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# *Kareeberg Municipality*



## *Annual Report*

*2014-2015*

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# Contents

## PROPOSED REVISED ANNUAL REPORT TEMPLATE

The purpose of this revised Annual Report template is to address the need expressed by a number of municipalities for assistance in the preparation and development of improved content and quality of Municipal Annual Reports. It replaces a template dating back to August 2003.

This template gives effect to the legal framework requirement, concepts and principals espoused in the White Paper on Local Government and Improving Government Performance. It reflects the ethos of public accountability. The content gives effect to information required for better monitoring and evaluation of government programmes in support of policy decision making. The template provides an improved overview of municipal affairs by combining the performance report data required under Municipal Systems Act Section 46 with annual report data referred to in that Act and in the MFMA.

The revised template makes its contribution by forging linkages with the Integrated Development Plan, Service Delivery and Budget Implementation Plan, Budget Reforms, In-year Reports, Annual Financial Statements and Performance Management information in municipalities. This coverage and coherence is achieved by the use of interlocking processes and formats.

The revised template relates to the Medium Term Strategic Framework particularly through the IDP strategic objectives; cross cutting nature of services offered by different spheres of government, municipal service outcome indicators; and the contextual material as set out in Chapters 3, 4 & 5. It also provides information on good management practice in Chapter 4; risk management in Chapter 2; and Supply Chain Management in Chapter 5; and addresses the Auditor-General's Report, dealing with Financial and Performance Management arrangements in Chapter 6. This opens up greater possibilities for financial and non financial comparisons between municipalities and improved value for money.

The revised template provides information on probity, including: anti-corruption strategies; disclosure of financial interests by officials and councillors; disclosure of grants by external parties, disclosure of loans and grants by municipalities. The appendices talk to greater detail including disaggregated information on municipal wards, among others.

Notes are included throughout the format to assist the compiler to understand the various information requirements. Once the draft has been finalised, training will be provided to facilitate the implementation of this initiative, and separate additional guidance may be issued if necessary.

We wish to express our gratitude to the members of the Annual Report Reference Group, consisting of national, provincial and municipal officials for their inputs and support throughout the development of this document.

# Chapter 1

## CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

### COMPONENT A: MAYOR’S FOREWORD

#### MAYOR’S FOREWORD



Hon. Nico I. Titus

#### Vision

This reflection on the performance of Kareeberg Local Municipality over the past financial year of 2014/2015 is very significant in that it also culminates the entire term of Council. As Council we have adhered to the norms and standards as set out in our vision and mission statement. We have ensured that a balance be held in the developmental needs of all three towns in Kareeberg: Vanwyksvlei, Vosburg and Carnarvon.

It is my humble request that the incoming Council of 2016 will continue to adhere to these goals and objectives of this institution.

#### Key policy

Council with the support of the Administrative arm of this institution has stayed committed to improve the quality of life of all residents in Kareeberg. In order to have implemented the credible administration, adequate infrastructure and improved economic and social initiatives, Council had to formulate several policies to accelerate the transformation agenda of this institution.

Council's proud achievement of all the different policies was the Commonage policy, which took into account the need for land for the previously disadvantaged side of our population. This policy affords black potential farmers to enter a thriving economic sector in our area.

Council however must ensure the finalization of policies such as Vehicle Policy, the Communication Policy and the Recruitment & Selection Policy in the current book year of 2015/2016.

# Chapter 1

Selected staff members was sent to attend a Batho Pele workshop with the expectation that they will workshop their fellow colleagues around these principles.

## Key Service Delivery Improvements

Council continued with the development of the road Infra-structure in the residential areas of the previously disadvantaged communities, as well as with other projects such as the building of the sports complex in Carnarvon, the building of rest rooms and bathrooms at the graveyard sites of Vosburg and Vanwyksvlei as well as the extension of the fencing of the Municipal offices in all 3 towns and the paving of roads in Vanwyksvlei and Carnarvon. Sadly local municipalities do not have the financial capacity to build houses and are reliant on the Department of Housing in this regard. As a result no houses were built in the past financial year in Carnarvon or Vosburg and accept the replacement of mud houses in Vanwyksvlei.

## Conclusion

The developmental agenda of Council for this term of office was focused on infra-structure development. To a lesser extent we have achieved institutional transformation through the equity and affirmative action approach of the majority party in Council, however one would advise the next Council to accelerate this aspect of the Municipality through policy formulation revision as well as the human capacity building agenda in Kareeberg, rather than just the infrastructure development of the areas we live in.

Once again the municipality achieved an unqualified report from the Auditor-General, however with matters which needs to be addressed with great urgency. Kareeberg must achieve the stage of an unqualified report without any findings from the Auditor-General's office. As Council we have all the faith that the Municipal Manager and his Administration has the capacity to reach this goal post.

May we all experience the grace of Almighty God.

I thank you

Mayor: Hon. Nico Titus

T 1.0.1

# Chapter 1

## COMPONENT B: EXECUTIVE SUMMARY

### 1.1. MUNICIPAL MANAGER'S OVERVIEW

#### MUNICIPAL MANAGER'S OVERVIEW

I am honoured and privileged to give an overview on a job performed by Kareeberg Municipality during the financial year of 2014/15. This report is compiled and tabled in terms of the Municipal Financial Management Act (MFMA), which requires that the performance of the municipality be tabled at the municipal council by the mayor. There after the municipal manager must make the report public and invite the local community to submit representation in respect to issues raised in public.

The report aims to reflect on the work carried out in the 2014/15 financial year and to provide feedback on performance against targets to various stakeholders including the community, as well as the developmental and institutional aspects, including financial performance. The report also covers the broad view of the Kareeberg Municipal area with information such as the socio-economic profile of the area, the achievements gained in delivering services to the community.

The report further covers governance and public participation undertaken by the Municipality to ensure involvement of the community of Kareeberg in planning as in delivery of services that meet their services in the period under review.

During the 2014/15 financial year the Municipality worked hard to enhance the lives of those who worked and stay in Kareeberg municipality. The Municipality continued to deliver its range of services to the community.

The Municipality delivers and focuses on the following development and institutional aspect:

- Completed the 81 houses in Carnarvon.
- Upgrading of streets in Skema – Carnarvon.
- Upgrading of streets Nuwestraat – Carnarvon.
- Upgrading of Spek- and Granaatbos Streets – Vosburg.
- Upgrading of streets in Bonteheuwel – Carnarvon.
- Upgrading of sport complex phase 1 – Carnarvon.

# Chapter 1

- Upgrading of sport complex phase 2 – Carnarvon (to start in January 2016).
- Upgrading of streets in Vanwyksvlei.
- Upgrading of library in Vanwyksvlei.
- Development of kiddies park and outdoor gym in Riverside – Carnarvon.
- Development of multi-purpose sport facility on the premises of Carnarvon Primary School.
- Development of a walking trail aimed at tourism in Carnarvon (planning in final stage and will be developed during 2016).
- Development of Visitors Centre in Carnarvon to popularize the SKA (Planning in final stage and will be developed during 2016).
- Tarring of the gravel road leading to the SKA-site.
- All communities in the three towns have access to basic municipal services.

## **FINANCIAL PERFORMANCE**

The municipality managed all its matters in such a way that an unqualified report was received.

## **GOVERNANCE AND PUBLIC PARTICIPATION**

- Ward committee meetings were held.
- Council meets the people.
- IDP consultative meetings were held.
- Budgets- and sectorial meetings were held.

## **CHALLENGES FACING THE MUNICIPALITY**

- Water shortage in Vanwyksvlei.
- High percentage of unemployment; especially amongst the youth.
- Socio-economic: focusing in establishing more SMME's.

**W. DE BRUIN**  
**MUNICIPAL MANAGER**

**10 MARCH 2015**

T 1.1.1

# Chapter 1

## 1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

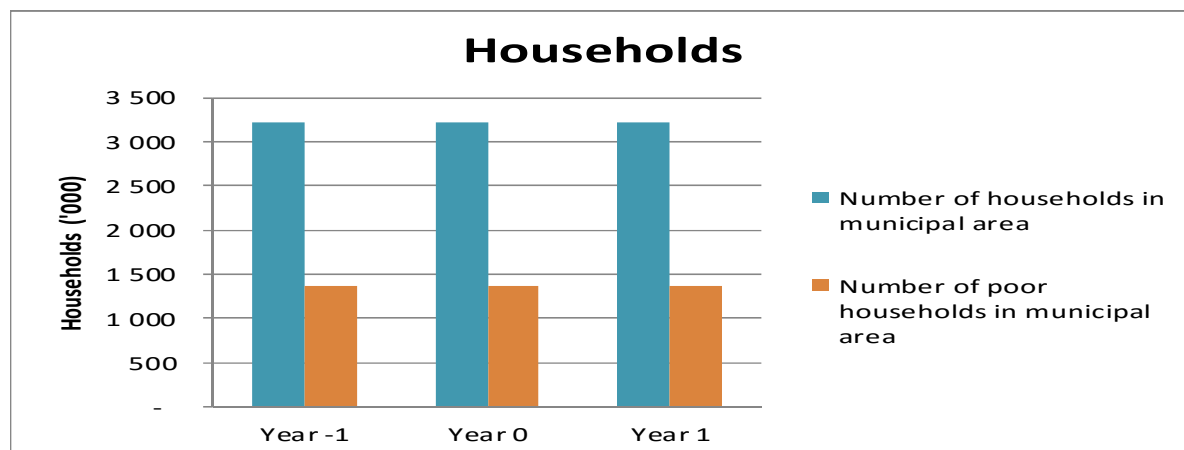
### INTRODUCTION TO BACKGROUND DATA

There was no budget allocation for any upgrading of any services. The council however succeeds to deliver basic services to all the communities. Water, sanitation, electricity and refuse services were adequate. In Vanwyksvlei 50 mud houses were replaced by low cost houses. Water provision during summer in Vanwyksvlei is still a big challenge as well as the overflow of the oxidation ponds in Carnarvon during the winter.

T 1.2.1

Population Details									
Age	Year -1			Year 0			Year 1		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 0 - 4	0	0	1	1	1	1	1	1	1
Age: 5 - 9	0	1	1	1	1	1	1	1	1
Age: 10 - 19	1	1	2	1	1	2	1	1	2
Age: 20 - 29	1	1	1	1	1	2	1	1	2
Age: 30 - 39	1	1	1	1	1	1	1	1	1
Age: 40 - 49	1	1	1	1	1	1	1	1	1
Age: 50 - 59	0	0	1	1	1	1	1	1	1
Age: 60 - 69	0	0	1	0	0	1	0	0	1
Age: 70+	0	0	1	0	0	1	0	0	1

Source: Statistics SA  
T1.2.2

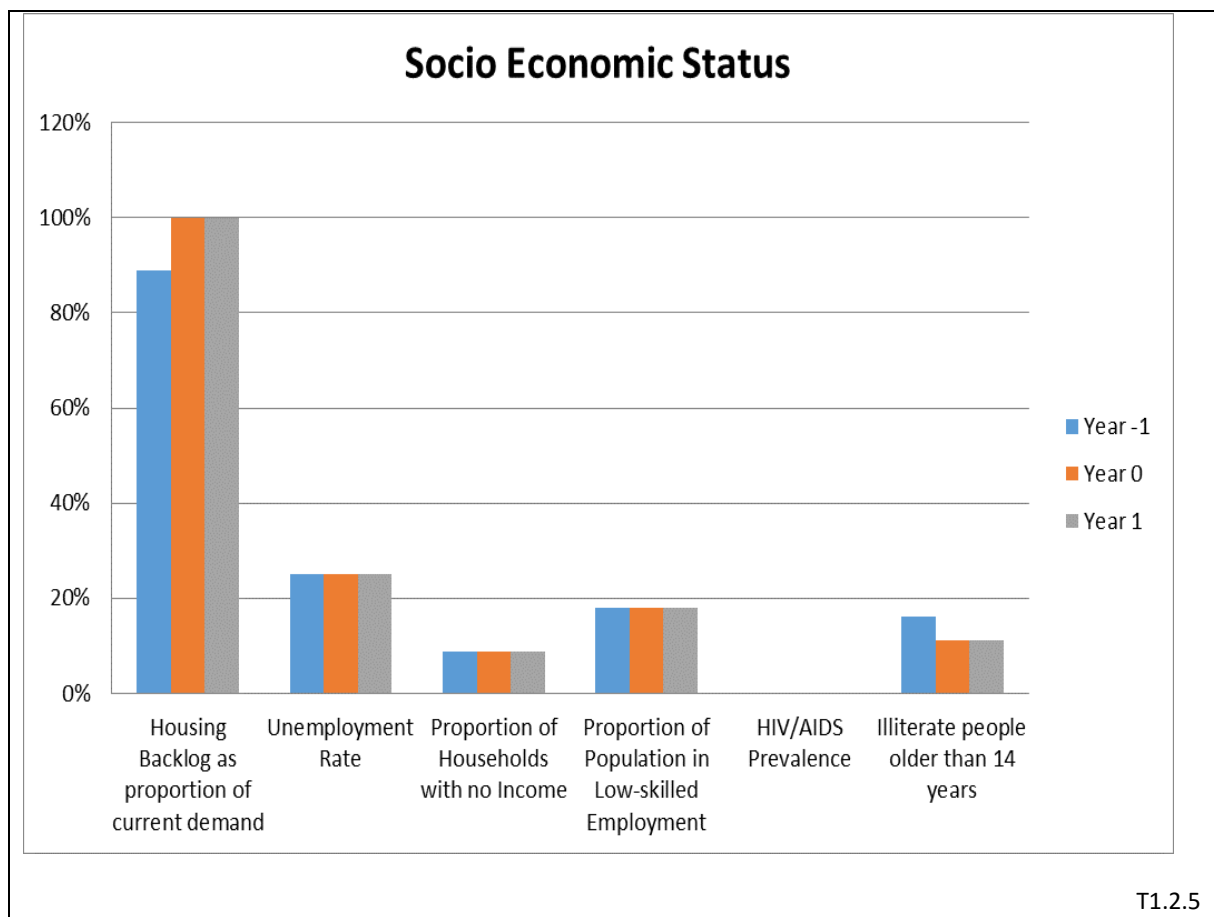


T1.2.3



# Chapter 1

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment Rate	Proportion of Households with no Income	Proportion of Population in Low-skilled Employment	HIV/AIDS Prevalence	Illiterate people older than 14 years
Year -1	89%	25%	9%	18%	0%	16%
Year 0	100%	25%	9%	18%	0%	11%
Year 1	100%	25%	9%	18%	0%	11%
T1.2.4						



# Chapter 1

Overview of Neighbourhoods within Kareeberg Municipality		
Settlement Type	Households	Population
<b>Towns</b>		
Carnarvon	1289	4700
Vanwyksvlei	585	2111
Vosburg	283	1036
Sub-Total	2157	7847
<b>Townships</b>		
Sub-Total	0	0
<b>Rural settlements</b>		
Schietfontein	68	245
Agriculture	997	3581
Sub-Total	1065	3826
<b>Informal settlements</b>		
Carnarvon	41	219
Vanwyksvlei	20	72
Vosburg	69	212
Sub-Total	130	503
Total	3222	11673
T1.2.6		

Natural Resources	
Major Natural Resource	Relevance to Community
None	None
T1.2.7	

COMMENT ON BACKGROUND DATA:

No Major resources in the Municipal area

T1.2.8

# Chapter 1

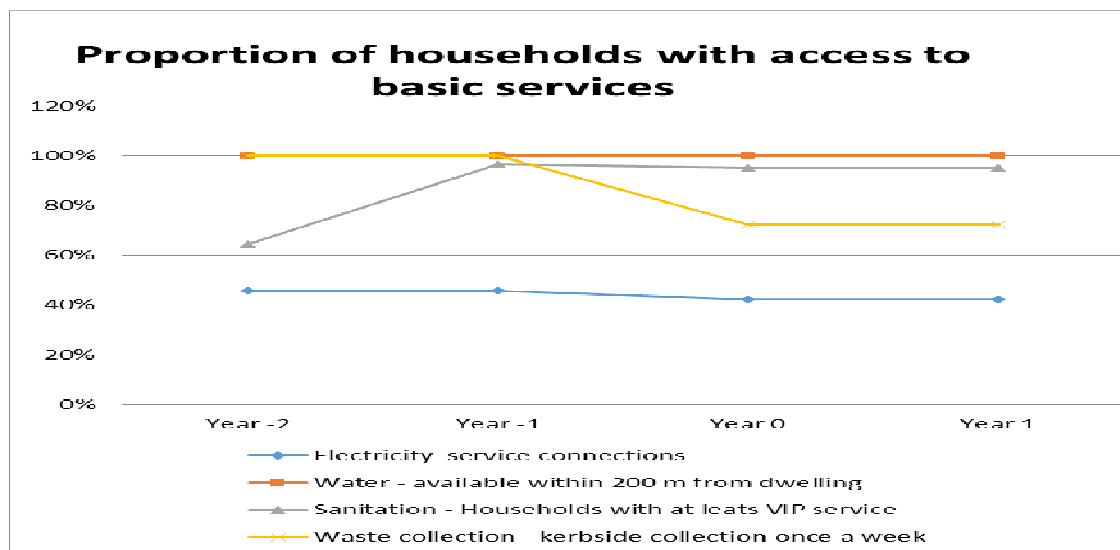
## 1.3. SERVICE DELIVERY OVERVIEW

### SERVICE DELIVERY INTRODUCTION

Indigents received the same basic services than the other households. Sufficient water during the summer in Vanwyksvlei is a big problem.

T 1.3.1

Proportion of Households with minimum level of Basic services				
	Year -2	Year -1	Year 0	Year 1
Electricity service connections	46%	46%	42%	42%
Water - available within 200 m from dwelling	100%	100%	100%	100%
Sanitation - Households with at least VIP service	64%	97%	95%	95%
Waste collection - kerbside collection once a week	100%	100%	72%	72%



T1.3.2

### COMMENT ON ACCESS TO BASIC SERVICES:

The reason for shortfall of basic services is that supplied to informal settlements

T1.3.3

# Chapter 1

## 1.4. FINANCIAL HEALTH OVERVIEW

### FINANCIAL OVERVIEW

The financial health of the municipality is good and there is no going concern issues as at 30<sup>th</sup> June 2015. The municipality has a positive assets balance and cash flow at year end. A big concern are low spending on maintenance – only 2% instead of 8% according to National Treasury's guideline.

T1.4.1

Financial Overview - Year 0				R' 000
Details	Original budget	Adjustment Budget	Actual	
Income				
Grants	40 337	40 337	40 337	
Taxes, Levies and tariffs	22 832	22 832	22 832	
Other	8 650	8 650	8 650	
Sub Total	71 820	71 820	71 820	
Less Expenditure	(53 779)	(53 779)	(53 779)	
Net Total*	18 041	18 041	18 041	
* Note: surplus/(defecit)				T1.4.2

Operating Ratios	
Detail	%
Employee Cost	32,94%
Repairs & Maintenance	6,17%
Finance Charges & Depreciation	5,04%
T1.4.3	

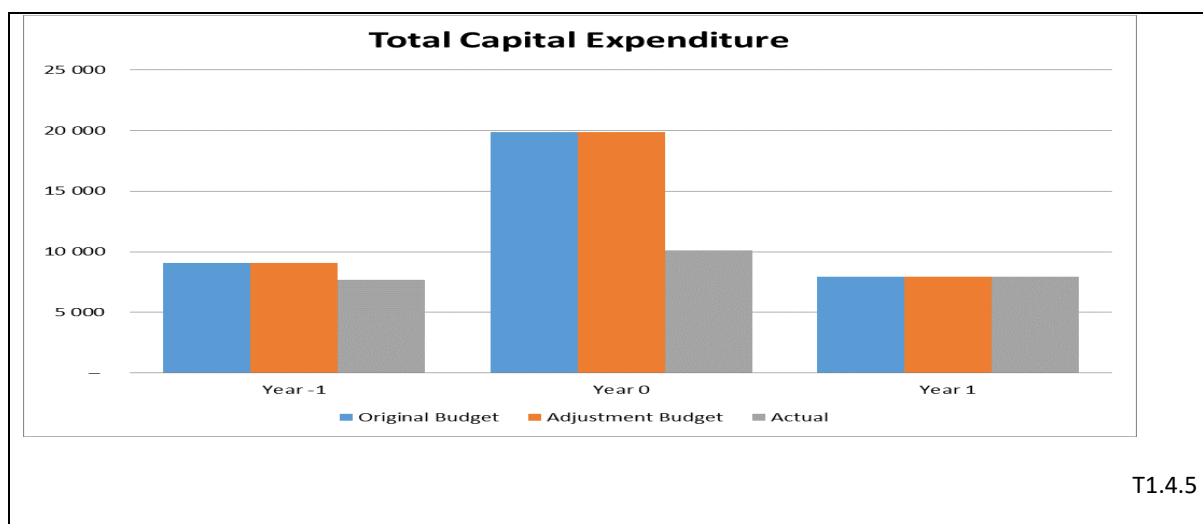
#### COMMENT ON OPERATING RATIOS:

The reason for repairs and maintenance less than the norm of 8% is because of insufficient cash.

T1.4.3

# Chapter 1

Total Capital Expenditure: Year -1 to Year 1				R'000
Detail	Year -1	Year 0	Year 1	
Original Budget	9 089	19 848	7 928	
Adjustment Budget	9 089	19 848	7 928	
Actual	7 661	10 088	7 928	
				T1.4.4



## COMMENT ON CAPITAL EXPENDITURE:

The reason actual is less than budgeted is because of the RBIG-project from DWAF that did not started during the year. (Saaipoort pipeline)

T 1.4.5.1

## 1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW

### ORGANISATIONAL DEVELOPMENT PERFORMANCE

Predetermined objectives was not determined for year under review.

T1.5.1

## 1.6. AUDITOR GENERAL REPORT

### AUDITOR GENERAL REPORT YEAR 0 (CURRENT YEAR)

The municipality received an unqualified report with "other matters".

T 1.6.1

# Chapter 1

## 1.7. STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	August
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	August
3	Finalise the 4th quarter Report for previous financial year	August
4	Submit draft year 0 Annual Report to Internal Audit and Auditor-General	February
5	Municipal entities submit draft annual reports to MM	N/A
6	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	February
8	Mayor tables the unaudited Annual Report	February
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	February
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	November
11	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	February
12	Municipalities receive and start to address the Auditor General's comments	November
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	February
14	Audited Annual Report is made public and representation is invited	February
15	Oversight Committee assesses Annual Report	March
16	Council adopts Oversight report	May
17	Oversight report is made public	May
18	Oversight report is submitted to relevant provincial councils	May
19	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	February
		T1.7.1

# Chapter 1

## COMMENT ON THE ANNUAL REPORT PROCESS:

Process late due to various reasons.

T1.7.1.1

# Chapter 2

## CHAPTER 2 – GOVERNANCE

### INTRODUCTION TO GOVERNANCE

See the report of the Mayor and the Municipal Manager

T2.0.1

### COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

#### INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Note: The Constitution S151 (3) states that the council of a municipality has the right to govern on its own initiative, the local government affairs of the local community.

The Council consists of 4 African National Congress, 2 Democratic Alliance and 1 Congress of the People members. All managerial posts are filled.

T2.1.0

### 2.1 POLITICAL GOVERNANCE

#### INTRODUCTION TO POLITICAL GOVERNANCE

Note: MFMA S52 (a): The Mayor must provide general political guidance over the fiscal and financial affairs of the municipality

See the report of the Mayor and the Municipal Manager.

T2.1.1

#### POLITICAL STRUCTURE



##### MAYOR

Mr N.I. Titus

The council consists of five section 79 committees.

Function



# Chapter 2

T2.1.1

## COUNCILLORS

The council consists of seven members of which are four ward councilors (African National Congress) and three proportional (two Democratic Alliance and 1 Congress of the People).

Refer to **Appendix A** where a full list of Councillors can be found (including committee allocations and attendance at council meetings).

Also refer to **Appendix B** which sets out committees and committee purposes.

T2.1.2

## POLITICAL DECISION-TAKING

Political parties have caucus meetings before the council meetings. All council resolutions are implemented.

T2.1.3

## 2.2 ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

Note: MFMA s60 (b): The Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of this Act and must provide guidance on compliance with this Act to political structures; political office bearers, and officials of the municipality and any entity under the sole or shared control of the municipality.

Some management meetings and some consultations took place to address problems.

