and viability	Financial viability measured in terms of the outstanding service debtors as at 30 June 2018 ((Total outstanding service debtors/ revenue received for services)X100)	% of outstanding service debtors to revenue received for services	All	10.5	Percentage	0	0	10.5
41	Financial Services	Sound administrative and financial services to achieve and maintain sustainability and viability	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	All	3	Number	0	0	3
42	Financial Services	Sound administrative and financial services to achieve and maintain sustainability and viability	Submit the annual financial statements for 2016/17 to AGSA by 31 August 2017	Annual financial statements for 2016/17 submitted to AGSA by 31 August 2017	All	1	Number	1	0	0



Mayor:

Date: 2017-08-17

Item Number	Item Description	Key Performance Indicator	Target	Actual	Head: Financial Services	Number	Percentage	Actual
43	Financial Services Sound administrative and financial services to achieve and maintain sustainability and viability	Submit the draft main budget for 2018/19 to Council by 31 March 2018	All	Draft main budget for 2018/19 submitted to Council by 31 March 2018	Head: Financial Services	1	0	0
44	Financial Services Sound administrative and financial services to achieve and maintain sustainability and viability	Achieve a debtor payment percentage of 55% by 30 June 2018 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100	All	% debtor payment achieved	Head: Financial Services	55	0	55



Mayor: _____

Date: 26-6-17

Project No.	Project Description	Category	Start Date	End Date	Phase	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total
1	Water pipeline Vanwyksvlei	RBIG	2017/07/01	2018/06/30	4														46,824,000
2	Upgrading of Vanwyksvlei Cemetery	MIG	2017/07/01	2018/06/30	4	150,000	150,000												300,000
3	Upgrading of Vosburg Cemetery	MIG	2017/07/01	2018/06/30	3	20,000													20,000
4	Upgrading of water network Vosburg	DWA	2017/07/01	2018/06/30	3			500,000	1,000,000	1,250,000	1,250,000								4,000,000
5	Paving of streets in Bonteheuwel	MIG	2017/07/01	2018/06/30	2				983,000	1,000,000	295,000								3,278,000
6	Paving of streets in Carnarvon	MIG	2017/07/01	2018/06/30	1	500,000	1,000,000												3,197,000
7	Sewerage network Phase 1 Vosburg	MIG	2017/07/01	2018/06/30	3	550,000	750,000	850,000	850,000	850,000									4,300,000
8	Rehabilitate VIP toilets in Vanwyksvlei and Schietfontein	Own income	2017/07/01	2018/06/30	4				100,000	200,000									497,000
9	Paving of streets in Carnarvon	Own income	2017/07/01	2018/06/30	1														3,500,000
10	Purchase vehicles	Own income	2017/07/01	2018/06/30	All														1,000,000
11	Upgrading of network Carnarvon	DoE	2017/07/01	2018/06/30	1				250,000	250,000	300,000	200,000							1,000,000
12	Paving of streets in Vanwyksvlei	MIG	2017/07/01	2018/06/30	4														3,000,000
13	Tarring of airstrip Carnarvon	MIG	2017/07/01	2018/06/30	4														2,000,000




	REVENUE	OPERATIONAL EXP.	FINANCIAL EXP.	GRAND TOTAL	REVENUE	OPERATIONAL EXP.	FINANCIAL EXP.	GRAND TOTAL	REVENUE	OPERATIONAL EXP.	FINANCIAL EXP.	GRAND TOTAL
Executive and council	11,007,225	3,848,043		1,105,689	909,763			405,917	718,480			
Finance and administration	5,027,617	616,084		59,051	689,364			344,621	915,775			
Internal audit	0	0		0	0			0	0			
Community and social services	1,443,239	29,401		155,041	208,669	170,000		93,611	167,734			150,000
Sport and recreation	95	61,107		132	77,505			106	61,850			
Public safety	182	8,138		94	8,550			125	6,777			
Housing	0	0		0	0			0	0			
Health	0	4,346		0	361			0	50			
Planning and development	0	0		0	0			0	0			
Road transport	166	245,895		176	340,296	500,000		252	255,054			1,000,000
Environmental protection	0	0		0	0			0	0			
Energy sources	741,450	790,346		936,460	1,432,813			894,836	1,077,260			
Water management	2,697,937	83,473		2,257,586	106,613			2,904,223	87,251			
Waste water management	204,611	221,638	550,000	211,054	548,256	750,000		218,463	402,586			850,000
Waste management	353,408	33,507		353,005	31,918			353,220	37,891			
TOTAL	25,755,921	5,941,173	550,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000

	REVENUE	OPERATIONAL EXPENSES	CONTRIBUTIONS	GRANTS	REVENUE FROM ASSETS	FINANCIAL EXPENSES	FINANCIAL INCOME	NET FINANCIAL INCOME	NET FINANCIAL EXPENSE	NET FINANCIAL RESULT
Executive and council	1,989,937	1,943,656	694,843	954,250				2,598,467	842,829	
Finance and administration	4,219,126	1,305,576	1,525,064	939,177				399,292	1,451,369	
Internal audit	0	0	0	0				0	0	
Community and social services	246,373	181,602	115,986	188,876				67,275	182,870	
Sport and recreation	118	60,873	48	61,385				637	101,174	
Public safety	208	7,560	31	4,137				62	13,430	
Housing	0	0	0	0				0	0	
Health	0	86	0	1,770				0	56	
Planning and development	0	0	0	0				0	0	
Road transport	353	419,023	201	193,294	1,000,000	697,000		75	286,535	983,000
Environmental protection	0	0	0	0				0	0	
Energy sources	931,288	959,681	917,989	612,424	250,000			792,434	824,624	250,000
Water management	3,058,517	281,553	2,518,555	76,451	7,500,000			3,042,942	126,481	7,500,000
Waste water management	322,615	423,844	403,401	205,079	1,189,000			211,676	496,146	508,228
Waste management	453,650	182,929	354,181	29,971				352,642	37,682	