# Chapter 2

T2.2.1

## TOP ADMINISTRATIVE STRUCTURE

### TIER 1

### Function

#### MUNICIPAL MANAGER

Mr W de Bruin

### TIER 2

#### CHIEF FINANCIAL OFFICER

Mr PB Rossouw

#### HEAD: CORPORATE SERVICES

Mr NJ van Zyl

#### CHIEF OPERATIONAL MANAGER

Mr APF van Schalkwyk

T2.2.2

See Appendix C for third tier posts.

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Note: MSA S3 requires that municipalities exercise their executive and legislative authority within the constitutional system of co-operative governance envisaged in the Constitution S41.

Councillors and municipal manager attend intergovernmental meetings on a regular basis as well as technical intergovernmental meetings where as items of mutual interests are discussed.

T 2.3.0

## 2.3 INTERGOVERNMENTAL RELATIONS

### NATIONAL INTERGOVERNMENTAL STRUCTURES

Council only attend SALGA National meetings.

# Chapter 2

T2.3.1

## PROVINCIAL INTERGOVERNMENTAL STRUCTURE

Council attends SALGA Northern Cape meetings as well as the SALGA working groups meetings. They also attend the mayoral forum meetings and the municipal managers' meetings.

T2.3.2

## RELATIONSHIPS WITH MUNICIPAL ENTITIES

The different management and the Municipal Manager are responsible for the different entities as set out in **Appendix D**. They are responsible for the day to day functions of the entities. Council in the different committees, give the necessary direction to management.

T2.3.3

## DISTRICT INTERGOVERNMENTAL STRUCTURES

The Municipality has a shared service agreement with the district municipality to provide services for example internal audit, legal services etc.

T2.3.4

# Chapter 2

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

### OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

MSA S15 (b): requires a municipality to establish and organise its administration to facilitate and a culture of accountability amongst its staff. S16 (i): states that a municipality must develop a system of municipal governance that compliments formal representative governance with a system of participatory governance. S18 (i) (d): requires a municipality to supply its community with information concerning municipal governance, management and development.

Functional ward committees and regular meetings by council with the communities. Make financial information on a quarterly basis available to communities.

T 2.4.0

## 2.4 PUBLIC MEETINGS

### COMMUNICATION, PARTICIPATION AND FORUMS

Council hold community meetings. One IDP representative forum meeting was held and one IDP steering committee meeting as well as an IDP meeting in each ward. After approval of the draft budget a meeting in each of the four wards was held. The information as prescribed were published on the website.

T2.4.1

### WARD COMMITTEES

The ward committees' main function are to give recommendations to council. Ward committees struggle to function due to lack of quorums. Members do not fully understand their functions and responsibilities.

Refer to **Appendix E** which contains further details on ward committee governance and to **Appendix F** that contains performance data on a ward by ward basis.

T2.4.2

# Chapter 2

Public Meetings					
Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Council meet the people Ward 1	15/02/2015	5	7	45	None
Council meet the people Ward 2	10/02/2015	4	2	54	None
Council meet the people Ward 3	18/02/2015	5	2	109	None
Council meet the people Ward 4	12/02/2015	3	0	14	None
IDP Representative Forum	17/03/2015	0	2	3 department	None
IDP Ward 1 and 2	10/03/2015	0	1	23	None
IDP Ward 3	10/03/2015	1	1	63	None
IDP Ward 4	06/03/2015	0	1	37	None

T2.4.3

## COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

Low attendance of meetings. Issues raised are not always applicable to the municipality. Public meetings are used for resolving personal problems.

T2.4.3.1

## 2.5 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	No
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	No
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	No

\* Section 26 Municipal Systems Act 2000

T2.5.1

# Chapter 2

## COMPONENT D: CORPORATE GOVERNANCE

### OVERVIEW OF CORPORATE GOVERNANCE

Due to lack of participation of Government Departments corporate governance does not function as expected.

T2.6.0

## 2.6 RISK MANAGEMENT

### RISK MANAGEMENT

Note: MFMA S62 (i) (c) requires a municipality to have and maintain an effective, efficient and transparent system of risk management.

The purpose of risk management is to early identify problems that can have major effects on service delivery and performance of the municipality.

**The top five risks are:**

Sufficient cash

Restricted maintenance of assets

Non-compliance of laws

No sufficient water during summer in Vanwyksvlei

Conditions of waste sites

T2.6.1

## 2.7 ANTI-CORRUPTION AND FRAUD

### FRAUD AND ANTI-CORRUPTION STRATEGY

Notes: See Chapter 4 details of Disciplinary Action taken on cases of financial mismanagement (T4.3.6). MSA 2000 S83(c) requires providers to be chosen through a process which minimizes the possibility of fraud and corruption.

Council has the necessary policy in place. Internal controls are regularly revised and exercise to minimize any possibility of fraud and corruption. No regular audit committee meetings could be held because there were no internal audit reports submitted due to the non-function of the audit committee. See **Appendix G**.

T2.7.1

# Chapter 2

## 2.8 SUPPLY CHAIN MANAGEMENT

### OVERVIEW SUPPLY CHAIN MANAGEMENT

Note: MFMA S110-119; SCM Regulations 2005; and relevant MFMA circulars set out required processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption.

All the prescribed committees are in place. Almost all members are competent according to the regulation. Regular reporting to council of the committee decisions were done for transparency. Many service providers were not interested to tender when bids were advertise and therefore it was difficult to always attract the best.

See **Appendix H**.

2.8.1

## 2.9 BY-LAWS

By-laws Introduced during Year 1					
Newly Developed	Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication
	Property Tax	No	Advertised 01/11/2013	Yes	02/12/2013
	Tariffs	No	Advertised 04/04/2014	Yes	19/05/2014
	Pounds	No	Advertised 04/04/2014	Yes	
Note: See MSA section 13.					T2.9.1

### COMMENT ON BY-LAWS:

Note: MSA 2000 S11 (3) (m) provides municipal councils with the legislative authority to pass and implement by-laws for the betterment of the community within the terms of the legislation.

No new by-laws passed. We only revised the Water, Sanitation and Electricity by-law. No major changes, therefore no public participation.

T2.9.1.1

# Chapter 2

## 2.10 WEBSITES

Municipal Website : Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Yes	Yearly
All current budget-related policies	Yes	Yearly
The previous annual report (Year -1)	Yes	Yearly
The annual report (Year 0) published/to be published	No	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (Year 0) and resulting scorecards	Yes	
All service delivery agreements (Year 0)	Yes	Yearly
All long-term borrowing contracts (Year 0)	N/A	
All supply chain management contracts above R10 000 for Year 0	Yes	Monthly
An information statement containing a list of assets over R10 000 that have been disposed of in terms of section 14 (2) or (4) during Year 1	Yes	
Contracts agreed in Year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	N/A	
Public-private partnership agreements referred to in section 120 made in Year 0	N/A	
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0	Yes	Quarterly
<i>Note: MFMA S75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.</i>		
T2.10.1		

### COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

Website updated and PC's were installed at the Libraries for easy access for the community.

T2.10.1.1

## 2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

### PUBLIC SATISFCATION LEVELS

No survey was conducted. The community used public meetings to address their problems and to give feedback on service delivery.

T2.11.1



# Chapter 2

Satisfaction Surveys Undertaken during: Year 0 and Year 1				
Subject matter of survey	Survey method	Survey date	No of people included in survey	Survey results indicating satisfaction or better (%)*
<b>Overall satisfaction with:</b>				
(a) Municipality	None	None	None	None
(b) Municipal Service Delivery	None	None	None	None
(c ) Mayor	None	None	None	None
<b>Satisfaction with:</b>	None	None	None	None
(a) Refuse Collection	None	None	None	None
(b) Road Maintenance	None	None	None	None
(c ) Electricity Supply	None	None	None	None
(d) Water Supply	None	None	None	None
(e) Information supplied by municipality to the public	None	None	None	None
(f) Opportunities for consultation on municipal affairs	None	None	None	None
* The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				T2.11.2

# Chapter 3

## CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### INTRODUCTION

The municipality had no performance targets because all the communities received minimum basic services. The municipality had no backlogs in services.

T3.0.1

### COMPONENT A: BASIC SERVICES

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services.

### INTRODUCTION TO BASIC SERVICES

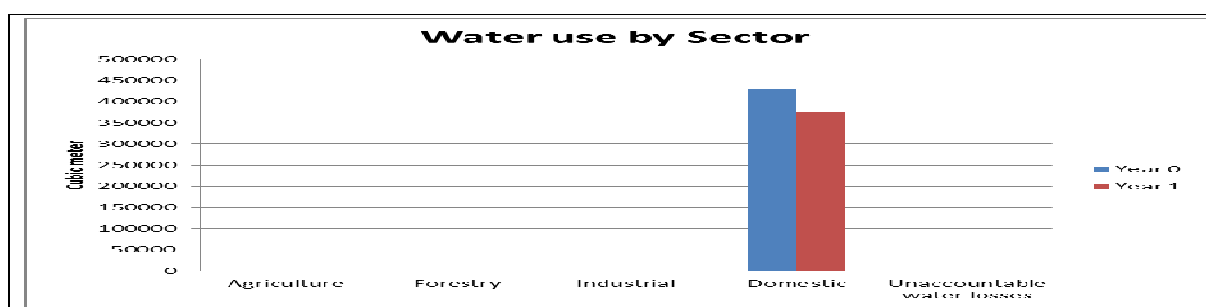
The high poverty rate of the communities make it very difficult for the council to provide basic services taking into consideration the yearly rising of costs for example salaries, electricity and fuel. Aforementioned has a high impact on the yearly increase in tariffs which make the tariffs nearly unaffordable for the consumers.

T3.1.0

### 3.1. WATER PROVISION

Total Use of Water by Sector (cubic meters)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
Year 0	0	0	0	430 395	0
Year 1	0	0	0	376 240	0

T3.1.2



# Chapter 3

T3.1.2.1

## COMMENT ON WATER USE BY SECTOR:

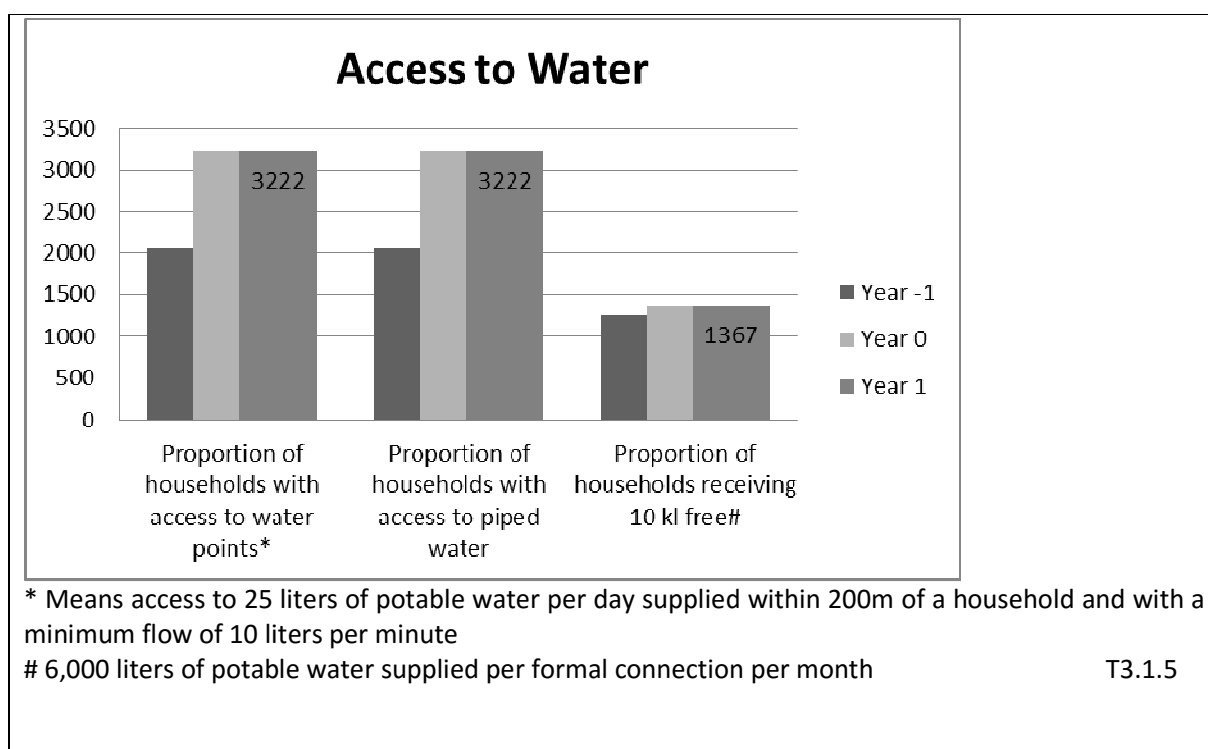
As typical in water scarce areas the water consumption is not very high. Yearly increases in consumption is therefore minimal and the population growth is plus minus two percent per annum.

T3.1.2.2

Water Service Delivery Levels				
Description	Year -2	Year -1	Year 0	Households Year 1
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
<b><u>Water: (above min level)</u></b>				
Piped water inside dwelling	1	1	1	1
Piped water inside yard (but not in dwelling)	1	1	1	1
Using public tap (within 200m from dwelling )	0	0	0	0
Other water supply (within 200m)	–	–	1	1
<i>Minimum Service Level and Above sub-total</i>	2	2	3	3
<i>Minimum Service Level and Above Percentage</i>	100%	100%	100%	100%
<b><u>Water: (below min level)</u></b>				
Using public tap (more than 200m from dwelling)	–	–	–	–
Other water supply (more than 200m from dwelling)	–	–	–	–
No water supply	–	–	–	–
<i>Below Minimum Service Level sub-total</i>	–	–	–	–
<i>Below Minimum Service Level Percentage</i>	0%	0%	0%	0%
<b>Total number of households*</b>	2	2	3	3
* - To include informal settlements				T3.1.3

# Chapter 3

Households - Water Service Delivery Levels below the minimum						
Description	Year -2	Year -1	Year 0	Year 1		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
<b>Formal Settlements</b>						
Total households	2	2	3	3	3	3
Households below minimum service level	–	–	–	–	–	–
Proportion of households below minimum service level	–	–	–	–	–	–
<b>Informal Settlements</b>						
Total households	0	0	0	0	0	0
Households ts below minimum service level	–	–	–	–	–	–
Proportion of households ts below minimum service level	0%	0%	0%	0%	0%	0%
						<b>T3.1.4</b>



# Chapter 3

[illegible]

# Chapter 3

Employees: Water Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
Total	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
<p><i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.</i></p> <p><i>*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i></p> <p style="text-align: right;"><i>T3.1.7</i></p>					

Financial Performance Year 0: Water Services					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	4	4	4	4	
	199	138	138	319	4%
<b>Expenditure:</b>					
Employees	372	389	389	245	-59%
Repairs and Maintenance	60	90	90	173	48%
Other	632	688	688	788	13%
<b>Total Operational Expenditure</b>	1	1	1	1	
	064	166	166	205	3%
<b>Net Operational Expenditure</b>	(3)	(2)	(2)	(3)	
	135)	971)	971)	114)	5%
<p><i>Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i></p> <p style="text-align: right;"><i>T3.1.8</i></p>					

# Chapter 3

Capital Expenditure Year 0: Water Services					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0		
Project A	0	0	0		0
Project B	0	0	0		0
Project C	0	0	0		0
Project D	0	0	0		0
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					T3.1.9

## COMMENT ON WATER SERVICES PERFORMANCE OVERALL:

No performance targets for water. Long term target well included in the IDP namely water provision for Vanwyksvlei. This project is listed as a RBIG-project by DWA.

T3.1. 10

## 3.2 WASTE WATER (SANITATION) PROVISION

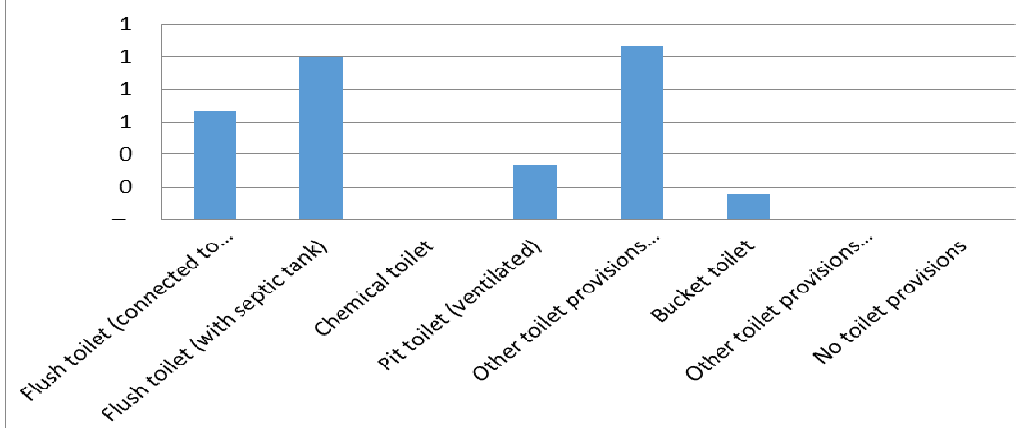
### INTRODUCTION TO SANITATION PROVISION

The municipality strive to supply sanitation to all households according to the minimum standards. The only problem experience is in Vanwyksvlei which has VIP toilets. This problem will be addressed after sufficient water can be provided. Indigents received the necessary basic services.

T3.2.1

# Chapter 3

**Sanitation/Sewerage: (above minimum level) - Year 1**



T3.2.2

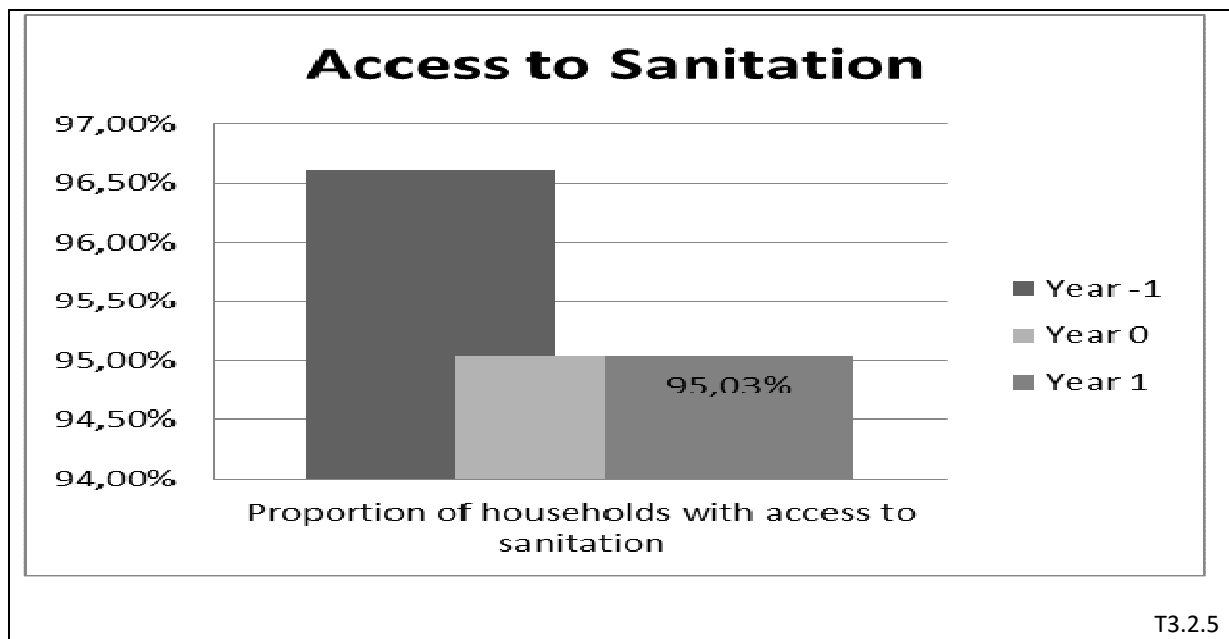
Sanitation Service Delivery Levels				
Description	*Households			
	Year -2	Year -1	Year 0	Year 1
	Outcome No.	Outcome No.	Outcome No.	Actual No.
<b><u>Sanitation/sewerage: (above minimum level)</u></b>				
Flush toilet (connected to sewerage)	–	1	1	1
Flush toilet (with septic tank)	1	1	1	1
Chemical toilet	–	–	–	–
Pit toilet (ventilated)	0	0	0	0
Other toilet provisions (above min.service level)	–	–	1	1
<i>Minimum Service Level and Above sub-total</i>	1	2	3	3
<i>Minimum Service Level and Above Percentage</i>	64,4%	96,6%	95,0%	95,0%
<b><u>Sanitation/sewerage: (below minimum level)</u></b>				
Bucket toilet	1	0	0	0
Other toilet provisions (below min.service level)	–	–	–	–
No toilet provisions	–	–	–	–
<i>Below Minimum Service Level sub-total</i>	1	0	0	0
<i>Below Minimum Service Level Percentage</i>	35,6%	3,4%	5,0%	5,0%
<b>Total households</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>
<b>*Total number of households including informal settlements</b>				<b>T3.2.3</b>



# Chapter 3

Households - Sanitation Service Delivery Levels below the minimum						
Description	Year -2	Year -1	Year 0	Households		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
<b>Formal Settlements</b>						
Total households	2	2	3	3	3	3
Households below minimum service level	1	0	0	0	0	0
Proportion of households below minimum service level	36%	3%	5%	5%	5%	5%
<b>Informal Settlements</b>						
Total households	0	0	0	100 000	100 000	0
Households ts below minimum service level	0	0	0	25 000	25 000	0
Proportion of households ts below minimum service level	100%	100%	100%	25%	25%	100%

T3.2.4



T3.2.5

The figure from year-1 to year 0 differs because of raising figures of informal settlements

# Chapter 3

[illegible]

# Chapter 3

Employees: Sanitation Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	
4 - 6	0	0	0	0	
7 - 9	3	3	3	0	
10 - 12	0	0	0	0	
13 - 15	0	0	0	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	0	0	0	0	
<p>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</p>					
T3.2.7					

Financial Performance Year 0: Sanitation Services					
R'000					
Details	Year - 1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	2 722	2 479	479	3 288	25%
Expenditure:					
Employees	1 192	1 061	061	1 302	19%
Repairs and Maintenance	133	299	299	199	-50%
Other	1 479	1 446	446	1 645	12%
<b>Total Operational Expenditure</b>	2 804	2 806	806	3 147	11%
<b>Net Operational Expenditure</b>	82	327	327	(142)	330%
<p>Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</p>					
T3.2.8					

# Chapter 3

Capital Expenditure Year 0: Sanitation Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Project A	None	None	None		0
Project B	None	None	None		0
Project C	None	None	None		0
Project D	None	None	None		0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.2.9

## COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:

There were no projects for the year under review. There is a planned project in Vosburg. A sewerage network to substitute present septic tanks.

T3.2.10

# Chapter 3

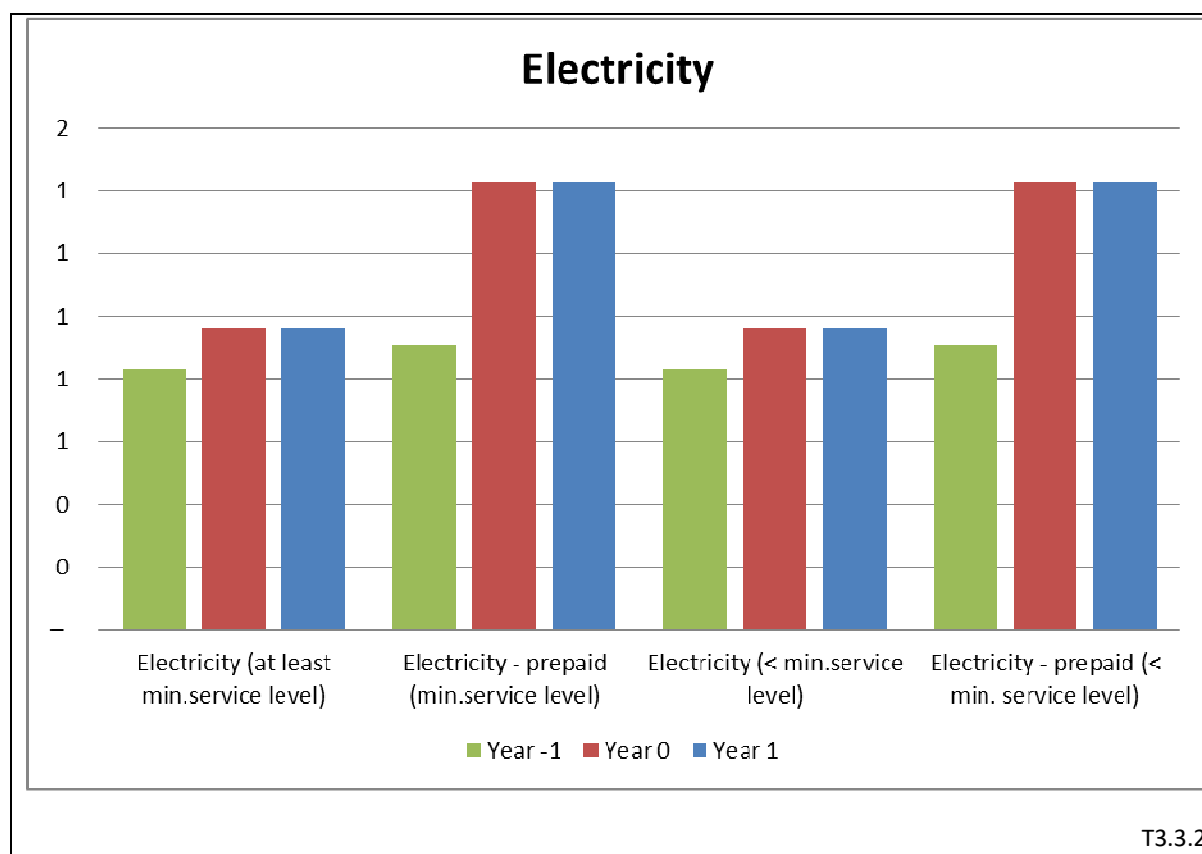
## 3.3 ELECTRICITY

### INTRODUCTION TO ELECTRICITY

Note: Recent legislation includes the Electricity Amendment Acts 1989; 1994; 1995; and the Electricity Regulation Act 2006.

There are no service backlogs. Electricity are provided to all households in our licensed area. Indigents received the same basic services. The informal settlements received wood and paraffin as alternative energy.

T3.3.1



# Chapter 3

Electricity Service Delivery Levels				
Description	Year -2	Year -1	Year 0	Households Year 1
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
<b><u>Energy: (above minimum level)</u></b>				
Electricity (at least min.service level)	1	1	1	1
Electricity - prepaid (min.service level)	1	1	1	1
Minimum Service Level and Above sub-total	2	2	2	2
Minimum Service Level and Above Percentage	45,7%	45,7%	42,1%	42,1%
<b><u>Energy: (below minimum level)</u></b>				
Electricity (< min.service level)	1	1	1	1
Electricity - prepaid (< min. service level)	1	1	1	1
Other energy sources	0	0	1	1
Below Minimum Service Level sub-total	2	2	3	3
Below Minimum Service Level Percentage	54,3%	54,3%	57,9%	57,9%
<b>Total number of households</b>	4	4	6	6
T3.3.3				

Households - Electricity Service Delivery Levels below the minimum						
Description	Year -2	Year -1	Year 0	Households Year 1		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
<b>Formal Settlements</b>						
Total households	4	4	6	6	6	6
Households below minimum service level	2	2	3	3	3	3
Proportion of households below minimum service level	54%	54%	58%	58%	58%	58%
<b>Informal Settlements</b>						
Total households	0	0	0	100 000	100 000	0
Households ts below minimum service level	0	0	0	25 000	25 000	0
Proportion of households ts below minimum service level	100%	100%	100%	25%	25%	100%
T3.3.4						

# Chapter 3

[illegible]

# Chapter 3

Employees: Electricity Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	
4 - 6	0	0	0	0	
7 - 9	1	1	1	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	0	0	0	0	
<p>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</p> <p>T3.3.6</p>					

Financial Performance Year 0: Electricity Services					
R'000					
Details	Year - 1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	7 931	982	982	618	-5%
Expenditure:					
Employees	313	357	357	180	-98%
Repairs and Maintenance	89	105	105	330	68%
Other	8 048	849	849	688	-2%
<b>Total Operational Expenditure</b>	8 450	311	311	197	-1%
<b>Net Operational Expenditure</b>	513	329	329	579	16%
Net expenditure to be consistent with summary		T3.3.7			



# Chapter 3

table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Financial Performance Year 0: Electricity Services						R'000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	7 937	7 982	7 982	7 618	-5%	
<b>Expenditure:</b>						
Employees	313	357	357	180	-98%	
Repairs and Maintenance	89	105	105	330	68%	
Other	8 048	8 849	8 849	8 688	-2%	
<b>Total Operational Expenditure</b>	8 450	9 311	9 311	9 197	-1%	
<b>Net Operational Expenditure</b>	513	1 329	1 329	1 579	16%	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T3.3.7

Capital Expenditure Year 0: Electricity Services						R' 000
Capital Projects	Year 0					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
<b>Total All</b>						
Project A	None	None	None			0
Project B	None	None	None			0
Project C	None	None	None			0
Project D	None	None	None			0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.						T3.3.8

## COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

There were no targets set for the next five years. No capital projects due to funding.

T3.3.9

# Chapter 3

## 3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

### INTRODUCTION TO WASTE MANAGEMENT

Refuse collection are done weekly in all three towns. Cleaning of the business areas over weekends were problematic. All waste sites have the necessary permits but because of financial constraints the council cannot adhered to it. Regularly cleaning of the waste sites is a huge challenge. Every household received the basic service including the indigents.

T3.4.1

Solid Waste Service Delivery Levels				
Description	Year -2	Year -1	Year 0	Households Year 1
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
<b>Solid Waste Removal: (Minimum level)</b>				
Removed at least once a week	2	2	2	2
<i>Minimum Service Level and Above sub-total</i>	2	2	2	2
<i>Minimum Service Level and Above percentage</i>	100,0%	100,0%	72,3%	72,3%
<b>Solid Waste Removal: (Below minimum level)</b>				
Removed less frequently than once a week	–	–	–	–
Using communal refuse dump	–	–	–	–
Using own refuse dump	–	–	–	–
Other rubbish disposal	–	–	1	1
No rubbish disposal	–	–	–	–
<i>Below Minimum Service Level sub-total</i>	–	–	1	1
<i>Below Minimum Service Level percentage</i>	0,0%	0,0%	27,7%	27,7%
<b>Total number of households</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>
				T3.4.2

# Chapter 3

Solid Waste Service Delivery Levels				
Description	Year -2	Year -1	Year 0	Households Year 1
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
<b><u>Solid Waste Removal: (Minimum level)</u></b>				
Removed at least once a week	2	2	2	2
<i>Minimum Service Level and Above sub-total</i>	2	2	2	2
<i>Minimum Service Level and Above percentage</i>	100,0%	100,0%	72,3%	72,3%
<b><u>Solid Waste Removal: (Below minimum level)</u></b>				
Removed less frequently than once a week	–	–	–	–
Using communal refuse dump	–	–	–	–
Using own refuse dump	–	–	–	–
Other rubbish disposal	–	–	1	1
No rubbish disposal	–	–	–	–
<i>Below Minimum Service Level sub-total</i>	–	–	1	1
<i>Below Minimum Service Level percentage</i>	0,0%	0,0%	27,7%	27,7%
<b>Total number of households</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>

T3.4.2

Households - Solid Waste Service Delivery Levels below the minimum						
Description	Year -2	Year -1	Year 0	Households Year 1		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
<b>Formal Settlements</b>						
Total households	2	2	2	2	2	2
Households below minimum service level	–	1	1	1	1	1
Proportion of households below minimum service level	0%	38%	38%	38%	38%	38%
<b>Informal Settlements</b>						
Total households	0	0	0	0	0	0
Households ts below minimum service level	–	–	–	–	–	–
Proportion of households ts below minimum service level	0%	0%	0%	0%	0%	0%

T3.4.3

# Chapter 3

Households - Solid Waste Service Delivery Levels below the minimum						
Description	Year -2	Year -1	Year 0	Year 1		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
<b>Formal Settlements</b>						
Total households	2	2	2	2	2	2
Households below minimum service level	–	1	1	1	1	1
Proportion of households below minimum service level	0%	38%	38%	38%	38%	38%
<b>Informal Settlements</b>						
Total households	0	0	0	0	0	0
Households ts below minimum service level	–	–	–	–	–	–
Proportion of households ts below minimum service level	0%	0%	0%	0%	0%	0%
						T3.4.3

# Chapter 3

Waste Management Service Policy Objectives Taken From IDP									
Service Objectives  <div>Service Indicators</div> (i)	Outline Service Targets  (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Provision of weekly collection service per household (HH)	Proportionate reduction in average weekly collection failures year on year (average number of collection failures each week)	None weekly collection failures	0% reduction from 2012/13 (0 weekly collection failures)	% reduction from 2013/14 (0 weekly collection failures)	% reduction from 2013/14 (0 weekly collection failures)	% reduction from 2013/14 (0 weekly collection failures)	% reduction from 2014/15 (0 weekly collection failures)	% reduction from 2015/16 (0 weekly collection failures)	% reduction from 2016/17 (0 weekly collection failures)
Future capacity of existing and earmarked (approved use and in council possession) waste disposal sites	The amount of spare capacity available in terms of the number of years capacity available at the current rate of landfill usage	T <sub>29</sub> years of unused landfill capacity available	A <sub>29</sub> years of unused landfill capacity available	T <sub>28</sub> years of unused landfill capacity available	T <sub>28</sub> years of unused landfill capacity available	A <sub>28</sub> years of unused landfill capacity available	T <sub>27</sub> years of unused landfill capacity available	T <sub>26</sub> years of unused landfill capacity available	T <sub>25</sub> years of unused landfill capacity available
Proportion of waste that is recycled	Volumes of waste recycled as a percentage of total volume of waste disposed of at landfill sites.	0% of 2012/13 waste recycled	0% of 2012/13 waste recycled	0% of 2013/14 waste recycled	0% of 2013/14 waste recycled	0% of 2013/14 waste recycled	0% of 2014/15 waste recycled	0% of 2015/16 waste recycled	0% of 2016/17 waste recycled
Proportion of landfill sites in compliance with the Enviromental Conservation Act 1989.	x% of landfill sites by volume that are being managed in compliance with the Enviromental Conservation Act 1989.	0% of sites compliant	0% of sites compliant	0% of sites compliant	0% of sites compliant	0% of sites compliant	0% of sites compliant	0% of sites compliant	0% of sites compliant
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; * 'Current Year' refers to the targets set in the Year 1 Budget/IDP round. * 'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.									

T3.4.4

T3.4.4

# Chapter 3

Employees: Solid Waste Magement Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	
Total	No full time workers	No full time workers	No full time workers	No full time workers	
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.					
T3.4.5					

Employees: Waste Disposal and Other Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	
Total	No full time workers	No full time workers	No full time workers	No full time workers	
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.					
T3.4.6					

# Chapter 3

Financial Performance Year 0: Solid Waste Management Services						R'000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Stats included 3.4.8 Waste disposal						
<b>Total Operational Revenue</b>	121	422	422	417	0%	
Expenditure:	–	–	–	–		
Employees	2 168	469	469	475	0%	
Repairs and Maintenance	35	9		20	57%	
Other	228	605			-34%	
<b>Total Operational Expenditure</b>	2 431	3 083		948	-5%	
<b>Net Operational Expenditure</b>	(312)	(	(3	(	28%	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T3.4.7

Financial Performance Year 0: Solid Waste Management Services						R'000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Stats included 3.4.8 Waste disposal						
<b>Total Operational Revenue</b>	3 121	3 422	3 422	3 417	0%	
Expenditure:	–	–	–	–		
Employees	2 168	2 469	2 469	2 475	0%	
Repairs and Maintenance	35	9	9	20	57%	
Other	228	605	605	452	-34%	
<b>Total Operational Expenditure</b>	2 431	3 083	3 083	2 948	-5%	
<b>Net Operational Expenditure</b>	(312)	(339)	(339)	(469)	28%	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T3.4.7

# Chapter 3

Financial Performance Year 0: Waste Disposal and Other Services					
R'000					
Details	Year - 1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
None	None	None	None	None	None
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T3.4.8

Financial Performance Year 0: Waste Disposal and Other Services					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
None	None	None	None	None	None
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T3.4.8

Capital Expenditure Year 0: Waste Management Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Project A	None	None	None		0
Project B	None	None	None		0
Project C	None	None	None		0
Project D	None	None	None		0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.4.9

## COMMENT ON WASTE MANGEMENT SERVICE PERFORMANCE OVERALL:

There were no capital projects and no targets set for the next five years. We planned to upgrade the Carnarvon Waste site. A business plan will be submitted to MIG in the future.

T3.4.10



# Chapter 3

## 3.5 HOUSING

### INTRODUCTION TO HOUSING

The municipality is not accredited to do housing.

T3.5.1

### Percentage of households with access to basic housing

Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
Year -2	3222	3092	96,0%
Year -1	3222	3092	96,0%
Year 0	3222	3092	96,0%
Year 1	3222	3092	96,0%
			T3.5.2

# Chapter 3

<b>Housing Service Policy Objectives Taken From IDP</b>									
<b>Service Objectives</b>	<b>Outline Service Targets</b>	<b>Year 0</b>		<b>Year 1</b>			<b>Year 2</b>	<b>Year 4</b>	
		<b>Target</b>	<b>Actual</b>	<b>Target</b>		<b>Actual</b>	<b>Target</b>		
<i>Service Indicators</i>		*Previous Year (iii)		*Previous Year (v)	*Current Year (vi)		*Current Year (viii)	*Current Year (ix)	*Following Year (x)
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
<b>Service Objective xxx</b>									
<b><i>Provision for housing for all households</i></b>	Additional houses provided during the year (Houses required at year end)	81 additional houses (750 houses required)	81 additional houses (750 houses required)	0 additional houses (699 houses required)	0 additional houses (699 houses required)	0 additional houses (699 houses required)	200 additional houses (699 houses required)	200 additional houses (699 houses required)	200 additional houses (699 houses required)

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. \* 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; \* 'Current Year' refers to the targets set in the Year 1 Budget/IDP round. \* 'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

# Chapter 3

Employees: Housing Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
4 - 6	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
7 - 9	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
10 - 12	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
13 - 15	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
16 - 18	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
19 - 20	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
Total	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	Not a function / not accredited	
<p><i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.</i></p> <p><i>*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i></p>					
T3.5.4					

Financial Performance Year 0: Housing Services					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Expenditure:	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Employees	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Repairs and Maintenance	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Other	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Total Operational Expenditure	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Net Operational Expenditure	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
<p><i>Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i></p>					T3.5.5

# Chapter 3

Capital Expenditure Year 0: Housing Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Project A	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Project B	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Project C	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Project D	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	Not a function/ not accredited	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.5.6

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

The achievement of the five year target depends on the allocation of funds.

T3.5.7

# Chapter 3

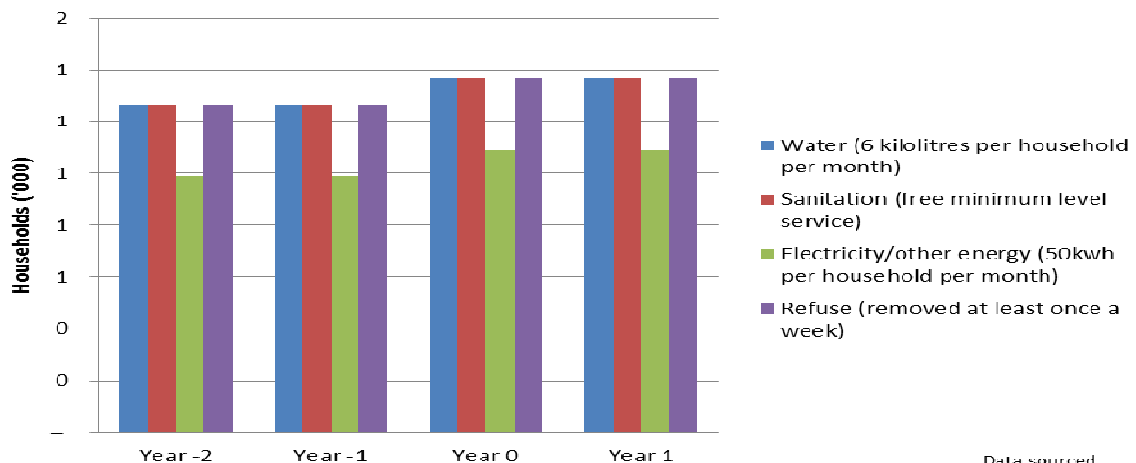
## 3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

### INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

The council supply free basic services to all consumers that applied for it quarterly. Alternative energy is supplied to people living in the informal settlements.

T3.6.1

### Free Basic Household Services



Data sourced from MRPDA10

T3.6.2

### Free Basic Services To Low Income Households

	Number of households									
	Total	Households earning less than R2,520 per month								
		Total	Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse	
			Access	%	Access	%	Access	%	Access	%
Year -1	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%
Year 0	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%
Year 1	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%

T3.6.3

# Chapter 3

Free Basic Services To Low Income Households										
	Number of households									
	Total	Households earning less than R2,520 per month								
		Total	Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse	
			Access	%	Access	%	Access	%	Access	%
Year -1	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%
Year 0	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%
Year 1	3 222	1 367	1 367	100%	1 367	100%	1 091	80%	1 367	100%
T3.6.3										

Financial Performance Year 0: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year -1	Year 0			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	37	40	40	40	0%
Waste Water (Sanitation)	3 915	3 917	3 917	3 917	0%
Electricity	905	997	997	997	0%
Waste Management (Solid Waste)	1 670	1 976	1 976	1 976	0%
Total	6 527	6 931	6 931	6 931	0%
T3.6.4					

Financial Performance Year 0: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year -1	Year 0			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	37				0%
Waste Water (Sanitation)	915	3 917	3	3	0%
Electricity					0%
Waste Management (Solid Waste)	670	1 976	1	1	0%
Total	6	6 931	6	6	0%
T3.6.4					

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# Chapter 3

## COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

No shortfall in provision of basic services to consumers qualifying as indigent.

T3.6.6

## COMPONENT B: ROAD TRANSPORT

This component includes: roads; transport; and waste water (storm water drainage).

### INTRODUCTION TO ROAD TRANSPORT

The Council adopted a policy to pave all gravel streets over a period of time. The council did not deliver transport services like busses. Maintenance of streets were hampered by the lack of cash.

T3.7.0

## 3.7 ROADS

### INTRODUCTION TO ROADS

Council did not delivered transport services. People living in poverty experienced many problems regarding transport, but the council is not in the financial position to address it. As long as MIG funding is available, the council will keep on with the upgrading of the gravel roads.

T3.7.1

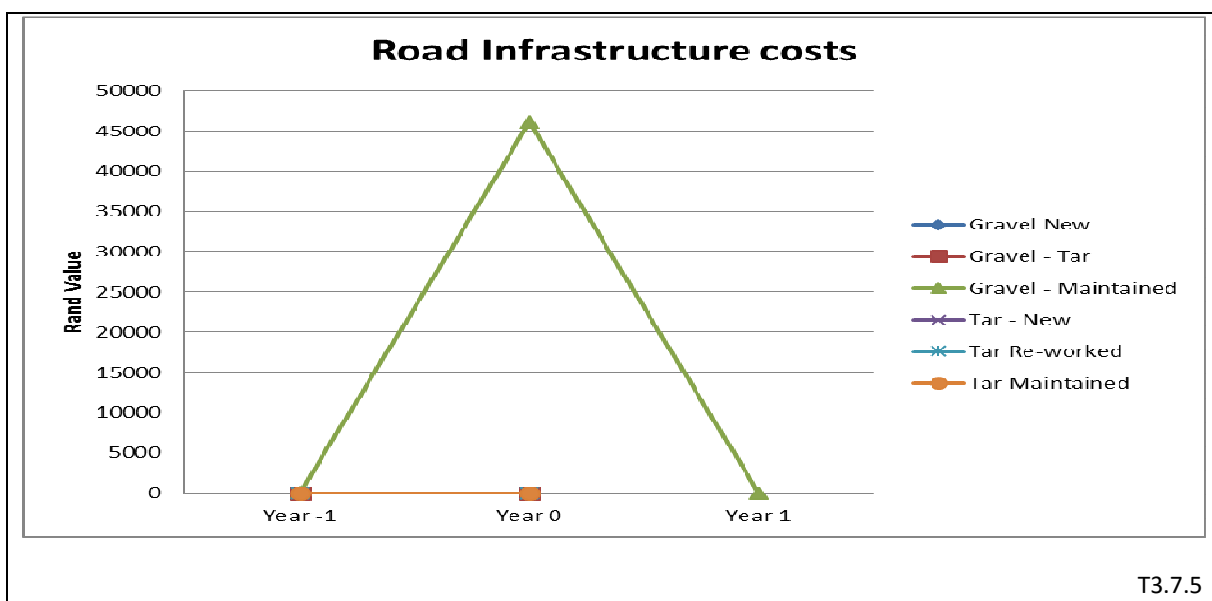
Gravel Road Infrastructure				
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Kilometers Gravel roads graded/maintained
Year -1	25 km	0	0	25 km
Year 0	22 km	0	0	22 km
Year 1	19 km			19 km
				T3.7.2



# Chapter 3

Cost of Construction/Maintenance						
R' 000						
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
Year -1	0	0	52	0	0	0
Year 0	0	0	46	0	0	0
Year 1			28			
						T3.7.4

Cost of Construction/Maintenance						
R' 000						
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
Year -1	0	0	52	0	0	0
Year 0	0	0	46	0	0	0
Year 1			28			
						T3.7.4



# Chapter 3

Road Service Policy Objectives Taken From IDP									
Service Objectives  <div>Service Indicators</div> (i)	Outline Service Targets  (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Elimination of gravel roads in townships	Kilometers of gravel roads paved (Kilometers of gravel road remaining)	3 kms gravel roads tarred (22 kms gravel roads remaining)	3 kms gravel roads paved (22 kms gravel roads remaining)	3 kms gravel roads paved (22 kms gravel roads remaining)	19 kms gravel roads paved (20 kms gravel roads remaining)	19 kms gravel roads paved (20 kms gravel roads remaining)	Baseline (19 kms gravel roads remaining)	2 kms gravel roads paved (17 kms gravel roads remaining)	2 kms gravel roads paved (15 kms gravel roads remaining)
Development of municipal roads as required	0 kms of municipal roads developed	0 kms	0 kms	0 kms	10 kms	10 kms	10 kms	10 kms	10 kms

# Chapter 3

Employees: Road Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	
Total	No full time workers	No full time workers	No full time workers	No full time workers	

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.7.7

Financial Performance Year 0: Road Services					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	4	2	2	6	67%
Expenditure:					
Employees	370	402	402	418	4%
Repairs and Maintenance	52	28	28	46	39%
Other	483	330	330	551	40%
Total Operational Expenditure	905	760	760	1 016	25%
Net Operational Expenditure	901	758	758	1 010	25%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.7.8

Capital Expenditure Year 0: Road Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	2 750	2 750	5 051	46%	
Carnarvon Strate	1 750	1 750	4 074	57%	
Vanwyksvlei Strate	1 000	1 000	977	-2%	0
Vosburg Strate		—			0
					0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.7.9

# Chapter 3

Financial Performance Year 0: Road Services					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	4	2	2	6	67%
Expenditure:					
Employees	370	402	402	418	4%
Repairs and Maintenance	52	28	28	46	39%
Other	483	330	330	551	40%
<b>Total Operational Expenditure</b>	905	760	760	1 016	25%
<b>Net Operational Expenditure</b>	901	758	758	1 010	25%
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T3.7.8

## COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

In the IDP the council anticipate to keep on with the upgrading of the gravel streets as long as MIG funding is available. No provincial roads had been transfer to the municipality.

# Chapter 3

T3.7.10

## 3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

### INTRODUCTION TO TRANSPORT

Council do vehicle licensing on an agency basis for the Department of Transport, Safety and Liaison. Council did not delivered a bus service.

T3.8.1

Municipal Bus Service Data					
	Details	Year 0	Year 1		Year 2
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Passenger journeys	0	0	0	0
2	Seats available for all journeys	0	0	0	0
3	Average Unused Bus Capacity for all journeys	0	0	0	0
4	Size of bus fleet at year end	0	0	0	0
5	Average number of Buses off the road at any one time	0	0	0	0
6	Proportion of the fleet off road road at any one time	0	0	0	0
7	No. of Bus journeys scheduled	0	0	0	0
8	No. of journeys cancelled	0	0	0	0
9	Proportion of journeys cancelled	0	0	0	0

T3.8.2

Concerning T3.8.2

The council did not delivered this function.