Mayor: 

Executive and council	5,654,375	2,403,055	407,209	361,063	591,750	662,400
Finance and administration	900,147	1,408,514	208,054	573,932	1,007,139	757,041
Internal audit	0	0	0	0	0	0
Community and social services	212,789	171,513	87,637	256,676	107,186	193,248
Sport and recreation	2,304	85,053	535	97,962	256	69,283
Public safety	0	8,354	0	19,886	0	4,418
Housing	0	0	0	0	0	0
Health	0	39	0	70	0	67
Planning and development	0	0	0	0	0	0
Road transport	141	349,460	40	297,323	211	267,468
Environmental protection	0	0	0	0	0	0
Energy sources	795,778	869,679	821,850	903,734	932,430	817,632
Water management	3,219,867	94,387	3,238,581	128,262	3,182,344	95,883
Waste water management	216,592	444,985	216,175	451,502	394,829	437,323
Waste management	355,733	51,556	357,051	58,163	356,877	181,715
TOTAL	12,917,776	12,917,776	12,917,776	12,917,776	12,917,776	12,917,776


Mayor: 

Date: 8-6-17

	REVENUE	OPERATIONAL EXPENDITURE	CAPITAL EXPENDITURE	FINANCIAL EXPENDITURE	FINANCIAL INCOME	FINANCIAL EXPENDITURE	NET FINANCIAL INCOME	NET FINANCIAL EXPENDITURE
Executive and council	5,035,906	2,727,450		237,198	495,468		-4,232,003	5,446,660
Finance and administration	299,922	1,359,234		255,534	675,056	1,000,000	10,960,981	2,564,129
Internal audit	0	0		0	0		0	0
Community and social services	96,994	186,370		166,368	208,649		-1,363,849	562,632
Sport and recreation	6	98,374		85	81,166		13,078	250,025
Public safety	0	5,057		0	1,545		3	16,345
Housing	0	0		0	0		0	0
Health	0	0		0	0		0	47,470
Planning and development	0	0		0	0		0	0
Road transport	166	352,679	634,210	100	283,868		119	1,592,520
Environmental protection	0	0		0	0		0	0
Energy sources	746,159	1,312,324		770,293	865,420		977,234	1,306,222
Water management	3,093,501	220,530	3,250,000	3,105,564	77,952	2,000,000	7,091,650	434,271
Waste water management	210,060	514,493		219,177	441,077		146,922	-124,594
Waste management	359,411	138,474		360,619	31,079		257,725	2,815,586

Mayor: 

Executive and council	25,496,514	21,313,117	0
Finance and administration	25,206,548	13,249,251	1,000,000
Internal audit	0	0	0
Community and social services	1,428,650	2,538,240	320,000
Sport and recreation	17,400	1,105,757	0
Public safety	705	104,197	0
Housing	0	0	0
Health	0	54,315	0
Planning and development	0	0	0
Road transport	2,000	4,883,415	9,159,210
Environmental protection	0	0	0
Energy sources	10,258,201	11,772,159	1,000,000
Water management	39,411,267	1,813,107	34,000,000
Waste water management	2,975,575	4,462,335	4,791,228
Waste management	4,269,522	3,625,471	0
TOTAL	107,066,509	108,241,666	5,020,268

Mayor: 

Property rates	5,020,601	13,222	12,834	29,823	22,162	19,468	17,560	17,010	14,296	13,222	12,834	-185,727	5,006,305
Service charges - electricity	677,580	775,443	763,898	727,071	702,023	735,231	741,996	765,801	706,481	703,772	728,517	1,221,152	9,248,965
Service charges - water reve	381,082	436,121	429,628	408,916	394,829	413,505	417,310	430,698	397,336	395,813	409,729	686,795	5,201,762
Service charges - sanitation	217,991	249,475	245,761	239,913	225,854	236,538	238,714	246,373	227,289	226,417	234,378	392,872	2,975,575
Service charges - refuse reve	300,457	343,852	338,733	322,403	311,296	326,021	329,021	339,576	313,273	312,071	313,044	541,494	4,101,241
Service charges - other	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental of facilities and equip	45,928	2,372	73,430	2,202	4,406	6,229	79,746	64,529	8,508	6,891	6,413	74,318	374,970
Interest earned - external in	81,997	125,195	136,932	218,756	0	110,060	497,908	135,430	81,997	125,195	81,997	140,335	1,735,802
Interest earned - outstandin	263	261	259	257	255	253	251	249	247	245	243	517	3,300
Dividends received	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines, penalties and forfeits	102	846	689	2,020	1,495	989	2,229	197	102	846	689	2,026	17,230
Licences and permits	441	120	440	365	755	340	540	390	801	1,621	1,121	486	7,420
Agency services	8,291	3,277	5,122	8,353	5,466	9,715	6,310	4,624	8,375	7,371	7,306	162,789	237,000
Transfers and subsidies	8,289,750	0	0	5,099,250	0	0	6,064,750	0	0	5,099,250	0	165,997	24,719,997
Other revenue	393,496	236,254	228,723	100,000	228,195	234,675	274,143	240,350	215,276	225,374	211,022	9,760,307	12,347,815
Gains on disposal of PPE	0	0	0	0	0	0	0	0	0	0	0	0	0

Mayor: 