T3.8.2.1

# Chapter 3

Transport Service Policy Objectives Taken From IDP									
Service Objectives  Service Indicators (i)	Outline Service Targets (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. \* 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; \*'Current Year' refers to the targets set in the Year 1 Budget/IDP round. \*'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

# Chapter 3

Employees: Transport Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
4 - 6	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
7 - 9	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
10 - 12	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
13 - 15	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
16 - 18	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
19 - 20	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
Total	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function	Council did not delivered this function
<p><i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.</i></p> <p><i>*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i></p>					

T3.8.4

Financial Performance Year 0: Transport Services					R'000
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
<b>Total Operational Expenditure</b>	0	0	0	0	0%
<b>Net Operational Expenditure</b>	0	0	0	0	0%
<p><i>Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i></p>					T3.8.5

# Chapter 3

Capital Expenditure Year 0: Transport Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.8.6

COMMENT ON THE T PERFORMANCE OF TRANSPORT OVERALL:

Transport is not a function of the municipality.

T3.8.7



# Chapter 3

## 3.9 WASTE WATER (STORMWATER DRAINAGE)

### INTRODUCTION TO STORMWATER DRAINAGE

This component is part of the roads statistics as seen in section 3.7

T3.9.1

Stormwater Infrastructure				Kilometers
	Total Stormwater measures	New stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
Year -1	0	0	0	0
Year 0	0	0	0	0
Year 1	0	0	0	0

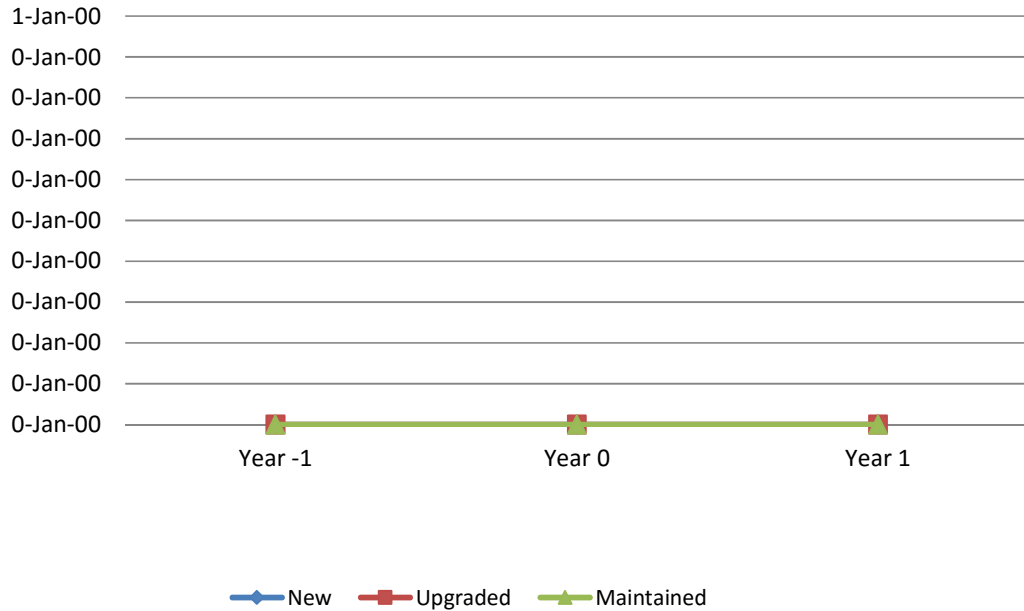
T3.9.2

Cost of Construction/Maintenance				R' 000
	Stormwater Measures			
	New	Upgraded	Maintained	
Included in the roads see section 3.7				
Year -1	0	0	0	
Year 0	0	0	0	
Year 1	0	0	0	
				T3.9.3

T3.9.3

# Chapter 3

## Stormwater infrastructure costs



T3.9.4

# Chapter 3

[illegible]

# Chapter 3

Employees: Stormwater Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
Total	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.9.6

Financial Performance Year 0: Stormwater Services						R'000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	0	0	0	0	0%	
Expenditure:						
Employees	0	0	0	0	0%	
Repairs and Maintenance	0	0	0	0	0%	
Other	0	0	0	0	0%	
<b>Total Operational Expenditure</b>	0	0	0	0	0%	
<b>Net Operational Expenditure</b>	0	0	0	0	0%	

*Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.*

T3.9.7

Capital Expenditure Year 0: Stormwater Services						R' 000
Capital Projects	Year 0					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
<b>Cost included in roads section 3.7</b>						
Total All	0	0	0	0%		
Project A	0	0	0	0%	0	
Project B	0	0	0	0%	0	
Project C	0	0	0	0%	0	
Project D	0	0	0	0%	0	

*Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).*

T3.9.8

# Chapter 3

## COMMENT ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

Component is part of roads – see section 3.7

T3.9.9

## COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

### INTRODUCTION TO PLANNING AND DEVELOPMENT

The shared services unit is part of an agreement and is task to do all planning and development. Only rezoning is handled by administration.

T3.10.0

### 3.10 PLANNING

#### INTRODUCTION TO PLANNING

This component is outsource as part of an agreement with the District Municipality. Development in the area is very low and therefore applications are restricted to one in two years. The MEC approved the spatial development framework of the municipality. The implementation of SPLUMA is a big challenge.

T3.10.1

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning		Built Environment	
	Year 0	Year 1	Year 0	Year 1	Year 0	Year 1
Planning application received	None	None	None	None	None	None
Determination made in year of receipt	None	None	None	None	None	None
Determination made in following year	None	None	None	None	None	None
Applications withdrawn	None	None	None	None	None	None
Applications outstanding at year end	None	None	None	None	None	None
						T3.10.2

# Chapter 3

[illegible]

# Chapter 3

Employees: Planning Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
4 - 6	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
7 - 9	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
10 - 12	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
13 - 15	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
16 - 18	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
19 - 20	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers
Total	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers	No fulltime workers

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.10.4

Financial Performance Year 0: Planning Services						R'000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	0	0	0	0	0%	
Expenditure:						
Employees	0	0	0	0	0%	
Repairs and Maintenance	0	0	0	0	0%	
Other	0	0	0	0	0%	
Total Operational Expenditure	0	0	0	0	0%	
Net Operational Expenditure	0	0	0	0	0%	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.10.5

Capital Expenditure Year 0: Planning Services						R' 000
Capital Projects	Year 0					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	0	0	0	0%		
Project A	0	0	0	0%	0	
Project B	0	0	0	0%	0	
Project C	0	0	0	0%	0	
Project D	0	0	0	0%	0	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.10.6

# Chapter 3

## COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

The lack of financial resources as well as interest in the towns hack development and therefore there is no budget for capital projects.

T3.10.7

## 3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

### INTRODUCTION TO ECONOMIC DEVELOPMENT

The council only has a draft LED strategy. The council strives however to create the most job opportunities as possible through projects funded by the municipality.

T3.11.1

Economic Activity by Sector			
			R '000
Sector	Year -1	Year 0	Year 1
Agric, forestry and fishing	0	0	0
Mining and quarrying	0	0	0
Manufacturing	0	0	0
Wholesale and retail trade	0	0	0
Finance, property, etc.	0	0	0
Govt, community and social services	0	0	0
Infrastructure services	7 661	10 042	7 928
Total	7 661	10 042	7 928

T3.11.2

Economic Activity by Sector			
			R '000
Sector	Year -1	Year 0	Year 1
Agric, forestry and fishing	0	0	0
Mining and quarrying	0	0	0
Manufacturing	0	0	0
Wholesale and retail trade	0	0	0
Finance, property, etc.	0	0	0
Govt, community and social services	0	0	0
Infrastructure services	7 661	10 042	7 928
Total	7 661	10 042	7 928

T3.11.2



# Chapter 3

Economic Employment by Sector			
Sector	Jobs		
	Year -1 No.	Year 0 No.	Year 1 No.
Agric, forestry and fishing	-	-	-
Mining and quarrying	-	-	-
Manufacturing	-	-	-
Wholesale and retail trade	-	-	-
Finance, property, etc.	-	-	-
Govt, community and social services	-	-	-
Infrastructure services	60	72	105
Total	60	72	105
T3.11.3			

Job creation through EPWP* projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
Year -1	3	150
Year 0	2	130
Year 1	1	30
* - Extended Public Works Programme	T3.11.6	

Economic Employment by Sector			
Sector	Jobs		
	Year -1 No.	Year 0 No.	Year 1 No.
Agric, forestry and fishing	-	-	-
Mining and quarrying	-	-	-
Manufacturing	-	-	-
Wholesale and retail trade	-	-	-
Finance, property, etc.	-	-	-
Govt, community and social services	-	-	-
Infrastructure services	60	72	105
Total	60	72	105
T3.11.3			

# Chapter 3

## COMMENT ON LOCAL JOB OPPORTUNITIES:

The council only invest money in infrastructure projects. Contractors are encouraged to employ as much people as possible on a project. Unfortunately not much semi-skilled labour are available. The projects at SKA led to a lot of local people working there due to the fact that their hourly rate is higher. Tourism at this stage do not received the necessary attention mainly because of the lack of funds. Street traders are not really a problem because of our distances from main towns and also the low tourism numbers.

T3.11.4

Jobs Created during Year 0 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	Jobs created No.	Jobs lost/displaced by other initiatives No.	Net total jobs created in year No.	Method of validating jobs created/lost
Total (all Initiatives)	No1#	No1#	No1#	No1#
Year -1	No1#	No1#	No1#	No1#
Year 0	No1#	No1#	No1#	No1#
Year 1	No1#	No1#	No1#	No1#
Initiative A (Year 0)	No1#	No1#	No1#	No1#
Initiative B (Year 0)	No1#	No1#	No1#	No1#
Initiative C (Year 0)	No1#	No1#	No1#	No1#

T3.11.5

Job creation through EPWP* projects		
Details	EPWP Projects No.	Jobs created through EPWP projects No.
Year -1	3	150
Year 0	2	130
Year 1	1	30

\* - Extended Public Works Programme

T3.11.6

Response	Percentage
Yes, the current government is responsible	85%
No, the current government is not responsible	15%

79

# Chapter 3

[illegible]

# Chapter 3

Employees: Local Economic Development Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
<b>Total</b>	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance Year 0: Local Economic Development Services					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	0	0	0	0	0%
<b>Expenditure:</b>					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
<b>Total Operational Expenditure</b>	0	0	0	0	0%
<b>Net Operational Expenditure</b>	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure Year 1: Economic Development Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All</b>	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

There is no capital projects and also no funding available.

T3.11.11

# Chapter 3

## COMPONENT D: COMMUNITY & SOCIAL SERVICES

This component includes: libraries and archives; museums arts and galleries; community halls; cemeteries and crematoria; child care; aged care; social programmes, theatres.

### INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

The only community service that the council delivers are library services in the three towns. All libraries have internet services.

T3.52.0

### 3.52 LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

#### INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

The council strives to give the best service possible to the community through its libraries. Therefore there is internet services, copy facilities and daily newspapers and magazines.

T3.52.1

Age Group	Percentage
18-24	18%
25-34	22%
35-44	15%
45-54	12%
55-64	10%
65-74	8%
75-84	5%
85+	3%

83

# Chapter 3

Employees: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	2	2	2	0	0%
4 - 6	2	2	2	0	0%
7 - 9	2	2	2	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.52.4

Financial Performance Year 1: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
					R'000
Details	Year 0	Year 1			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	13	7	7	13	50%
Expenditure:					
Employees	918	1 138	1 138	814	-40%
Repairs and Maintenance	10	22	22	11	-98%
Other	199	93	93	238	61%
Total Operational Expenditure	1127	1 253	1 253	1 063	-18%
Net Operational Expenditure	1 114	1 246	1 246	1 050	-19%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.52.5

Capital Expenditure Year 1: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
					R' 000
Capital Projects	Year 0				Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	
Total All	712	712	897		
Upgrading of Cemeteries	712	712	710	0%	
Upgrading of library	0	0	140	100%	
Accrual of Game	0	0	47	100%	
Project D	0	0	0		

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.52.6



# Chapter 3

COMMENT ON THE PERFORMANCE OF LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) OVERALL:

During 2015 the Kareeberg library was extended. Vanwyksvlei and Vosburg libraries were renovated. Due to the lack of funds any new services must be provided by the Department of Sport and Recreation.

T3.52.7

## 3.55 CEMETORIES AND CREMATORIALS

### INTRODUCTION TO CEMETORIES & CREMATORIALS

The council provides the service in all three towns. The high poverty rate however force the council to collect minimum fees for this service.

T3.55.1

### SERVICE STATISTICS FOR CEMETORIES & CREMATORIALS

None

T3.55.2

Government	Percentage
Current government	85%
Previous government	15%

T3.55.3

# Chapter 3

Employees: Cemeteries and Crematoriums					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
4 - 6	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
7 - 9	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
10 - 12	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
13 - 15	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
16 - 18	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
19 - 20	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers
Total	No full time workers	No full time workers	No full time workers	No full time workers	No full time workers

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.55.4

Financial Performance Year 0: Cemeteries and Crematoriums					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
This expenditure is included in section 3.52.5					
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.55.5

Capital Expenditure Year 0: Cemeteries and Crematoriums					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0		
Project A	0	0	0		0
Project B	0	0	0		0
Project C	0	0	0		0
Project D	0	0	0		0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.55.6

## COMMENT ON THE PERFORMANCE OF CEMETORIES & CREMATORIUMS OVERALL:

The council started with the upgrading of the cemeteries in Vanwyksvlei and Vosburg.

T3.55.7

# Chapter 3

## 3.56 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

### INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

The council does not have the function to deliver these service.

T3.56.1

### SERVICE STATISTICS FOR CHILD CARE

Not applicable.

3.56.2

# Chapter 3

[illegible]

# Chapter 3

Employees: Child Care; Aged Care; Social Programmes					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	
<b>Total</b>	Not applicable	Not applicable	Not applicable	Not applicable	

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
\*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.56.4

Financial Performance Year 1: Child Care; Aged Care; Social Programmes						R'000
Details	Year 0	Year 1				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	0	0	0	0		
<b>Expenditure:</b>						
Employees	0	0	0	0		
Repairs and Maintenance	0	0	0	0		
Other	0	0	0	0		
<b>Total Operational Expenditure</b>	0	0	0	0		
<b>Net Operational Expenditure</b>	0	0	0	0		

*Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.*

T3.56.5

Capital Expenditure Year 1: Child Care; Aged Care; Social Programmes						R' 000
Capital Projects	Year 1					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
<b>Total All</b>	0	0	0	0		
<b>Project A</b>	0	0	0	0		0
<b>Project B</b>	0	0	0	0		0
<b>Project C</b>	0	0	0	0		0
<b>Project D</b>	0	0	0	0		0

*Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.*

T3.56.6

COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

The council does not have the function to deliver these service.

T3.56.7

# Chapter 3

## COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control; biodiversity and landscape; and costal protection.

### INTRODUCTION TO ENVIRONMENTAL PROTECTION

The council does not have the function to deliver these services. This service is provided by the District Municipality.

T3.59.0

## 3.59 POLLUTION CONTROL

### INTRODUCTION TO POLLUTION CONTROL

The council does not have the function to deliver this services. This service is provided by the District Municipality.

T3.59.1

### SERVICE STATISTICS FOR POLLUTION CONTROL

Not applicable

T3.59.2

Response	Percentage
Yes, the current government is responsible	95%
No, the current government is not responsible	5%

T3.59.3



# Chapter 3

Employees: Pollution Control					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.59.4

Financial Performance Year 1: Pollution Control					
R' 000					
Details	Year 0	Year 1			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.59.5

Capital Expenditure Year 1: Pollution Control					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.59.6

## COMMENT ON THE PERFORMANCE OF POLLUTION CONTROL OVERALL:

The council does not have the function to deliver these services. This service is provided by the District Municipality.

T3.59.7

# Chapter 3

## 3.60 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)

### INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

The council does not have the function to deliver these services.

T3.60.1

### SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

Not applicable

T3.60.2

Age Group	Percentage
18-24	10%
25-34	15%
35-44	20%
45-54	25%
55-64	30%
65-74	35%
75-84	40%
85+	45%

T3.60.3

# Chapter 3

Employees: Bio-Diversity; Landscape and Other					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2013/14: Bio-Diversity; Landscape and Other					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure Year 0: Bio-Diversity; Landscape and Other					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	
Project A	0	0	0	0	0
Project B	0	0	0	0	0
Project C	0	0	0	0	0
Project D	0	0	0	0	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

COMMENT ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE AND OTHER OVERALL:

The council does not have the function to deliver these services.

T3.60.7

# Chapter 3

## COMPONENT F: HEALTH

This component includes: clinics; ambulance services; and health inspections.

### INTRODUCTION TO HEALTH

Note: Recent legislation includes the National Health Act 2004.

The council does not have the function to deliver these services. These services are delivered by the B Municipality in this case Pixley ka Seme District Municipality. They employed one fulltime person for our area.

T.62.0

### 3.62 CLINICS

### INTRODUCTION TO CLINICS

The Department of Health delivers the service.

T3.62.1

Service Data for Clinics					
	Details	Year -1	Year 0		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Average number of Patient visits on an average day	N/A	N/A	N/A	N/A
2	Total Medical Staff available on an average day	N/A	N/A	N/A	N/A
3	Average Patient waiting time	N/A	N/A	N/A	N/A
4	Number of HIV/AIDS tests undertaken in the year	N/A	N/A	N/A	N/A
5	Number of tests in 4 above that proved positive	N/A	N/A	N/A	N/A
6	Number of children that are immunised at under 1 year of age	N/A	N/A	N/A	N/A
7	Child immunisation s above compared with the child population under 1 year of age	N/A	N/A	N/A	N/A
					T3.62.2

Concerning T3.62.2

The Department of Health delivers this service.

T3.62.2.1

Government	Percentage
Current government	85%
Previous government	15%

### T3.62.3

# Chapter 3

Employees: Clinics					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.62.4

Financial Performance 2013/14: Clinics					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	0	0	0	0	0%
<b>Expenditure:</b>					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
<b>Total Operational Expenditure</b>	0	0	0	0	0%
<b>Net Operational Expenditure</b>	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.62.5

Capital Expenditure 2013/14: Clinics					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All</b>	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.62.6

## COMMENT ON THE PERFORMANCE OF CLINICS OVERALL:

The Department of Health delivers this services.

T3.62.7

# Chapter 3

## 3.63 AMBULANCE SERVICES

### INTRODUCTION TO AMBULANCE SERVICES

The Department of Health delivers this service.

T3.63.1

Ambulance Service Data					
	Details	Year -1	Year 0		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of patients taken to medical facilities during the year	N/A	N/A	N/A	N/A
2	Average time from emergency call to arrival at the patient - in urban areas	N/A	N/A	N/A	N/A
3	Average time from emergency call to arrival at the patient - in rural areas	N/A	N/A	N/A	N/A
4	Average time from emergency call to the transportation of patient to a medical facility - in urban areas	N/A	N/A	N/A	N/A
5	Average time from emergency call to the transportation of patient to a medical facility - in rural areas	N/A	N/A	N/A	N/A
6	No. ambulance	N/A	N/A	N/A	N/A
7	No. paramedics	N/A	N/A	N/A	N/A
					T3.63.2

Concerning T3.63.2

The Department of Health delivers this service.

T3.63.2.1



Age Group	Percentage
18-24	18%
25-34	22%
35-44	15%
45-54	12%
55-64	10%
65-74	8%
75-84	5%
85+	3%

### T3.63.3

# Chapter 3

Employees: Ambulances					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.63.4

Financial Performance Year 0: Ambulances					
					R' 000
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0
Expenditure:					
Employees	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Other	0	0	0	0	0
Total Operational Expenditure	0	0	0	0	0
Net Operational Expenditure	0	0	0	0	0

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.63.5

Capital Expenditure Year 0: Ambulances					
					R' 000
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.63.6

COMMENT ON THE PERFORMANCE OF AMBULANCE SERVICES OVERALL:

The Department of Health delivers this service.

T3.63.7

# Chapter 3

## 3.64 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

### INTRODUCTION TO HEALTH INSPECTIONS; FOOD AND ABBATOIR LICENSING AND INSPECTIONS, ETC

The District Municipality as a B Municipality delivers the function on behalf of the Department of Health.

T3.64.1

### SERVICE STATISTICS FOR HEALTH INSPECTION, Etc

Not applicable.

T3.64.2

Age Group	Percentage
18-24	10%
25-34	15%
35-44	20%
45-54	25%
55-64	30%
65-74	35%
75-84	40%
85+	45%

T3.64.3

# Chapter 3

Employees: Health Inspection, Etc					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.64.4

Financial Performance Year 1: Health Inspection, Etc					
					R' 000
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.64.5

Capital Expenditure Year 1: Health Inspection, Etc					
					R' 000
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.64.6

COMMENT ON THE PERFORMANCE OF HEALTH INSPECTIONS, Etc OVERALL:

The District Municipality as a B Municipality delivers the function on behalf of the Department of Health.

T3.64.7

# Chapter 3

## COMPONENT G: SECURITY AND SAFETY

This component includes: police; fire; disaster management, licensing and control of animals, and control of public nuisances, etc.

### INTRODUCTION TO SECURITY & SAFETY

The municipality does not deliver this service.

T3.65.0

## 3.65 POLICE

### INTRODUCTION TO POLICE

The municipality does not deliver this service.

T3.65.1

### Metropolitan Police Service Data

	Details	Year -1	Year 0		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	N/A	N/A	N/A	N/A
2	Number of bye-law infringements attended	N/A	N/A	N/A	N/A
3	Number of police officers in the field on an average day	N/A	N/A	N/A	N/A
4	Number of police officers on duty on an average day	N/A	N/A	N/A	N/A
T3.65.2					

Concerning T3.65.2

The municipality does not deliver this service.

T3.65.2.1

Age Group	Percentage
18-24	95%
25-34	85%
35-44	75%
45-54	65%
55-64	55%
65-74	45%
75-84	35%
85+	25%

T3.65.3

# Chapter 3

Employees: Police Officers					
Job Level	Year -1	Year 0			
Police	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
Administrators	No.	No.	No.	No.	%
Chief Police Officer & Deputy	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Other Police Officers	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance Year 0: Police					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Police Officers					
Other employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure Year 0: Police					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

COMMENT ON THE PERFORMANCE OF POLICE OVERALL:

The municipality does not deliver this service.

T.3.65.7



# Chapter 3

## 3.66 FIRE

### INTRODUCTION TO FIRE SERVICES

The municipality delivers this service only on an ad hoc basis with volunteers.

T3.66.1

### Metropolitan Fire Service Data

	Details	Year -1	Year 0		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires attended in the year	N/A	N/A	N/A	N/A
2	Total of other incidents attended in the year	N/A	N/A	N/A	N/A
3	Average turnout time - urban areas	N/A	N/A	N/A	N/A
4	Average turnout time - rural areas	N/A	N/A	N/A	N/A
5	Fire fighters in post at year end	N/A	N/A	N/A	N/A
6	Total fire appliances at year end	N/A	N/A	N/A	N/A
7	Average number of appliance off the road during the year	N/A	N/A	N/A	N/A

T3.66.2

Concerning T3.66.2

The municipality delivers this service only on an ad hoc basis with volunteers.

T3.66.2.1

Age Group	Percentage
18-24	95%
25-34	85%
35-44	75%
45-54	65%
55-64	55%
65-74	45%
75-84	35%
85+	25%

T3.66.3

# Chapter 3

Employees: Fire Services					
Job Level	Year -1	Year 0			
Fire Fighters	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
Administrators	No.	No.	No.	No.	%
Chief Fire Officer & Deputy	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Other Fire Officers	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.66.4

Financial Performance Year 1: Fire Services					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Fire fighters					
Other employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.66.5

Capital Expenditure Year 0: Fire Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.66.6

## COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL:

The municipality delivers this services only on an ad hoc basis with volunteers.

T3.66.7

# Chapter 3

## 3.67 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

### INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

The municipality does not deliver this service, only disaster management partially (volunteers)

T3.67.1

### SERVICE STATISTICS FOR DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

Not applicable.

T3.67.2

Response	Percentage
Yes, the current system is the best way to run the country	70%
No, the current system is not the best way to run the country	30%

T3.67.3

# Chapter 3

Employees: Disaster Management, Animal Licencing and Control, Control of Public Nuisances, Etc					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
4 - 6	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
7 - 9	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
10 - 12	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
13 - 15	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
16 - 18	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
19 - 20	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Total	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.67.4

Financial Performance Year 1: Disaster Management, Animal Licencing and Control, Control of Public Nuisances, Etc					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.67.5

Capital Expenditure Year 1: Disaster Management, Animal Licencing and Control, Control of Public Nuisances, Etc					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0%	0
Project B	0	0	0	0%	0
Project C	0	0	0	0%	0
Project D	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.67.6

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL CONTROL OF PUBLIC NUISANCES, ETC OVERALL:

The municipality does not deliver this service, only disaster management partially (volunteers).

T3.67.7

# Chapter 3

## COMPONENT H: SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

### INTRODUCTION TO SPORT AND RECREATION

The council provides limited services. Only a sports ground in the one town and a swimming pool in another town. Phase one of the upgrading of the sport grounds in Carnarvon was completed.

T3.68.0

### 3.68 SPORT AND RECREATION

### SERVICE STATISTICS FOR SPORT AND RECREATION

Not applicable.

T3.68.1

Age Group	Percentage
18-24	15%
25-34	25%
35-44	20%
45-54	15%
55-64	10%
65-74	5%
75-84	5%
85+	5%

T3.68.2



# Chapter 3

Employees: Sport and Recreation					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	3 part time	3 part time	3 part time	0	0%
4 - 6	No full time workers	No full time workers	No full time workers	0	0%
7 - 9	No full time workers	No full time workers	No full time workers	0	0%
10 - 12	No full time workers	No full time workers	No full time workers	0	0%
13 - 15	No full time workers	No full time workers	No full time workers	0	0%
16 - 18	No full time workers	No full time workers	No full time workers	0	0%
19 - 20	No full time workers	No full time workers	No full time workers	0	0%
Total	3 part time	3 part time	3 part time	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.68.3

Financial Performance: Sport and Recreation					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	75	17	17	55	69%
<b>Expenditure:</b>					
Employees	477	441	441	506	13%
Repairs and Maintenance	23	43	43	18	-141%
Other	216	114	114	180	37%
<b>Total Operational Expenditure</b>	716	599	599	704	15%
<b>Net Operational Expenditure</b>	641	581	581	648	10%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.68.4

Capital Expenditure Year 0: Sport and Recreation					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	3 048	3 048	1 359	-124%	
Sportstadium Carmarvon	3 048	3 048	1 359	-124%	3 048

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.68.5

## COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

The council provides limited services. Only a sport ground in the one town and a swimming pool in another town. The swimming pool was not in used due to a shortage of water. Phase one of the upgrading of the sport grounds in Carnarvon was completed.

T3.68.6

# Chapter 3

## COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

### INTRODUCTION TO CORPORATE POLICY OFFICES, Etc

As a small municipality we only have two people working in the corporate department. They handle policies, human resources and property services.

T3.69.0

## 3.69 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

### INTRODUCTION TO EXECUTIVE AND COUNCIL

The municipality does not have an executive office. It is a plenary municipality with the mayor as full time and he is assisted by five section 79 committees. The six other councillors are part time.

T3.69.1

### SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

Not applicable.

T3.69.2

Age Group	Percentage
18-24	15%
25-34	25%
35-44	20%
45-54	15%
55-64	10%
65-74	5%
75-84	5%
85+	5%

T3.69.3

# Chapter 3

Employees: The Executive and Council					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	1	1	1	0	0%
Total	1	1	1	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.69.4

Financial Performance Year 0: The Executive and Council					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	15 667	39 156	39 156	25 694	-52%
Expenditure:					
Employees	4 169	1 847	1 847	4 169	56%
Repairs and Maintenance	1 296	—	—	240	
Other	13 095	19 851	19 851	13 095	-52%
Total Operational Expenditure	18 559	21 698	21 698	17 503	-24%
Net Operational Expenditure	2 892	(17 459)	(17 459)	(8 190)	-113%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.69.5

Capital Expenditure Year 0: The Executive and Council					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	—	0	0	0%	
Project A	—	0	0	0%	0
Project B	—	0	0	0%	0
Project C	—	0	0	0%	0
Project D	—	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.69.6

## COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

There is no capital budget for executive and council. The operating budget includes mainly the salary of the municipal manager, council remuneration and grants.

T3.69.7

# Chapter 3

## 3.70 FINANCIAL SERVICES

### INTRODUCTION FINANCIAL SERVICES

The council strive for a payment level of hundred percent. Unfortunately sixty five percent of the consumers registered as indigent. The lower collection of rates are because of the non-payment of the farming community.

T3.70.1

Debt Recovery								
								R' 000
Details of the types of account raised and recovered	Year -1		Year 0			Year 1		
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Billed in Year	Estimated outturn for accounts billed in year	Estimated Proportion of accounts billed that were collected %
Property Rates	4 284	99,20%	4 237	3 753	88,57%	4 141	4 141	100,00%
Electricity - B	86	100,00%	105	105	100,00%	98	98	100,00%
Electricity - C	7 295	97,65%	8 081	8 082	100,01%	5 814	5 814	100,00%
Water - B	2 671	3,44%	1 888	96	5,09%	99	99	100,00%
Water - C	954	404,00%	2 007	3 799	189,30%	4 031	4 031	100,00%
Sanitation	2 049	115,66%	2 216	2 216	100,00%	2 263	2 263	100,00%
Refuse	2 931	100,04%	3 119	3 121	100,05%	3 421	3 421	100,00%
Other	198	100,00%	209	209	100,00%	223	31	729,28%
B- Basic; C= Consumption. See chapter 6 for the Auditor General's rating of the quality of the financial Accounts and the systems behind them.								T3.70.2

# Chapter 3

Financial Service Policy Objectives Taken From IDP									
Service Objectives  <div>Service Indicators</div> (i)	Outline Service Targets  (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
None	None	None	None	None	None	None	None	None	None
<p><i>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</i></p>									

T3.70.3

# Chapter 3

Financial Performance Year 0: Financial Services					
R' 000					
Details	Year 0	Year 1			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	9 985	14 624	14 624	12 716	-15%
<b>Expenditure:</b>					
Employees	3 650	4 184	4 184	3 469	-21%
Repairs and Maintenance	145	130	130	206	37%
Other	3 158	5 220	5 220	3 575	-46%
<b>Total Operational Expenditure</b>	6 952	9 535	9 535	7 250	-32%
<b>Net Operational Expenditure</b>	3 033	5 089	5 089	5 466	7%
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T3.70.5

Employees: Financial Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	1	1	0	0%
7 - 9	6	6	6	0	0%
10 - 12	2	2	2	0	0%
13 - 15	1	1	1	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
<b>Total</b>	10	11	11	0	0%
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.					
T3.70.4					

Capital Expenditure Year 0: Financial Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All</b>	0	0	—		
Project A	0	0	—		0
Project B					0
Project C					0
Project D					0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.70.6

## COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

No budget for capital expenditure for this department. In consideration with other departments in municipalities this department is relatively under staffed.

T3.70.7

# Chapter 3

## 3.71 HUMAN RESOURCE SERVICES

### INTRODUCTION TO HUMAN RESOURCE SERVICES

The Municipality does not have a human resource department. The Corporate Service department also does this service.

T3.71.1

### SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Not applicable.

T3.71.2



Age Group	Percentage
18-24	95%
25-34	85%
35-44	75%
45-54	65%
55-64	55%
65-74	45%
75-84	35%
85+	25%

T3.71.3

# Chapter 3

Employees: Human Resource Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
4 - 6	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
7 - 9	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
10 - 12	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
13 - 15	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
16 - 18	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
19 - 20	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
Total	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.71.4

Financial Performance Year 0: Human Resource Services					
R' 000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	
Expenditure:					
Employees	0	0	0	0	
Repairs and Maintenance	0	0	0	0	
Other	0	0	0	0	
Total Operational Expenditure	0	0	0	0	
Net Operational Expenditure	0	0	0	0	

*Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.*

T3.71.5

Capital Expenditure Year 0: Human Resource Services					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0		
Project A	0	0	0		0
Project B	0	0	0		0
Project C	0	0	0		0
Project D	0	0	0		0

*Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).*

T3.71.6

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

No capital budget. As previously explain is this part of the Corporate Service Department.

T3.71.7

# Chapter 3

## 3.72 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes: Information and Communication Technology (ICT) services.

### INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Council does not have qualified ICT personnel. Personnel in the finance department do the basic services and the rest is done by the service providers.

T3.72.1

### SERVICE STATISTICS FOR ICT SERVICES

Not applicable.

T3.72.2

# Chapter 3

ICT Services Policy Objectives Taken From IDP									
Service Objectives  Service Indicators (i)	Outline Service Targets (ii)	Year 0		Year 1			Year 2	Year 4	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)		*Previous Year (v)	*Current Year (vi)		*Current Year (viii)	*Current Year (ix)	*Following Year (x)
<b>Service Objective xxx</b>									
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. \*  
 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; \*Current Year' refers to the targets set in the Year 1 Budget/IDP round. \*Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

T3.72.3

# Chapter 3

Employees: ICT Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
4 - 6	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
7 - 9	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
10 - 12	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
13 - 15	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
16 - 18	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
19 - 20	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
Total	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.72.4

Financial Performance Year 0: ICT Services						R' 000
Details	Year -1	Year 0				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	0	0	0	0		
Expenditure:						
Employees	0	0	0	0		
Repairs and Maintenance	0	0	0	0		
Other	0	0	0	0		
<b>Total Operational Expenditure</b>	0	0	0	0		
<b>Net Operational Expenditure</b>	0	0	0	0		

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.72.5

Capital Expenditure Year 0: ICT Services						R' 000
Capital Projects	Year 0					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	0	0	0			
Project A	0	0	0			0
Project B	0	0	0			0
Project C	0	0	0			0
Project D	0	0	0			0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.72.6

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

Council does not have an ICT Service. Personnel in the Financial Services fulfill this tasks.

# Chapter 3

## 3.73 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

This component includes: property; legal; risk management and procurement services.

### INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

The municipality does not have a Risk Management and Procurement Services. The task is split between Corporate and Financial Services.

T3.73.1

### SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

Not applicable.

T3.73.2

Age Group	Percentage
18-24	18%
25-34	22%
35-44	15%
45-54	12%
55-64	10%
65-74	8%
75-84	5%
85+	3%

### T3.73.3

# Chapter 3

Employees: Property; Legal; Risk Management; and Procurement Services					
Job Level	Year -1	Year 0			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
4 - 6	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
7 - 9	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
10 - 12	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
13 - 15	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
16 - 18	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
19 - 20	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	
Total	no fulltime workers	no fulltime workers	no fulltime workers	no fulltime workers	

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.  
 \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.73.4

Financial Performance Year 0,: Property; Legal; Risk Management; and Procurement Services					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	0	0	0	0	
<b>Expenditure:</b>					
Employees	0	0	0	0	
Repairs and Maintenance	0	0	0	0	
Other	0	0	0	0	
<b>Total Operational Expenditure</b>	0	0	0	0	
<b>Net Operational Expenditure</b>	0	0	0	0	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.73.5

Capital Expenditure Year 0: Property; Legal; Risk Management; and Procurement Services					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All</b>	0	0	0		
Project A	0	0	0		0
Project B	0	0	0		0
Project C	0	0	0		0
Project D	0	0	0		0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.73.6

## COMMENT ON THE PERFORMANCE OF PROPERTY SERVICES OVERALL:

No capital projects. As already mentioned Corporate Services does this function.

T3.73.7





# Chapter 4

## CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

### (PERFORMANCE REPORT PART II)

#### INTRODUCTION

The Municipality have limited personnel to fulfill all its mandates. The lack of personnel with technical experience hamper implementation of projects.

T4.0.1

### COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

#### 4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees					
Description	Year -1	Year 0			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Water	0	0	0	0	%
Waste Water (Sanitation)	0	0	0	0	%
Electricity	2	2	2	2	%
Waste Management	0	0	0	0	%
Housing	0	0	0	0	%
Waste Water (Stormwater Drainage)	0	0	0	0	%
Roads	0	0	0	0	%
Transport	0	0	0	0	%
Planning	0	0	0	0	%
Local Economic Development	0	0	0	0	%
Planning (Strategic & Regulatory)	0	0	0	0	%
Local Economic Development	0	0	0	0	%
Community & Social Services	0	0	0	0	%
Environmental Protection	0	0	0	0	%
Health	0	0	0	0	%
Security and Safety	0	0	0	0	%
Sport and Recreation	0	0	0	0	%
Corporate Policy Offices and Other	0	0	0	0	%
Public Works	47	47	47	47	
<b>Totals</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>0</b>
Headings follow the order of services as set out in chapter 3. Service totals should equate to those included in the Chapter 3 employee schedules. Employee and Approved Posts numbers are as at 30 June.					T4.1.1

# Chapter 4

Vacancy Rate: Year 0			
Designations	*Total Approved Posts No.	*Vacancies (Total time that vacancies exist using fulltime equivalents) No.	*Vacancies (as a proportion of total posts in each category) %
Municipal Manager	1	0	0,00
CFO	1	0	0,00
Other S56 Managers (excluding Finance Posts)	2	0	0,00
Other S56 Managers (Finance posts)	0	0	0,00
Police officers	0	0	0,00
Fire fighters	0	0	0,00
Senior management: Levels 13-15 (excluding Finance Posts)	0	0	0,00
Senior management: Levels 13-15 (Finance posts)	1	0	0,00
Highly skilled supervision: levels 9-12 (excluding Finance posts)	0	0	0,00
Highly skilled supervision: levels 9-12 (Finance posts)	0	0	0,00
<b>Total</b>	<b>5</b>	<b>0</b>	<b>0,00</b>

Note: \*For posts which are established and funded in the approved budget or adjustments budget (where changes in employee provision have been made). Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T4.1.2

Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year No.	Terminations during the Financial Year No.	Turn-over Rate*
Year -2	1	1	100,00%
Year -1	1	1	100,00%
Year 0	0	0	

\* Divide the number of employees who have left the organisation within a year, by total number of employees who occupied posts at the beginning of the year

T4.1.3

## COMMENT ON VACANCIES AND TURNOVER:

The turnover of personnel is nil. Vacancies only because of early retirement or death.

T4.1.4

# Chapter 4

## COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

### INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

Note: MSA 2000 S67 requires municipalities to develop and adopt appropriate systems and procedures to ensure fair; efficient; effective; and transparent personnel administration in accordance with the Employment Equity Act 1998.

The council Labour Forum held regular meetings and address any personnel issues. Therefore compliance issues are address immediately.

T4.2.0

# Chapter 4

## 4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	Affirmative Action	100%	0%	
2	Attraction and Retention	100%	0%	
3	Code of Conduct for employees	100%	0%	included in Systems Act
4	Delegations, Authorisation & Responsibility	100%	0%	
5	Disciplinary Code and Procedures	100%	0%	
6	Essential Services	100%	0%	collective agreement
7	Employee Assistance / Wellness	0%	0%	collective agreement
8	Employment Equity	100%	0%	
9	Exit Management	0%	0%	
10	Grievance Procedures	100%	0%	collective agreement
11	HIV/Aids	100%	0%	
12	Human Resource and Development	100%	0%	
13	Information Technology	100%	0%	
14	Job Evaluation	100%	0%	collective agreement
15	Leave	100%	0%	collective agreement
16	Occupational Health and Safety	100%	0%	
17	Official Housing	100%	0%	collective agreement
18	Official Journeys	100%	0%	
19	Official transport to attend Funerals	N/A	N/A	
20	Official Working Hours and Overtime	100%	0%	collective agreement
21	Organisational Rights	100%	0%	collective agreement
22	Payroll Deductions	100%	0%	collective agreement
23	Performance Management and Development	100%	0%	
24	Recruitment, Selection and Appointments	100%	0%	Draft 2014/15
25	Remuneration Scales and Allowances	100%	0%	collective agreement
26	Resettlement	N/A	N/A	
27	Sexual Harassment	0%	0%	
28	Skills Development	100%	0%	
29	Smoking	100%	0%	
30	Special Skills	N/A	N/A	
31	Work Organisation	N/A	N/A	
32	Uniforms and Protective Clothing	100%	0%	
33	Other:			
Use name of local policies if different from above and at any other HR policies not listed.				T4.2.1

### COMMENT ON WORKFORCE POLICY DEVELOPMENT:

No plans the current financial year reviewed. As mentioned most of the plans regulated by collective agreement.

T4.2.1.1

# Chapter 4

## 4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Proportion employees using sick leave %	Average Injury Leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only	0	0	0,00%	0	0
Temporary total disablement	0	0	0,00%	0	1
Permanent disablement	0	0	0,00%	0	2
Fatal	0	0	0,00%	0	3
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0,00%</b>	<b>0</b>	<b>6</b>

T4.3.1

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave Days	Proportion of sick leave without medical certification %	Employees using sick leave No.	Total employees in post* No.	*Average sick leave per Employees Days	Estimated cost R' 000
Lower skilled (Levels 1-2)	183	2%	24	45	2,69	63
Skilled (Levels 3-5)	117	0%	9	18	1,72	18
Highly skilled production (Levels 6-8)	0		0	0	0,00	
Highly skilled supervision (Levels 9-12)	0	95%	0	0	0,00	–
Senior management (Levels 13-15)	0		0	1	0,00	
MM and S56	6	0%	2	4	0,09	11
<b>Total</b>	<b>306</b>	<b>24%</b>	<b>35</b>	<b>68</b>	<b>4,50</b>	<b>92</b>

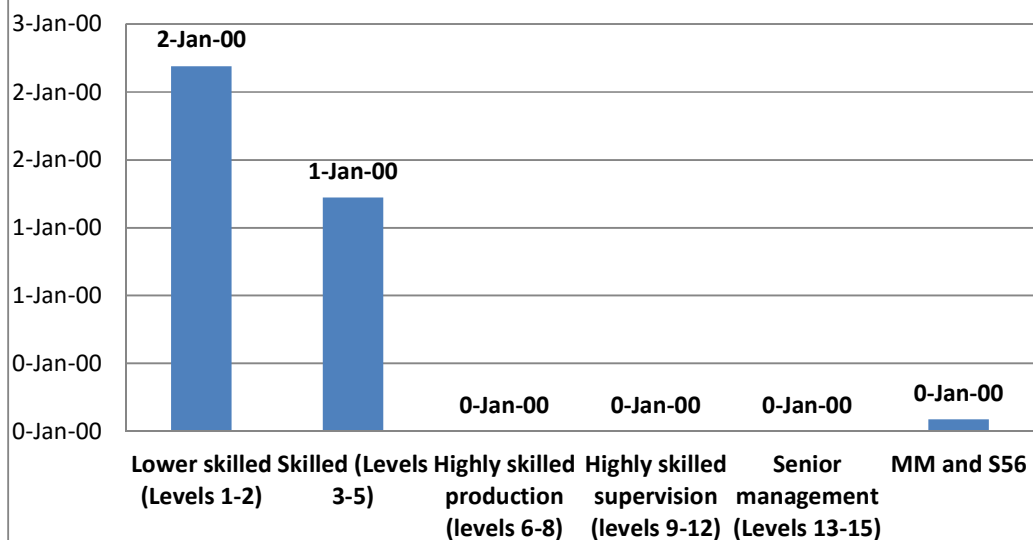
\* - Number of employees in post at the beginning of the year

\*Average is calculated by taking sick leave in column 2 divided by total employees in column 5

T4.3.2

# Chapter 4

**Average Number of Days Sick Leave (excl IOD)**



T4.3.3

## COMMENT ON INJURY AND SICK LEAVE:

Regular awareness through the Labour Forum limited injuries on duty. Personnel regularly complained about tiredness due to shortage of staff.

T4.3.4

## Number and Period of Suspensions

Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
None	None	None	None	None

T4.3.5

# Chapter 4

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
None	None	None	None
			T4.3.6

## COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

A very dedicated personnel corps as well as internal controls minimize disciplinary actions.

T4.3.7

## 4.4 PERFORMANCE REWARDS

Performance Rewards By Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 0 R' 000	Proportion of beneficiaries within group %
Lower skilled (Levels 1-2)	Female				
	Male				
Skilled (Levels 3-5)	Female				
	Male				
Highly skilled production (levels 6-8)	Female				
	Male				
Highly skilled supervision (levels 9-12)	Female				
	Male				
Senior management (Levels 13-15)	Female				
	Male				
MM and S57	Female				
	Male	4	4	146	100%
Total		4	4	146	
Has the statutory municipal calculator been used as part of the evaluation process ?					Yes/No
<p>Note: MSA 2000 S51(d) requires that ... 'performance plans, on which rewards are based should be aligned with the IDP'... (IDP objectives and targets are set out in Chapter 3) and that Service Delivery and Budget Implementation Plans (developed under MFMA S69 and Circular 13) should be consistent with the higher level IDP targets and must be incorporated appropriately in personal performance agreements as the basis of performance rewards. Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right hand side of the column (as illustrated above).</p>					

T4.4.1

## COMMENT ON PERFORMANCE REWARDS:

Only the Municipal Manager and the managers directly reported to him have performance agreements.

T4.4.1.1



# Chapter 4

## COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

### INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Note: MSA 2000 S68 (1) requires municipalities to develop their human resource capacity to a level that enables them to perform their functions and exercise their powers in an economical, effective, efficient and accountable way.

The municipality because of a lack of funds use at this stage financial management grants for training of financial personnel. T4.5.0

### 4.5 SKILLS DEVELOPMENT AND TRAINING

Skills Matrix													
Management level	Gender	Employees in post as at 30 June Year 0	Number of skilled employees required and actual as at 30 June Year 0										
			Learnerships			Skills programmes & other short courses			Other forms of training			Total	
			Actual: End of Year -1	Actual: End of Year 0	Target	Actual: End of Year -1	Actual: End of Year 0	Target	Actual: End of Year -1	Actual: End of Year 0	Target	Actual: End of Year -1	Actual: End of Year 0
MM and s57	Female	0	0	0	0	0	0	0	0	0	0		
	Male	4	1	1	0	3	3	0	0	0	0	4	4
Councillors, senior officials and managers	Female	3	0	0	0	1	1	0	0	0	0	1	1
	Male	5	0	0	0	0	0	0	0	0	0		
Technicians and associate professionals*	Female	0	0	0	0	0	0	0	0	0	0		
	Male	0	0	0	0	0	0	0	0	0	0		
Professionals	Female	0	0	0	0	0	0	0	0	0	0		
	Male	0	0	0	0	0	0	0	0	0	0		2
Sub total	Female	3				1	1					1	1
	Male	9	1	1		3	3					4	4
<b>Total</b>		<b>12</b>		<b>1</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>5</b>	<b>2</b>

\*Registered with professional Associate Body e.g CA (SA)

T4.5.1

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
<b>Financial Officials</b>						
Accounting officer	1	0	1	0	0	0
Chief financial officer	1	0	1	1	1	1
Senior managers	2	0	2	2	2	2
Any other financial officials	10	0	10	1	0	1
<b>Supply Chain Management Officials</b>						
Heads of supply chain management units	0	0	0	0	0	0
Supply chain management senior managers	0	0	0	0	0	0
<b>TOTAL</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>3</b>	<b>4</b>

\* This is a statutory report under the National Treasury: Local Government: MFMA Competency Regulations (June 2007)

T4.5.2

# Chapter 4

Skills Development Expenditure											R'000
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 0								
			Learnerships		Skills programmes & other short courses		Other forms of training		Total		
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	
MM and S57	Female	0									
	Male	4									
Legislators, senior officials and managers	Female	1									
	Male	0									
Professionals	Female	0									
	Male	0									
Technicians and associate professionals	Female	0									
	Male	0									
Clerks	Female	8									
	Male	2									
Service and sales workers	Female	0									
	Male	0									
Plant and machine operators and assemblers	Female	0									
	Male	0									
Elementary occupations	Female	0									
	Male	0									
Sub total	Female	9									
	Male	6									
Total		15	0	0	0	0	0	0			
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.									%*	*R	
T4.5.3											

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The municipality does not have the necessary funds to budget for skills development. The municipality submit every year a workplace skills plan to receive the necessary funds for training.

T4.5.4

# Chapter 4

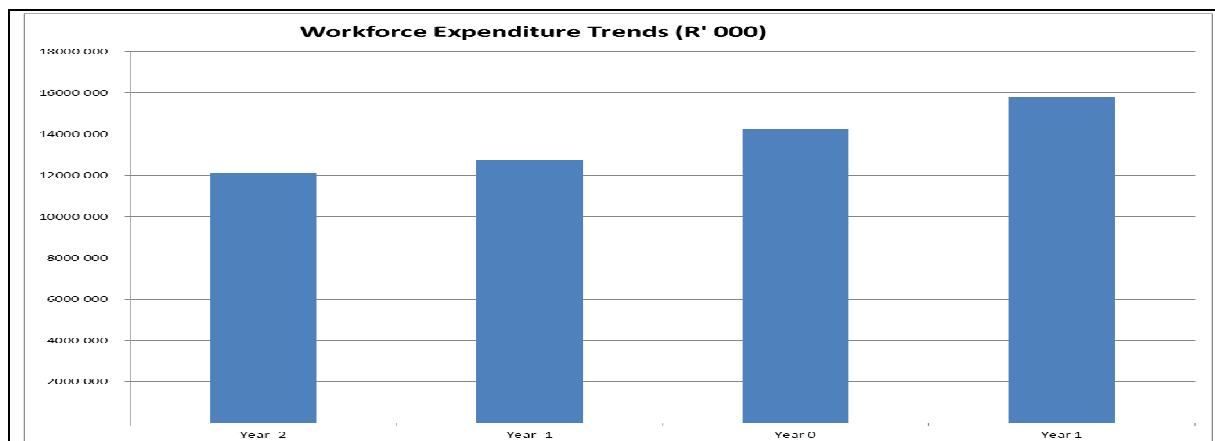
## COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

### INTRODUCTION TO WORKFORCE EXPENDITURE

Limited funds restricted council to fill critical posts. The council strive to keep in the norm as prescribed.

T4.6.0

### 4.6 EMPLOYEE EXPENDITURE



Source: MBRR SA22

T4.6.1

### COMMENT ON WORKFORCE EXPENDITURE:

The total expenditure on the workforce is lower as the norm of 35%. There are unfortunately not sufficient funds to fill critical posts. The yearly increase in expenditure is mainly collective increases.

T4.6.1.1

# Chapter 4

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Lower skilled (Levels 1-2)	Female	0
	Male	0
Skilled (Levels 3-5)	Female	0
	Male	0
Highly skilled production (Levels 6-8)	Female	0
	Male	0
Highly skilled supervision (Levels 9-12)	Female	0
	Male	0
Senior management (Levels 13-16)	Female	0
	Male	0
MM and S 57	Female	0
	Male	0
Total		0
Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right hand side of		T4.6.2

Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
None	None	None	None	None
T4.6.3				

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
None	None	None	None	Excluding temporary appointments namely
				interns, library and Nyda personnel
				T4.6.4

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

All permanent personnel are on a T-grade except temporally personnel who negotiate their package.

#### T4.6.5

## DISCLOSURES OF FINANCIAL INTERESTS

Financial interest is disclosed in the Annual Financial Statements. See **Appendix J**.

#### T4.6.6

# Chapter 5

## CHAPTER 5 – FINANCIAL PERFORMANCE

### INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

**Delete Directive note once comment is complete** - Please explain how your municipality sought to contain inflationary pressures during the financial year. Take the 5 most expensive consultancy arrangements in 2008/09 and explain the costs, the reasons for the engagements and the results. Include such other introductory remarks as you wish.

T5.0.1

## COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

### INTRODUCTION TO FINANCIAL STATEMENTS

Note: Statements of Revenue Collection Performance by vote and by source are included at **Appendix K**.

T5.1.0

# Chapter 5

## 5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Financial Summary						
R' 000						
Description	Year -1	Current Year: Year 0			Year 0 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
<b>Financial Performance</b>						
Property rates	4 424	4 331	4 331	4 418	1,97%	1,97%
Service charges	16 998	18 018	18 018	17 950	-0,38%	-0,38%
Investment revenue	2 003	1 900	1 900	2 146	11,44%	11,44%
Transfers recognised - operational	17 906	20 489	20 489	19 552	-4,79%	-4,79%
Other own revenue	1 373	7 241	7 241	3 035	-138,54%	-138,54%
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>42 704</b>	<b>51 979</b>	<b>51 979</b>	<b>47 101</b>	<b>-10,36%</b>	<b>-10,36%</b>
Employee costs	13 237	15 378	15 378	16 253	5,38%	5,38%
Remuneration of councillors	1 913	2 019	2 019	2 020	0,06%	0,06%
Depreciation & asset impairment	4 183	6 011	6 011	3 044	-97,47%	-97,47%
Finance charges	812	531	531	873	39,18%	39,18%
Materials and bulk purchases	8 619	9 516	9 516	11 020	13,64%	13,64%
Transfers and grants	7 536	8 302	8 302	8 018	-3,54%	-3,54%
Other expenditure	10 914	12 021	12 021	8 108	-48,27%	-48,27%
<b>Total Expenditure</b>	<b>47 214</b>	<b>53 779</b>	<b>53 779</b>	<b>49 336</b>	<b>-9,00%</b>	<b>-9,00%</b>
<b>Surplus/(Deficit)</b>	<b>(4 510)</b>	<b>(1 800)</b>	<b>(1 800)</b>	<b>(2 236)</b>	<b>19,48%</b>	<b>19,48%</b>
Transfers recognised - capital	7 358	19 848	19 848	10 026	-97,96%	-97,96%
Contributions recognised - capital & contributed assets	-	-	-	-	-	-
<b>contributions</b>	<b>2 848</b>	<b>18 048</b>	<b>18 048</b>	<b>7 791</b>	<b>-131,66%</b>	<b>-131,66%</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-
<b>Surplus/(Deficit) for the year</b>	<b>2 848</b>	<b>18 048</b>	<b>18 048</b>	<b>7 791</b>	<b>-131,66%</b>	<b>-131,66%</b>
<b>Capital expenditure &amp; funds sources</b>						
<b>Capital expenditure</b>						
Transfers recognised - capital	7 661	19 848	19 848	10 042	-97,66%	-97,66%
Public contributions & donations	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-
Internally generated funds	-	-	-	-	-	-
<b>Total sources of capital funds</b>	<b>7 661</b>	<b>19 848</b>	<b>19 848</b>	<b>10 042</b>	<b>-97,66%</b>	<b>-97,66%</b>
<b>Financial position</b>						
Total current assets	25 328	27 109	27 109	24 623	-10,10%	-10,10%
Total non current assets	112 735	109 690	109 690	117 342	6,52%	6,52%
Total current liabilities	4 631	5 024	5 024	5 104	1,57%	1,57%
Total non current liabilities	15 048	13 499	13 499	11 811	-14,29%	-14,29%
Community wealth/Equity	118 384	118 276	118 276	125 050	5,42%	5,42%
<b>Cash flows</b>						
Net cash from (used) operating	16 027	7 468	7 468	7 025	-6,30%	-6,30%
Net cash from (used) investing	(14 441)	(9 080)	(9 080)	(7 625)	-19,08%	-19,08%
Net cash from (used) financing	15	29	29	9	-235,26%	-235,26%
<b>Cash/cash equivalents at the year end</b>	<b>23 203</b>	<b>21 621</b>	<b>21 621</b>	<b>22 612</b>	<b>4,38%</b>	<b>4,38%</b>
<b>Cash backing/surplus reconciliation</b>						
Cash and investments available	23 203	21 089	21 089	21 089	0,00%	0,00%
Application of cash and investments	12 161	9 383	9 383	9 383	0,00%	0,00%
<b>Balance - surplus (shortfall)</b>	<b>11 042</b>	<b>11 707</b>	<b>11 707</b>	<b>11 707</b>	<b>0,00%</b>	<b>0,00%</b>
<b>Asset management</b>						
Asset register summary (WDV)	116 395	109 650	109 650	125 763	12,81%	12,81%
Depreciation & asset impairment	2 658	1 944	1 944	3 671	47,05%	47,05%
Renewal of Existing Assets	12 745	9 089	9 089	9 089	0,00%	0,00%
Repairs and Maintenance	734	953	953	973	2,06%	2,06%
<b>Free services</b>						
Cost of Free Basic Services provided	3 409	4 629	4 867	5 416	14,54%	10,14%
Revenue cost of free services provided	5 000	5 384	6 016	6 741	20,14%	10,76%
<b>Households below minimum service level</b>						
Water:	-	-	-	-	-	-
Sanitation/sewerage:	1	0	0	0	56,25%	0,00%
Energy:	0	0	1	1	63,41%	0,00%
Refuse:	-	-	1	1	100,00%	0,00%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1						
T5.1.1						

# Chapter 5

Financial Performance of Operational Services						
						R '000
Description	Year -1	Year 0			Year 0 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
<b>Operating Cost</b>						
Water	1 064	1 166	1 166	1 205	3,22%	3,22%
Waste Water (Sanitation)	2 804	2 806	2 806	3 147	10,84%	10,84%
Electricity	8 449	9 311	9 311	9 197	-1,23%	-1,23%
Waste Management	2 606	3 083	3 083	2 948	-4,58%	-4,58%
Housing	-	-	-	-		
Component A: sub-total	14 923	16 365	16 365	16 497	0,80%	0,80%
Waste Water (Stormwater Drainage)	-	-	-	-		
Roads	2 561	2 971	2 971	2 959	-0,39%	-0,39%
Transport	-	-	-	-		
Component B: sub-total	2 561	2 971	2 971	2 959	-0,39%	-0,39%
Planning	-	-	-	-		
Local Economic Development	-	-	-	-		
Component B: sub-total	-	-	-	-		
Planning (Strategic & Regulatory)	-	-	-	-		
Local Economic Development	-	-	-	-		
Component C: sub-total	-	-	-	-		
Community & Social Services	1 128	1 369	1 369	1 063	-28,79%	-28,79%
Environmental Protection	-	-	-	-		
Health	33	57	57	30	-88,61%	-88,61%
Security and Safety	77	111	111	57	-96,43%	-96,43%
Sport and Recreation	716	687	687	704	2,33%	2,33%
Corporate Policy Offices and Other	27 776	32 218	32 218	28 026	-14,96%	-14,96%
Component D: sub-total	29 730	34 443	34 443	29 880	-15,27%	-15,27%
<b>Total Expenditure</b>	<b>47 214</b>	<b>53 779</b>	<b>53 779</b>	<b>49 336</b>	<b>-9,00%</b>	<b>-9,00%</b>
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						T5.1.2

## COMMENT ON FINANCIAL PERFORMANCE:

No creditors outstanding for more than 30 days. Minimum over spending on operational budget. Debt collection rate is not bad but must be improved.

T5.1.3

# Chapter 5

## 5.2 GRANTS

Financial Performance of Operational Services						
						R '000
Description	Year -1	Year 0			Year 0 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
<b>Operating Cost</b>						
Water	1 064	1 166	1 166	1 205	3,22%	3,22%
Waste Water (Sanitation)	2 804	2 806	2 806	3 147	10,84%	10,84%
Electricity	8 449	9 311	9 311	9 197	-1,23%	-1,23%
Waste Management	2 606	3 083	3 083	2 948	-4,58%	-4,58%
Housing	–	–	–	–		
Component A: sub-total	14 923	16 365	16 365	16 497	0,80%	0,80%
Waste Water (Stormwater Drainage)	–	–	–	–		
Roads	2 561	2 971	2 971	2 959	-0,39%	-0,39%
Transport	–	–	–	–		
Component B: sub-total	2 561	2 971	2 971	2 959	-0,39%	-0,39%
Planning	–	–	–	–		
Local Economic Development	–	–	–	–		
Component B: sub-total	–	–	–	–		
Planning (Strategic & Regulatory)	–	–	–	–		
Local Economic Development	–	–	–	–		
Component C: sub-total	–	–	–	–		
Community & Social Services	1 128	1 369	1 369	1 063	-28,79%	-28,79%
Environmental Protection	–	–	–	–		
Health	33	57	57	30	-88,61%	-88,61%
Security and Safety	77	111	111	57	-96,43%	-96,43%
Sport and Recreation	716	687	687	704	2,33%	2,33%
Corporate Policy Offices and Other	27 776	32 218	32 218	28 026	-14,96%	-14,96%
Component D: sub-total	29 730	34 443	34 443	29 880	-15,27%	-15,27%
<b>Total Expenditure</b>	<b>47 214</b>	<b>53 779</b>	<b>53 779</b>	<b>49 336</b>	<b>-9,00%</b>	<b>-9,00%</b>
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						T5.1.2



# Chapter 5

Grant Performance						
R' 000						
Description	Year -1	Year 0			Year 0 Variance	
	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
<b>Operating Transfers and Grants</b>						
<b>National Government:</b>	16 808	18 830	18 830	18 830	0,00%	0,00%
Equitable share	13 268	15 096	15 096	15 096	0,00%	0,00%
Municipal Systems Improvement	890	934	934	934	0,00%	0,00%
Department of Water Affairs	–	–	–	–		
Levy replacement	–	–	–	–		
Finance Management	1 650	1 800	1 800	1 800	0,00%	0,00%
Other transfers/grants [EPWP]	1 000	1 000	1 000	1 000	0,00%	0,00%
<b>Provincial Government:</b>	2 941	1 659	1 659	1 659	0,00%	0,00%
Sport and Recreation	773	855	855	855	0,00%	0,00%
Housing	–	804	804	804		
Water affairs	259					
Sports and Recreation	–	–	–	–		
Other transfers/grants [EPWP]	1 909	–	–	–		
<b>District Municipality:</b>	–	–	–	–		
<i>[insert description]</i>						
<b>Other grant providers:</b>	148	–	–	–		
Sanitation interest	148					
<b>Total Operating Transfers and Grants</b>	19 897	20 489	20 489	20 489	0,00%	0,00%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						T5.2.1

## COMMENT ON OPERATING TRANSFERS AND GRANTS:

There is a negative variance mainly because there is less spending on the RBIG project.

Note: For Municipal Infrastructure Grant (MIG) see T5.8.3. For other conditional transfers including Neighborhood Development Partnership Grant (NDPG); Public Transport Infrastructure and Systems Grant (PITS) see **Appendix L**.

T5.2.2

# Chapter 5

Grants Received From Sources Other Than Division of Revenue Act (DoRA)						
Details of Donor	Actual Grant Year -1	Actual Grant Year 0	Year 0 Municipal Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
<b>Parastatals</b>						
A - "Project 1"	None	None	None	None	None	None
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
<b>Foreign Governments/Development Aid Agencies</b>						
A - "Project 1"	None	None	None	None	None	None
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
<b>Private Sector / Organisations</b>						
A - "Project 1"	None	None	None	None	None	None
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Provide a comprehensive response to this schedule						T5.2.3

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

DoRA grants received was hundred percent spent. No other grants were received.

T5.2.4

# Chapter 5

## 5.3 ASSET MANAGEMENT

### INTRODUCTION TO ASSET MANAGEMENT

There is no dedicated personnel for asset management. The maintenance of assets is a challenge due to cash restrictions. Assets are used at least for their useful live according to the policy.

T5.3.1

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 0				
Asset 0				
Name	Upgrading of Sport Complex			
Description	Upgrading of Sport Complex			
Asset Type	Buildings			
Key Staff Involved	Consultants			
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value		3 347	1 549	–
Capital Implications	None			
Future Purpose of Asset	Sport complex			
Describe Key Issues	None			
Policies in Place to Manage Asset	None			
Asset 2				
Name	Upgrading of Street Carnarvon			
Description	Paving of streets Skema			
Asset Type	Roads			
Key Staff Involved	Consultants			
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value		1 687	1 717	
Capital Implications	None			
Future Purpose of Asset	Use as a street			
Describe Key Issues	None			
Policies in Place to Manage Asset	None			
Asset 3				
Name	Upgrading of Street Vanwyksvlei			
Description	Paving of Suring Street			
Asset Type	Roads			
Key Staff Involved	Consultants			
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value		1 233	1 114	
Capital Implications	None			
Future Purpose of Asset	Use as a street			
Describe Key Issues	None			
Policies in Place to Manage Asset	None			
				T5.3.2

# Chapter 5

## COMMENT ON ASSET MANAGEMENT:

The projects are funded under roads which is a non-funded department. The maintenance are funded through rates and taxes.

T5.3.3

Repair and Maintenance Expenditure: Year 0				
				R' 000
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	431	431	880	104, 11%
T5.3.4				

## COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

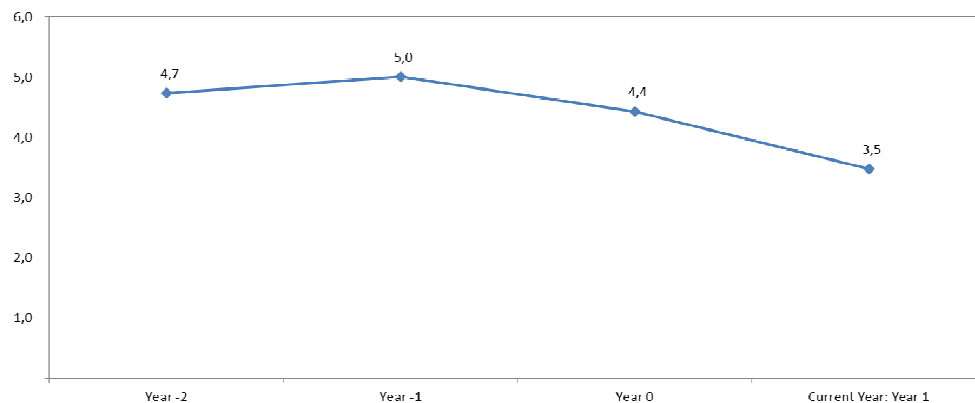
The municipality does not spend according to the norm. The main reason is limited cash. If council budgets according to the norm the tariffs will be unaffordable for the consumers.

T5.3.4.1

# Chapter 5

## 5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

**Liquidity Ratio**

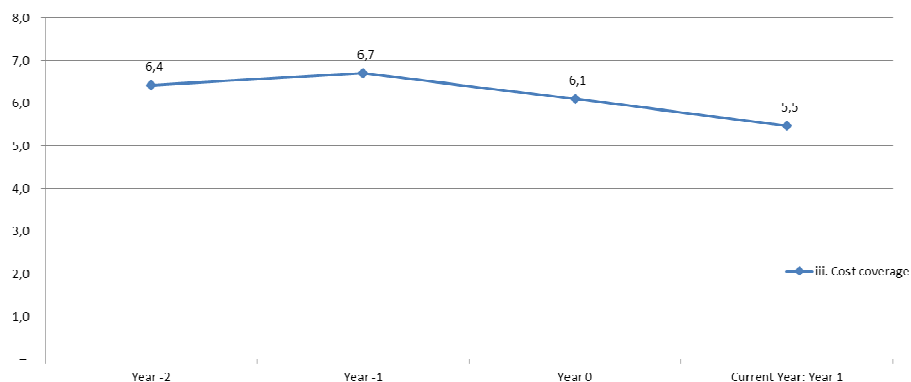


Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year ) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SAB

T5.4.1

**Cost Coverage**

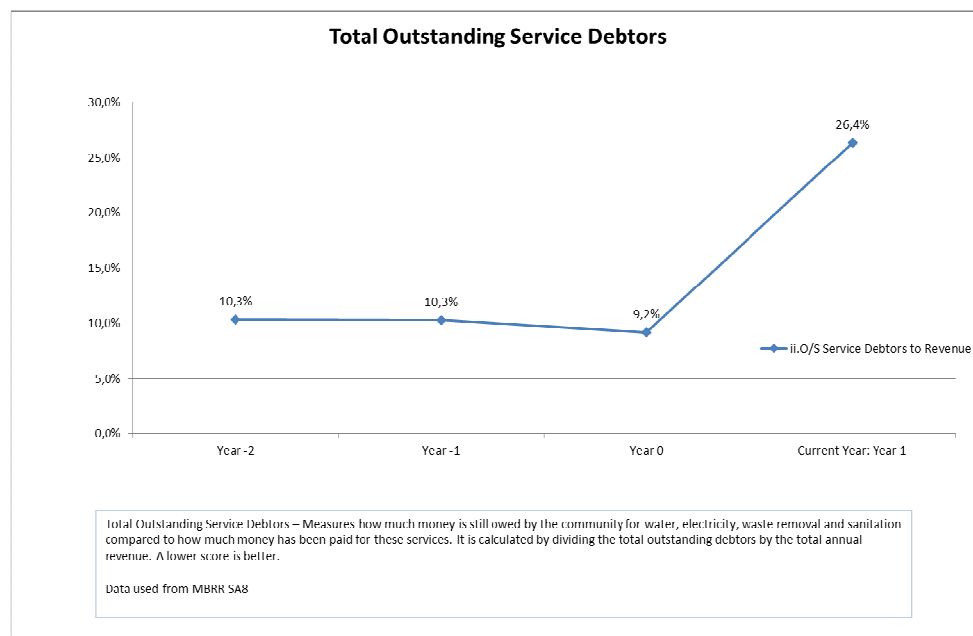


Cost Coverage – It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants and is calculated

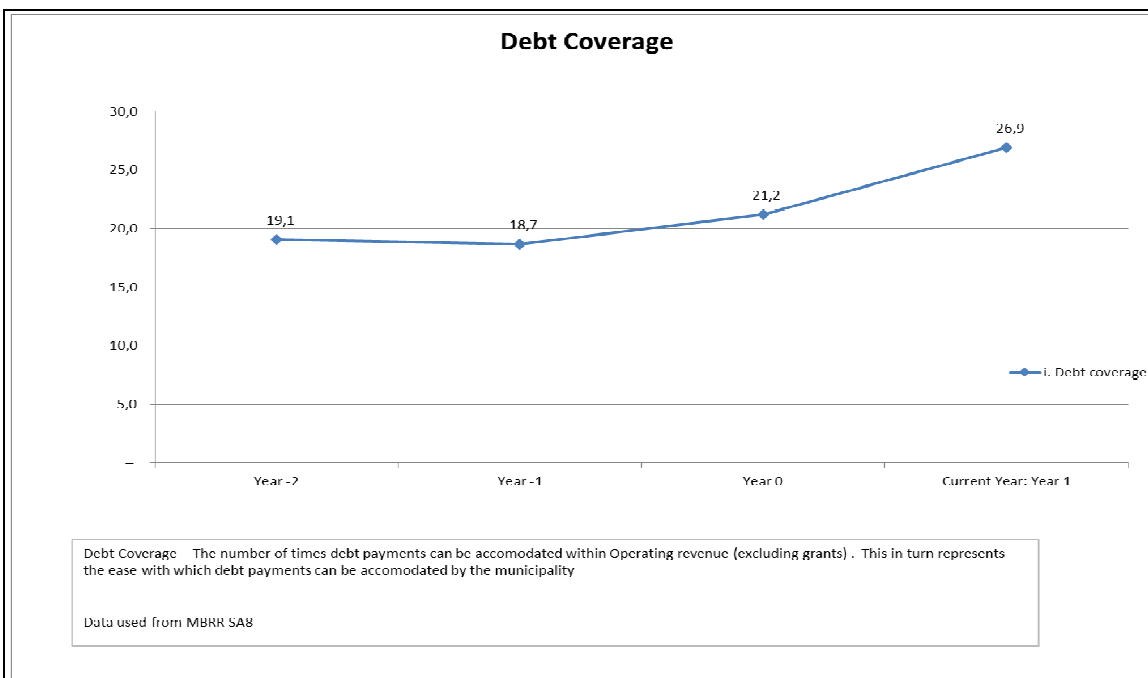
Data used from MBRR SAB

# Chapter 5

T5.4.2



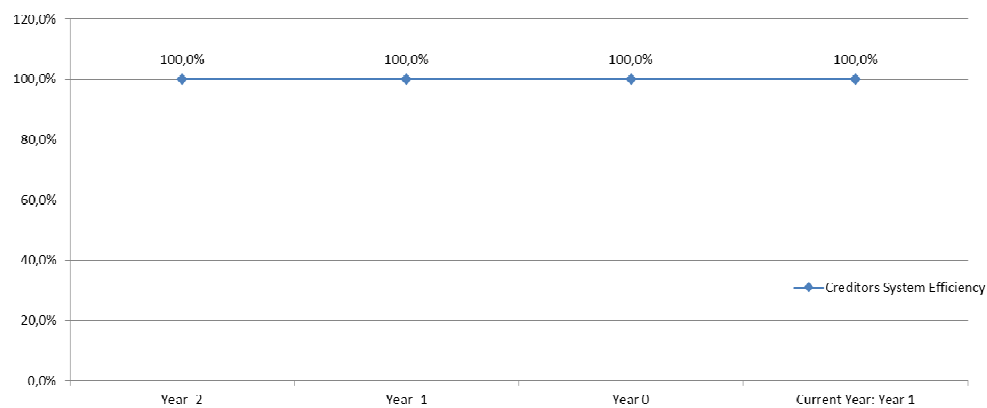
5.4.3



T5.4.4

# Chapter 5

## Creditors System Efficiency

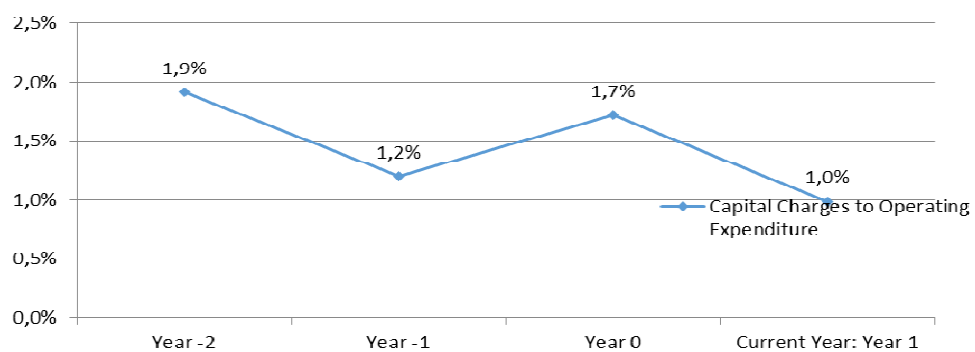


Creditor System Efficiency – the proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

Data used from MDRR SA8

T5.4.5

## Capital Charges to Operating Expenditure



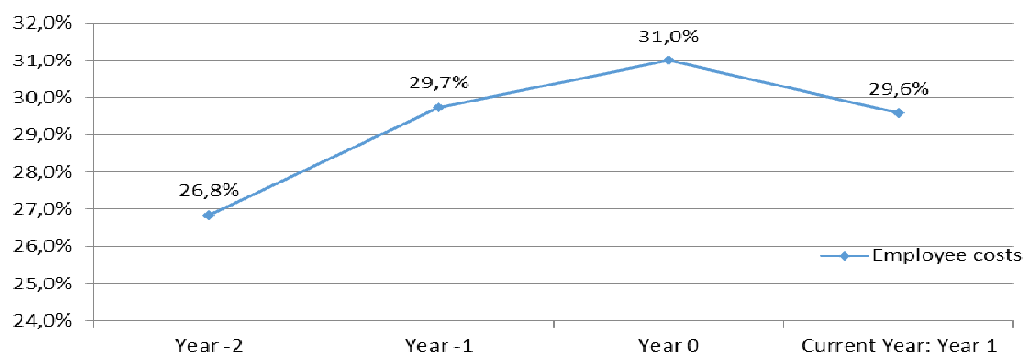
Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.

Data used from MDRR SA8

T5.4.6

# Chapter 5

## Employee Costs

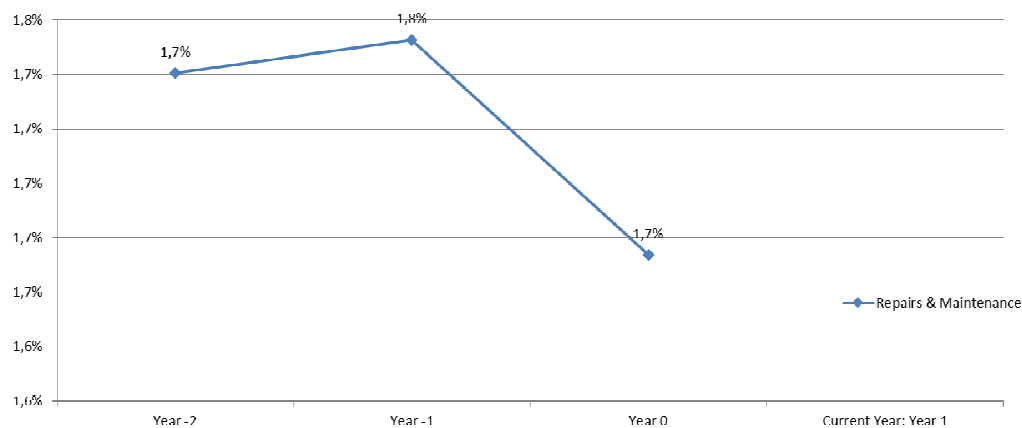


Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

Data used from MBRR SA8

T5.4.7

## Repairs & Maintenance



Repairs and Maintenance – This represents the proportion of operating expenditure spent and is calculated by dividing the total repairs and maintenance.

Data used from MBRR SA8

T5.4.8



# Chapter 5

## COMMENT ON FINANCIAL RATIOS:

The ratios are not all according to the norms. The municipality however strives to reach the different norms but financial constraints make it in some instances not possible at this stage.

5.4.9

## COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

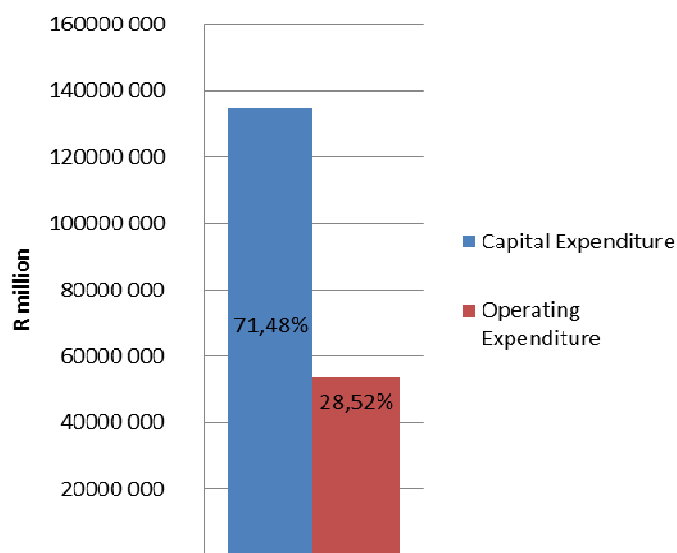
### INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

The municipality main source of capital funding is MIG. A Hundred percent spending for the year. The municipality is not in the financial position to fund any projects from own funding.

T5.5.0

## 5.5 CAPITAL EXPENDITURE

### Capital Expenditure: Year 0



T5.5.1

# Chapter 5

## 5.6 SOURCES OF FINANCE

Capital Expenditure - Funding Sources Year -1 to Year 0						
R' 000						
Details	Year -1	Year 0				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
<b>Source of finance</b>						
External loans	–	–	–	–		
Public contributions and donations	–	–	–	–		
Grants and subsidies	16 808	18 830	–	18 830	-100,00%	0,00%
Other	–	–	–	–		
<b>Total</b>	<b>16 808</b>	<b>18 830</b>	<b>–</b>	<b>18 830</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Percentage of finance</b>						
External loans	0,0%	0,0%		0,0%		
Public contributions and donations	0,0%	0,0%	0,0%	0,0%		
Grants and subsidies	100,0%	100,0%	0,0%	100,0%		
Other	0,0%	0,0%	0,0%	0,0%		
<b>Capital expenditure</b>						
Water and sanitation	–	12 000	–	–		
Electricity	2	500	–	500		
Housing	–	–	–	–		
Roads and storm water	3 963	2 750	–	5 051	-100,00%	83,66%
Other	3 661	4 598	–	2 282	-100,00%	-50,37%
<b>Total</b>	<b>7 626</b>	<b>19 848</b>	<b>–</b>	<b>7 832</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
<b>Percentage of expenditure</b>						
Water and sanitation	0,0%	60,5%		0,0%		
Electricity	0,0%	2,5%		6,4%		
Housing	0,0%	0,0%		0,0%		
Roads and storm water	52,0%	13,9%		64,5%		
Other	48,0%	23,2%		29,1%		

T5.6.1

### COMMENT ON SOURCES OF FUNDING:

The overspending on roads is included in the underspending of other (upgrading of sport facilities).

T5.6.1.1

# Chapter 5

## 5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Capital Expenditure of 5 largest projects*					
R' 000					
Name of Project	Current Year: Year 0			Variance Current Year: Year 0	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
Upgrading Sport Complex	3 048		1 359	55%	100%
Paving Streets Bonteheuwel	1 375		2 525	-84%	100%
Paving Suring Street	1 375		2 526	-84%	100%
* Projects with the highest capital expenditure in Year 0					
Name of Project - A	Upgrading of Sport Complex Phase 1				
Objective of Project	To upgrade the sport complex in Carnarvon				
Delays	None				
Future Challenges					
Anticipated citizen benefits					
Name of Project - B	Paving of Streets in Bonteheuwel Carnarvon				
Objective of Project	To upgrade the streets in Skema Carnarvon				
Delays	None				
Future Challenges					
Anticipated citizen benefits					
Name of Project - C	Paving of Suring Street in Vanwyksvlei				
Objective of Project	Upgrading of the street				
Delays	None				
Future Challenges					
Anticipated citizen benefits					
Name of Project - D					
Objective of Project					
Delays					
Future Challenges					
Anticipated citizen benefits					
					T5.7.1

# Chapter 5

## COMMENT ON CAPITAL PROJECTS:

The overspending on roads is included in the underspending of other (upgrading of sport facilities).

T5.7.1.1

## 5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

### INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

The council does not have any backlogs in basic services except at the informal settlements. The council planned to reallocate these people to formal housing in the future.

T5.8.1

Service Backlogs as at Year 0				
	Households (HHs)			
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	3222	%		%
Sanitation	3062	%	160	%
Electricity	2390	%	891	%
Waste management	2331	%	891	%
Housing	3222	%	750	%
% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.				

T5.8.2

# Chapter 5

Municipal Infrastructure Grant (MIG)* Expenditure Year 0 on Service backlogs						R' 000
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjust-ments Budget	
<b>Infrastructure - Road transport</b>				%	%	
Roads, Pavements & Bridges	2 750	2 750	5 051	-83,66%	-83,66%	
Storm water				%	%	
<b>Infrastructure - Electricity</b>				%	%	
Generation				%	%	
Transmission & Reticulation				%	%	
Street Lighting				%	%	
<b>Infrastructure - Water</b>				%	%	
Dams & Reservoirs				%	%	
Water purification				%	%	
Reticulation				%	%	
<b>Infrastructure - Sanitation</b>				%	%	
Reticulation				%	%	
Sewerage purification				%	%	
<b>Infrastructure - Other</b>				%	%	
Waste Management				%	%	
Transportation				%	%	
Gas				%	%	
<b>Other Specify:</b>				%	%	
Upgrading of sport complex	3 048	3 048	1 359	55,42%	55,42%	
Upgrading of cemeteries	800	800	897	-12,09%	-12,09%	
Other			2 736	%	%	
<b>Total</b>	<b>6 598</b>	<b>6 598</b>	<b>10 042</b>	<b>%</b>	<b>%</b>	
<p>* MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>						T5.8.3

## COMMENT ON BACKLOGS:

MIG funding was mainly spent on the upgrading of roads. Gravel roads are upgraded to pave roads.

T5.8.4

# Chapter 5

## COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

### INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

Daily cash flow management is very important. The management of cash ensured that the council can honour all his commitments in time and ensure therefore basic service delivery without interruptions.

T5.9.0

### 5.9 CASH FLOW

Cash Flow Outcomes				
R'000				
Description	Year -1	Current Year: Year 0		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Ratepayers and other	23 379	27 850	27 850	25 286
Government - operating	17 906	20 489	20 489	19 552
Government - capital	7 358	19 848	19 848	10 026
Interest	1 335	1 171	1 171	1 593
Dividends	–	–	–	–
<b>Payments</b>				
Suppliers and employees	(34 604)	(38 935)	(38 935)	(37 781)
Finance charges	(812)	(531)	(531)	(873)
Transfers and Grants	(7 536)	(8 302)	(8 302)	(8 018)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>7 025</b>	<b>21 589</b>	<b>21 589</b>	<b>9 783</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts</b>				
Proceeds on disposal of PPE	26	–	–	44
Decrease (increase) in non-current debtors	9	9	9	10
Decrease (increase) other non-current receivables	–	–	–	–
Decrease (increase) in non-current investments	–	–	–	–
<b>Payments</b>				
Capital assets	(7 661)	(19 848)	(19 848)	(10 088)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(7 625)</b>	<b>(19 839)</b>	<b>(19 839)</b>	<b>(10 034)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts</b>				
Short term loans	–	–	–	–
Borrowing long term/refinancing	–	–	–	–
Increase (decrease) in consumer deposits	9	29	29	15
<b>Payments</b>				
Repayment of borrowing	–	–	–	–
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>9</b>	<b>29</b>	<b>29</b>	<b>15</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>(591)</b>	<b>1 779</b>	<b>1 779</b>	<b>(236)</b>
Cash/cash equivalents at the year begin:	23 203	21 089	22 612	22 612
Cash/cash equivalents at the year end:	22 612	22 869	24 392	22 376
Source: MBRR SA7				T5.9.1

# Chapter 5

## COMMENT ON CASH FLOW OUTCOMES:

The cash flow stays more or less constant because of strict financial control. Information regarding cash flow may be sourced from **Table A7 of the MBRR**.

T5.9.1.1

## 5.10 BORROWING AND INVESTMENTS

### INTRODUCTION TO BORROWING AND INVESTMENTS

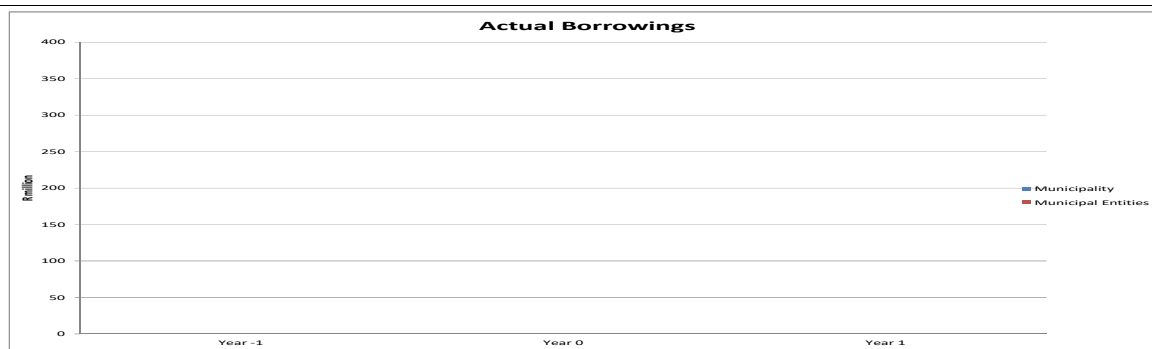
The municipality has a policy of not borrowing any money or operate on a bank overdraft. Information may be sourced from **table SA3 AND SA15 in the MBRR**.

T5.10.1

Actual Borrowings Year -1 to Year 1			
	R' 000		
Instrument	Year -1	Year 0	Year 1
<b>Municipality</b>	0	0	0
Long-Term Loans (annuity/reducing balance)	0	0	0
Long-Term Loans (non-annuity)	0	0	0
Local registered stock	0	0	0
Instalment Credit	0	0	0
Financial Leases	0	0	0
PPP liabilities	0	0	0
Finance Granted By Cap Equipment Supplier	0	0	0
Marketable Bonds	0	0	0
Non-Marketable Bonds	0	0	0
Bankers Acceptances	0	0	0
Financial derivatives	0	0	0
Other Securities	0	0	0
<b>Municipality Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Municipal Entities</b>			
Long-Term Loans (annuity/reducing balance)	0	0	0
Long-Term Loans (non-annuity)	0	0	0
Local registered stock	0	0	0
Instalment Credit	0	0	0
Financial Leases	0	0	0
PPP liabilities	0	0	0
Finance Granted By Cap Equipment Supplier	0	0	0
Marketable Bonds	0	0	0
Non-Marketable Bonds	0	0	0
Bankers Acceptances	0	0	0
Financial derivatives	0	0	0
Other Securities	0	0	0
<b>Entities Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

T5.10.2

# Chapter 5



T5.10.3

Municipal and Entity Investments			
	R' 000		
Investment* type	Year -2	Year -1	Year 0
	Actual	Actual	Actual
<b>Municipality</b>			
Securities - National Government	0	0	0
Listed Corporate Bonds	0	0	0
Deposits - Bank	23 203	22 612	22 376
Deposits - Public Investment Commissioners	0	0	0
Deposits - Corporation for Public Deposits	0	0	0
Bankers Acceptance Certificates	0	0	0
Negotiable Certificates of Deposit - Banks	0	0	0
Guaranteed Endowment Policies (sinking)	0	0	0
Repurchase Agreements - Banks	0	0	0
Municipal Bonds	0	0	0
Other	0	0	0
<b>Municipality sub-total</b>	<b>23 203</b>	<b>22 612</b>	<b>22 376</b>
<b>Municipal Entities</b>			
Securities - National Government	0	0	0
Listed Corporate Bonds	0	0	0
Deposits - Bank	0	0	0
Deposits - Public Investment Commissioners	0	0	0
Deposits - Corporation for Public Deposits	0	0	0
Bankers Acceptance Certificates	0	0	0
Negotiable Certificates of Deposit - Banks	0	0	0
Guaranteed Endowment Policies (sinking)	0	0	0
Repurchase Agreements - Banks	0	0	0
Other	0	0	0
<b>Entities sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Consolidated total:</b>	<b>23 203</b>	<b>22 612</b>	<b>22 376</b>

T5.10.4

## COMMENT ON BORROWING AND INVESTMENTS:

The municipality does not make any loans to organisations or personnel and already mentioned that they did not borrow any money. See **Appendix R**.

T5.10.5



# Chapter 5

## 5.11 PUBLIC PRIVATE PARTNERSHIPS

### PUBLIC PRIVATE PARTNERSHIPS

The council does not have any public private partnerships. See **Appendix H. Table SA3 (MBRR)** may also be used to gain information of PPP's.

T5.11.1

## COMPONENT D: OTHER FINANCIAL MATTERS

## 5.12 SUPPLY CHAIN MANAGEMENT

### SUPPLY CHAIN MANAGEMENT

The municipality does have a supply chain unit. All the necessary policies are in place. People involved in supply chain all meet the necessary competence level.

Note commends made in Chapter 2, under section 2.8

T5.12.1

## 5.13 GRAP COMPLIANCE

### GRAP COMPLIANCE

GRAP is the acronym for **G**enerally **R**ecognized **A**ccounting **P**ractice and it provides the rules by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders. Information on GRAP compliance is needed to enable National Treasury to assess the pace of progress and consider the implications.

The financial statements is compiled according to the latest GRAP standards.

T5.13.1

# Chapter 6

## CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

### INTRODUCTION

Note: The Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA S45 states that the results of performance measurement... must be audited annually by the Auditor-General.

See audit report for findings.

T6.0.1

## COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR -1

### 6.1 AUDITOR GENERAL REPORTS YEAR -1 (PREVIOUS YEAR)

Auditor-General Report on Financial Performance Year -1	
Audit Report Status*:	Unqualified with other matters specified
Non-Compliance Issues	Remedial Action Taken
Note:*The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)	

T6.1.1

Auditor-General Report on Service Delivery Performance: Year -1	
Audit Report Status:	
Non-Compliance Issues	Remedial Action Taken

T6.1.2

# Chapter 6

## COMPONENT B: AUDITOR-GENERAL OPINION YEAR 0 (CURRENT YEAR)

### 6.2 AUDITOR GENERAL REPORT YEAR 0

Auditor-General Report on Financial Performance Year 0*	
Status of audit report:	Unqualified with other matters specified
Non-Compliance Issues	Remedial Action Taken
<i>Note: * The report's status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse). This table will be completed prior to the publication of the Annual report but following the receipt of the Auditor- General Report on Financial Performance Year 1.</i>	

T6.2.1

Auditor-General Report on Service Delivery Performance: Year 0*	
Status of audit report**:	
Non-Compliance Issues	Remedial Action Taken
<i>* This table will be completed prior to the publication of the Annual report but following the receipt of the Auditor-General Report on Service Delivery Performance Year 1</i> <i>** Inclusion of "Status" depends on nature of AG's remarks on Performance Data.</i>	

T6.2.2

AUDITOR GENERAL REPORT ON THE FINANCIAL STATEMENTS: YEAR 0
Report attached.

T6.2.3

# Chapter 6

## Report of the auditor-general to the Northern Cape provincial legislature and the council on Kareeberg Local Municipality

### Report on the financial statements

#### Introduction

1. I have audited the financial statements of the Kareeberg Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2015, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

#### Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with South African Standards of Generally Recognised Accounting Practice (SA standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA), and the Division of Revenue Act of South Africa, 2014 (Act No. 10 of 2014) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor-general's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the municipality preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

# Chapter 6

## Report of the auditor-general to the Northern Cape provincial legislature and the council on Kareeberg Local Municipality

### Report on the financial statements

#### Introduction

1. I have audited the financial statements of the Kareeberg Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2015, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

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5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.



# Chapter 6

## Predetermined objectives

13. The annual performance report was not presented for auditing and consequently my findings below are limited to the procedures performed on the strategic planning and performance management documents for the following selected development objectives:
  - Objective 2: Budget and treasury office – pages x to x
  - Objective 9: Waste management – pages x to x
  - Objective 10: Waste water management – pages x to x
  - Objective 11: Road transport – pages x to x
  - Objective 12: Water services – pages x to x
  - Objective 13: Electrical services – pages x to x
14. I assessed the information to determine whether the performance indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the National *Treasury's Framework for managing programme performance information* (FMPPI).
15. The material findings in respect of the selected development objectives are as follows:

## Usefulness of performance information

16. The National Treasury Framework for managing programme performance information (FMPPI) requires the following:
  - Performance targets must be specific in clearly identifying the nature and required level of performance. A total of 100% of the targets were not specific.
  - Performance targets must be measurable. I could not measure the required performance for 100% of the targets
  - The period or deadline for delivery of targets must be specified. A total of 100% of the targets were not time bound.
  - Performance indicators must be well defined by having clear data definitions to that data can be consistently and is easy to understand and use. A total of 100% of the indicators were not verifiable.
17. This was because management did not adhere to the requirements of the FMPPI due to a lack of proper systems, processes and technical indicator descriptions. Management also did not implement a sufficient process for reporting on predetermined objective.
18. The FMPPI requires indicators to relate logically and directly to an aspect of the auditee's mandate and the realisation of strategic goals and objectives. Performance indicators did not relate logically and directly to an aspect of the auditee's mandate and the realisation of strategic goals and objectives. The relevance of the 100% indicators could not be assessed due to a lack of corroborative supporting evidence to verify management's explanation why the indicators were considered important and relevant to the realisation of the strategic goals and objectives.

# Chapter 6

## **Compliance with legislation**

19. I performed procedures to obtain evidence that the municipality had complied with applicable legislation regarding financial matters, financial management and other related matters. My material findings on compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA, are as follows:

## **Strategic Planning and performance management**

20. The municipality did not establish a performance management system, as required by section 38(a) of the Municipal Systems Act.
21. Key performance indicators, including input, output and outcome indicators, in respect of each of the development priorities and objectives were not set out in the IDP, as required by section 41(1)(a) of the MSA and the Municipal planning and performance management regulation 1 and 9(1)(a).
22. Measurable performance targets for the financial year were not set in the IDP, for each of the key performance indicators and with regard to each of the development priorities or objectives, as required by section 41(1)(b) of the MSA and the Municipal planning and performance management regulations 12(1) and 12(2)(e).
23. The KPIs set by the municipality did not include indicators on percentage of households with access to basic level of water, sanitation, electricity and solid waste removal were not set by the municipality as required by section 43(2) of the MSA and the Municipal planning and performance management regulation 10(a).
24. The service delivery and budget implementation plan (SDBIP) for implementing the municipality's delivery of municipal services and annual budget did not indicate the projections for each month of the revenue to be collected, by source as required by section 1 of the MFMA.
25. The annual performance report for the financial year under review was not prepared, as required by section 46 of the Municipal Systems Act

## **Expenditure management**

26. Reasonable steps were not taken to prevent unauthorised expenditure, as required by section 62(1)(d) of the Municipal Finance Management Act.

## **Annual report**

27. The 2013/14 annual report was not tabled in the municipal council within seven months after the end of the financial year, as required by section 127(2) of the Municipal Finance Management Act.

## **HR management**

28. A bonus was awarded to the municipal manager without any performance evaluation, in contravention of section 57(4)(b) of the Municipal Systems Act.

# Chapter 6

29. The municipality did not have a recruitment and appointment policy in place during the year under review, as required by section 67(1)(a) of the Municipal Systems Act.
30. The municipality appointed a LED officer with effect from 1 March 2015 in a position that is not on the approved organisational structure of the municipality (as included in the approved IDP for 2014-15), in contravention of section 66(3) of the Municipal Systems Act.

## Audit committee

31. A performance audit committee was not in place and the audit committee was not used to fulfil the performance audit committee function, as required by Municipal Planning and Performance Management Regulation 14(2)(a).
32. Although an audit committee was in place, the audit committee did not meet at least four times a year, as required by section 166(4)(b) of the Municipal Finance Management Act. Consequently, the following non-compliance was identified:
  - The audit committee did not advise the council on matters relating to internal financial control and internal audits, risk management, accounting policies, effective governance, performance management and performance evaluation as required by section 166(2)(a) of the Municipal Finance Management Act.
  - The audit committee did not advise the accounting officer on matters relating to the adequacy, reliability and accuracy of financial reporting and information, as required by section 166(2)(a)(iv) of the Municipal Finance Management Act.
  - The audit committee did not advise the accounting officer on matters relating to compliance with the MFMA, and DoRA, as required by section 166(2)(a)(vii) of the Municipal Finance Management Act.
  - The audit committee did not review the annual financial statements to provide the council with an authoritative and credible view of the financial position of the entity, its efficiency and effectiveness and its overall level of compliance with legislation, as required by section 166(2)(b) of the Municipal Finance Management Act.
  - The audit committee did not respond to the council on the issues raised in the audit reports of the Auditor-General, as required by section 166(2)(c) of the Municipal Finance Management Act.
  - The audit committee did not review all the quarterly internal audit reports on performance measurement, as required by Municipal planning and performance management regulation 14(4)(a)(i)
  - The audit committee did not review the municipality's performance management system and/or make recommendations to the council, as required by Municipal planning and performance management regulation 14(4)(a)(ii).
  - The audit committee did not submit, at least twice during the financial year, an audit report on the review of the performance management system to the



# Chapter 6

council, as required by Municipal planning and performance management regulation 14(4)(a)(iii).

## **Internal control**

33. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for an unqualified audit opinion with matters, the findings on the annual performance report and the findings on compliance with legislation included in this report.

## **Leadership**

34. The leadership did not oversee performance reporting, compliance with laws and regulations and internal control. The leadership did not receive any positive or negative reporting on compliance with laws and regulations.
35. The municipality did not have sufficient monitoring controls to ensure the proper implementation of the overall process of planning, budgeting, implementation and reporting relating to the setting of predetermined objectives and the reporting thereof.

## **Financial and performance management**

36. Non-compliance with laws and regulations could have been prevented had compliance been properly reviewed and monitored. A lack of consequences for poor performance resulted in various non-compliance with laws and regulations re-occurring.
37. Management did not document and approve internal policies and procedures to address the process of collecting, recording, processing, monitoring and reporting on predetermined objectives. This was due to a lack of understanding of the processes that should be performed to prepare a complete and valid report on predetermined objectives.

# Chapter 6

## Governance

38. The audit committee did not function efficiently and effectively throughout the year. Thus it could not discharge its duties and responsibilities thoroughly. The audit committee did not adequately promote accountability and service delivery by evaluating and monitoring responses to risks and providing oversight of the effectiveness of the internal control environment, including financial and performance reporting and compliance with laws and regulations mainly due to the ineffective functioning of the audit committee.

Auditor General

Kimberley

30 November 2015



AUDITOR-GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

# Chapter 6

## COMMENTS ON AUDITOR-GENERAL'S OPINION YEAR 0:

Comments will form part of the audit action plan.

T6.2.4

## COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES:

Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year. The Chief financial officer states that these data sets have been returned according to the reporting requirements/ with the exception of those items and for those reasons given at **Appendix S**

All section 71 reports were submitted to Treasury. Evidence was submitted to the office of the Auditor General.

Signed (Chief financial Officer)..... Dated

T6.2.5

# GLOSSARY

## GLOSSARY

<b>Accessibility indicators</b>	Explore whether the intended beneficiaries are able to access services or outputs.
<b>Accountability documents</b>	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
<b>Activities</b>	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
<b>Adequacy indicators</b>	The quantity of input or output relative to the need or demand.
<b>Annual Report</b>	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
<b>Approved Budget</b>	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
<b>Baseline</b>	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
<b>Basic municipal service</b>	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
<b>Budget year</b>	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
<b>Cost indicators</b>	The overall cost or expenditure of producing a specified quantity of outputs.

# GLOSSARY

<b>Distribution indicators</b>	The distribution of capacity to deliver services.
<b>Financial Statements</b>	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
<b>General Key performance indicators</b>	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
<b>Impact</b>	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
<b>Inputs</b>	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
<b>Integrated Development Plan (IDP)</b>	Set out municipal goals and development plans.
<b>National Key performance areas</b>	<ul style="list-style-type: none"> <li>• Service delivery &amp; infrastructure</li> <li>• Economic development</li> <li>• Municipal transformation and institutional development</li> <li>• Financial viability and management</li> <li>• Good governance and community participation</li> </ul>
<b>Outcomes</b>	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
<b>Outputs</b>	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
<b>Performance Indicator</b>	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of

# GLOSSARY

	information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
<b>Performance Information</b>	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
<b>Performance Standards:</b>	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
<b>Performance Targets:</b>	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
<b>Service Delivery Budget Implementation Plan</b>	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
<b>Vote:</b>	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

# APPENDICES

## APPENDICES

### APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time / Part Time	Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
	FT/PT			%	%
Mr JEJ Hoom	Part Time	Administration and Personnel, Social and Economic Development, Infrastructure	Ward 1 - ANC	100	0
Mr DP Jason	Part Time	Finance, Administration and Personnel, Infrastructure, SCOPA	Ward 2 - ANC	100	0
Ms D Olifant	Part Time	Social and Economic Development	Ward 3 - ANC	100	0
Ni Titus	Full Time	Finance	Ward 4 - ANC	100	0
Ms EL Riley	Part Time	Social and Economic Development	Proportional - DA	100	0
Mr J Horne	Part Time	Finance, Administration and Personnel, Social and Economic, Infrastructure, SCOPA	Proportional - Cope	100	0
Mr P Viviers	Part Time	Finance, Administration and Personnel, Infrastructure, SCOPA	Proportional - DA	100	0
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					T A

### APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Finance	Recommendations on financial matters
Administration and Personnel	Recommendations on personnel matters
Social and Economic Developments	Recommendations on relevant matters
Infrastructure	Recommendations on infrastructure matters such as water, electricity, sewerage and streets
SCOPA	Oversight role
T B	

# APPENDICES

## APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Directorate	Director/Manager (State title and name)
Finance	Senior Accountant - Ms T de Kock
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2).	
T C	

## APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
<b>Constitution Schedule 4, Part B functions:</b>		
Air pollution	No	No
Building regulations	No	No
Child care facilities	No	No
Electricity and gas reticulation	Yes	No
Firefighting services	Yes	No
Local tourism	Yes	No
Municipal airports	Yes	No
Municipal planning	Yes	No
Municipal health services	No	No
Municipal public transport	No	No
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other	Yes	No
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related	No	No
Stormwater management systems in built-up areas	Yes	No
Trading regulations	Yes	No
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes	No
Continued next page		



# APPENDICES

Continued from previous page

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
<b>Constitution Schedule 5, Part B functions:</b>		
Beaches and amusement facilities	No	No
Billboards and the display of advertisements in public places	Yes	No
Cemeteries, funeral parlours and crematoria	Yes	No
Cleansing	Yes	No
Control of public nuisances	Yes	No
Control of undertakings that sell liquor to the public	No	No
Facilities for the accommodation, care and burial of animals	No	No
Fencing and fences	No	No
Licensing of dogs	No	No
Licensing and control of undertakings that sell food to the public	Yes	No
Local amenities	Yes	No
Local sport facilities	Yes	No
Markets	No	No
Municipal abattoirs	No	No
Municipal parks and recreation	Yes	No
Municipal roads	Yes	No
Noise pollution	No	No
Pounds	Yes	No
Public places	Yes	No
Refuse removal, refuse dumps and solid waste disposal	Yes	No
Street trading	Yes	No
Street lighting	Yes	No
Traffic and parking	No	No
<b>* If municipality: indicate (yes or No); * If entity: Provide name of entity</b>		T D

# APPENDICES

## APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
Ward 1 - Carnarvon	Clr JEJ Hoorn	Yes		None	None
	Ms E Jacobs	Yes			
	Ms H du Toit	Yes			
	Ms L Boezak	Yes			
	Ms M Kotze	Yes			
	Ms M Human	Yes			
	Ms DJ Connan	Yes			
	Ms A Brand	Yes			
	Ms T van Wyk	Yes			
	Mr PF Jansen	Yes			
	Clr EL Riley	Yes			
Ward 2 - Carnarvon	Clr DP Jason	Yes		None	None
	Ms DJ Connan	Yes			
	Ms M van Wyk	Yes			
	Ms B Morkel	Yes			
	Ms L Burger	Yes			
	Ms M Hoorn	Yes			
	Ms R Meerka	Yes			
	Mr G Appies	Yes			
	Mr N Moos	Yes			
	Mr R Beest	Yes			
	Mr N Kalse	Yes			
Ward 3 - Vosburg	Clr DZ Olifant	Yes		None	None
	Nr LJ le Roux	Yes			
	Mr P Charlies	Yes			
	Ms S Charlies	Yes			
	Ms EMC Smit	Yes			
	Mr NJ Jansen	Yes			
	Mr JEP Jansen van Rensburg (jr)	Yes			
	Mr JEP Jansen van Rensburg (sr)	Yes			
Ward 4 - Vanwyksvlei	Clr P Viviers	Yes			
	Clr NI Titus	Yes		None	None
	Ms E Makie	Yes			
	Mr J Phillipus	Yes			
	Ms M Witbooi	Yes			
	Ms R Slambee	Yes			
	Mr K Waterboer	Yes			
	MR G Jansen	Yes			
	Mr D Oberholzer	Yes			
	Mr B Hugget	Yes			
	Ms P Oberholzer	Yes			
	Clr EL Riley	Yes			
					TE

# APPENDICES

## APPENDIX F – WARD INFORMATION

Ward Title: Ward Name (Number 1)				
Capital Projects: Seven Largest in Year 1 (Full List at Appendix N)				
No.	Project Name and detail	Start Date	End Date	Total Value R' 000
Carnarvon Ward 1 and 2	upgrading of sport complex phase 1	July 2014	October 2014	1 359
Carnarvon Ward 2	Upgrading of streets Bonteheuwel	October 2014	June 2015	2 525
Vanwyksvlei Ward 4	Upgrading of Suring Street - Vanwyksvlei	October 2014	June 2015	2 526
T F.1				

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery	3222	3062	2390	2331	
Households without minimum service delivery	0	160	891	891	
Total Households*	3222	3222	3281	3222	
Houses completed in year					
Shortfall in Housing units					
*Including informal settlements					
T.F.2					

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During Year 0
T F.3		

# APPENDICES

## APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 1

Municipal Audit Committee Recommendations		
Date of Committee	Committee recommendations during Year 0	Recommendations adopted (enter Yes) If not adopted (provide explanation)
	No meetings convened to discuss reports of internal audit	
		T G

## APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Long Term Contracts (20 Largest Contracts Entered into Year 0)						R' 000
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value	
None	None	None	None	None	None	
						T H.1

Public Private Partnerships Entered into Year 1						R' 000
Name and Description of Project	Name of Partner(s)	Initiation Date	Expiry date	Project manager	Value 2008/09	
None	None	None	None	None	None	
						T H.2

# APPENDICES

## APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose  (i)	(a) Service Indicators	Year 0		Year 1		Year 2	Year 4		
	(b) Service Targets (ii)	Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
None	None	None	None	None	None	None	None	None	None
<i>Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; * 'Current Year' refers to the targets set in the Year 1 Budget/IDP round. * 'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.</i>									T I

# VOLUME II

## APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July to 30 June of Year 1 (Current Year)		
Position	Name	Description of Financial interests* (Nil / Or details)
(Executive) Mayor		None
Councillor		None
Municipal Manager	W de Bruin	Emerging farmer on Carnarvon commanage
Chief Financial Officer		None
Other S56 Officials	APF van Schalkwyk	Infrastructure - procurement of services,section 45, R262 260. Wife's brother-in-law

*\* Financial intersests to be disclosed even if they incurred for only part of the year. See MBRR SA34A* T J

## APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

### APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
Vote Description	R' 000					
	Year -1 Actual	Current Year: Year 0		Year 0 Variance		
		Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Executive and Council	22 005	39 156	39 156	25 694	66%	66%
Vote 2 - Budget and Treasury	9 985	14 624	14 624	12 716	87%	87%
Vote 3 - Corporate Services	–	–	–	–		
Vote 4 - Planning and Development	–	–	–	–		
Vote 5 - Health	–	–	–	–		
Vote 6 - Community and Social Services	13	7	7	13	201%	201%
Vote 7 - Housing	–	–	–	–		
Vote 8 - Public Safety	1	1	1	1	88%	88%
Vote 9 - Sport and Recreation	75	17	17	55	318%	318%
Vote 10 - Environmental Protection	–	–	–	–		
Vote 11 - Solid Waste Management	3 121	3 422	3 422	3 417	100%	100%
Vote 12 - Waste Water Management	2 722	2 479	2 479	3 288	133%	133%
Vote 13 - Road Transport	4	2	2	6	303%	303%
Vote 14 - Water	4 199	4 138	4 138	4 319	104%	104%
Vote 15 - Electricity	7 937	7 982	7 982	7 618	95%	95%
<b>Total Revenue by Vote</b>	<b>50 062</b>	<b>71 827</b>	<b>71 827</b>	<b>57 127</b>	<b>80%</b>	<b>80%</b>
<i>Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3</i>						<b>T K.1</b>

# Contents

## APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
Description	Year -1	Year 0			Year 0 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	4 237	4 141	4 141	4 198	1,34%	1,34%
Property rates - penalties & collection charges	187	190	190	221	13,87%	13,87%
Service Charges - electricity revenue	7 611	7 981	7 981	7 618	-4,77%	-4,77%
Service Charges - water revenue	3 872	4 137	4 137	4 319	4,21%	4,21%
Service Charges - sanitation revenue	2 396	2 479	2 479	2 598	4,60%	4,60%
Service Charges - refuse revenue	3 119	3 421	3 421	3 414	-0,19%	-0,19%
Service Charges - other	-	-	-	-		
Rentals of facilities and equipment	513	483	483	390	-23,93%	-23,93%
Interest earned - external investments	1 335	1 297	1 297	1 593	18,57%	18,57%
Interest earned - outstanding debtors	3	3	3	3	-28,32%	-28,32%
Dividends received	-	-	-	-		
Fines	6	12	12	7	-77,25%	-77,25%
Licences and permits	9	7	7	6	-22,20%	-22,20%
Agency services	137	97	97	147	34,17%	34,17%
Transfers recognised - operational	17 906	20 489	20 489	19 552	-4,79%	-4,79%
Other revenue	1 373	7 241	7 241	3 035	-138,54%	-138,54%
Gains on disposal of PPE	-	-	-	-		
Environmental Protection	-	-	-	-		
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>42 704</b>	<b>51 979</b>	<b>51 979</b>	<b>47 101</b>	<b>-10,36%</b>	<b>-10,36%</b>
<i>Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.</i>						T K.2

# Contents

## APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: excluding MIG						R' 000
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjust-ments Budget	
Neighbourhood Development Partnership Grant				%	%	
				%	%	
				%	%	
Public Transport Infrastructure and Systems Grant				%	%	
				%	%	
				%	%	
				%	%	
<i>Other Specify:</i>				%	%	
<i>Dept Sport and recreation</i>	855	855	855	100%	100%	None
<i>Municipal Systems Improvement Grant</i>	934	934	934	100%	100%	None
<i>Finance Management Grant</i>	1 800	1 800	1 800	100%	100%	None
<i>EPWP</i>	1 000	1 000	1 000	100%	100%	None
				%	%	
				%	%	
<b>Total</b>				%	%	
* This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see TS.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						TL

### COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG:

Allocations were hundred percent spent.

TL.1



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## APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

### APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
Description	Year -1	Year 0			Planned Capital expenditure		
		Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by Asset Class</b>							
<b>Infrastructure - Total</b>	-	-		-	-	-	-
<b>Infrastructure: Road transport - Total</b>	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
<b>Infrastructure: Electricity - Total</b>	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting	-						
<b>Infrastructure: Water - Total</b>	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
<b>Infrastructure: Sanitation - Total</b>	-	-		-	-	-	-
Reticulation							
Sewerage purification							
<b>Infrastructure: Other - Total</b>	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							
<b>Community - Total</b>	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
<i>Table continued next page</i>							

# Contents

Table continued from previous page

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by Asset Class</b>							
<b>Heritage assets - Total</b>	-	-		-	-	-	-
Buildings							
Other							
<b>Investment properties - Total</b>	-	-		-	-	-	-
Housing development							
Other							
<b>Other assets</b>	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
<b>Agricultural assets</b>	-	-		-	-	-	-
List sub-class							
<b>Biological assets</b>	-	-		-	-	-	-
List sub-class							
<b>Intangibles</b>	-	-		-	-	-	-
Computers - software & programming							
Other (list sub-class)							
<b>Total Capital Expenditure on new asset</b>	-	-		-	-	-	-
<b>Specialised vehicles</b>	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1

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## APPENDIX M (ii): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year -1	Year 0			Planned Capital		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by Asset Class</b>							
<b>Infrastructure - Total</b>	3 846	2 750		5 051	6 700	6 554	2 744
Infrastructure: Road transport -Total	3 846	2 750		5 051	2 000	3 054	2 344
Roads, Pavements & Bridges	3 846	2 750	2 750	5 051	2 000	3 054	2 344
Storm water							
<b>Infrastructure: Electricity - Total</b>	-	-		-	-	-	400
Generation							
Transmission & Reticulation							
Street Lighting					-	-	400
<b>Infrastructure: Water - Total</b>	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
<b>Infrastructure: Sanitation - Total</b>	-	-		-	3 700	3 500	-
Reticulation							
Sewerage purification					3 700	3 500	-
<b>Infrastructure: Other - Total</b>	-	-		-	1 000	-	-
Waste Management					1 000	-	-
Transportation							
Gas							
Other							
<b>Community</b>	3 360	3 848		2 255	1 228	1 500	-
Parks & gardens							
Sportsfields & stadia	3 347	3 048	3 048	1 359	1 228	1 500	-
Swimming pools							
Community halls							
Libraries	13						
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries		800	800	897	-	-	-
Social rental housing							
Other							
<b>Heritage assets</b>	-	-		-	-	-	-
Buildings							
Other							
Table continued next page							

# Contents

Table continued from previous page

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 0	Year 1			Planned Capital		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by Asset Class</b>							
<b>Investment properties</b>	-	-		-	-	-	-
Housing development							
Other							
<b>Other assets</b>	254	-		16	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment	119			10			
Computers - hardware/equipment	111			3			
Furniture and other office equipment	24			2			
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
<b>Agricultural assets</b>	-	-		-	-	-	-
List sub-class							
<b>Biological assets</b>	-	-		-	-	-	-
List sub-class							
<b>Intangibles</b>	6	-		-	-	-	-
Computers - software & programming	6			-			
Other (list sub-class)							
<b>Total Capital Expenditure on renewal of existing assets</b>	7 466	6 598		7 322	7 928	8 054	2 744
<b>Specialised vehicles</b>	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							

\* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)

T M.2

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## APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 1

Capital Programme by Project: Year 0					
					R' 000
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
<b>Water</b>					
None					
<b>Sanitation/Sewerage</b>					
None				0%	0%
<b>Electricity</b>					
None					
<b>Housing</b>					
None					
<b>Refuse removal</b>					
None					
<b>Stormwater</b>					
Upgrading of streets Bonteheuwel - Carnarvon	1 375	1 375	2 525	46%	46%
Upgrading of streets Suring Street - Vanwyksvlei	1 375	1 375	2 526	46%	46%
"Project B"					
<b>Economic development</b>					
"Project A"					
"Project B"					
<b>Sports, Arts &amp; Culture</b>					
Upgrading of sport complex phase 1	3 048	3 048	1 359	-124%	-124%
Upgrading of library - Vanwyksvlei					
<b>Community and social development</b>					
Cemetery Vosburg	400	400	449	11%	11%
Cemetery Vanwyksvlei	400	400	448	11%	11%
<b>Health</b>					
"Project A"					
"Project B"					
<b>Safety and Security</b>					
"Project A"					
"Project B"					
<b>ICT and Other</b>					
"Project A"					
"Project B"					
T N					

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## APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 0

Capital Programme by Project by Ward: Year 0			R' 000
Capital Project	Ward(s) affected	Works completed (Yes/No)	
<b>Water</b>			
None			
<b>Sanitation/Sewerage</b>			
None			
<b>Electricity</b>			
None			
<b>Housing</b>			
<b>Refuse removal</b>			
None			
<b>Stormwater</b>			
Upgrading of streets Bonteheuwel - Carnarvon	Ward 2	No	
Upgrading of streets Suring Street - Vanwyksvlei	Ward 4	No	
<b>Economic development</b>			
None			
<b>Sports, Arts &amp; Culture</b>			
Upgrading of sport complex phase 1	Ward 1 and 2	Yes	
<b>Community and social development</b>			
Cemetery Vosburg	Ward 3	No	
Cemetery Vanwyksvlei	Ward 4	No	
<b>Health</b>			
None			
<b>Safety and Security</b>			
None			
<b>ICT and Other</b>			
None			
			T O

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## APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
<b>Schools (NAMES, LOCATIONS)</b>				
None	None	None	None	None
<b>Clinics (NAMES, LOCATIONS)</b>				
None	None	None	None	None
Names and locations of schools and clinics lacking one or more services. Use 'x' to mark lack of service at appropriate level for the number of people attending the school/clinic, allowing for the proper functioning of the establishment concerned.				

T P

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## APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	Scale of backlogs	Impact of backlogs
<b>Clinics:</b>		
None		
<b>Housing:</b>		
Vanwyksvlei	130 Houses	People living in desperate conditions
Carnarvon	569 Houses	People living in desperate conditions
Vosburg	80 Houses	People living in desperate conditions
<b>Licencing and Testing Centre:</b>		
Carnarvon	Testing of Vehicles	People have to travel far to other towns.
<b>Reservoirs</b>		
None		
<b>Schools (Primary and High):</b>		
None		
<b>Sports Fields:</b>		
Vanwyksvlei	No facilities	Youth has no alternative recreation facilities

## APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of Loans and Grants made by the municipality: Year 0				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value Year 0 R' 000	Total Amount committed over previous and future years
None	None	None	None	None
* Loans/Grants - whether in cash or in kind				T R



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## APPENDIX S – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

MFMA Section 71 Returns Not Made During Year 0 According to Reporting Requirements	
Return	Reason Return has not been properly made on due date
June 2015	All information for year end was not available at the due date yet.

T S

## APPENDIX T – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

National and Provincial Outcomes for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services	All the communities in the three towns have access to basic municipal services	100
Output: Implementation of the Community Work Programme	The programme in Kareeberg employed a high number of people. Due to various reasons this programme not very functional.	50
Output: Deepen democracy through a refined Ward Committee model	Ward Committees not fully functional.	50
Output: Administrative and financial capability	The municipality managed all its matters in such a way that an unqualified report was received.	80
* Note: Some of the outputs detailed on this table might have been reported for in other chapters, the information thereof should correspond with previously reported information.		

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# Kareeberg

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## MUNICIPALITY

## FINANCIAL STATEMENTS

**30 JUNE 2015**

# KAREEBERG LOCAL MUNICIPALITY

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KAREEBERG LOCAL MUNICIPALITY									
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015									
GENERAL INFORMATION									
<b>NATURE OF BUSINESS</b>									
Kareeberg Municipality is a local municipality performing the functions as set out in the Constitution. (Act no 105 of 1996)									
<b>COUNTRY OF ORIGIN AND LEGAL FORM</b>									
South African Category B Municipality (Local Municipality) as defined by the Municipal Structures Act. (Act no 117 of 1998)									
<b>JURISDICTION</b>									
The Kareeberg Municipality includes the following geographical areas:									
<i>Carnarvon</i>									
<i>Vosburg</i>									
<i>Vanwyksvlei</i>									
<b>MAYOR</b>									
<i>Mr N.I. Titus</i>									
<b>MUNICIPAL MANAGER</b>									
<i>Mr W. de Bruin</i>									
<b>CHIEF FINANCIAL OFFICER</b>									
<i>Mr. P.B. Rossouw</i>									
<b>REGISTERED OFFICE</b>									
<i>Hanau Street,</i>									
<i>CARNARVON,</i>									
<i>9825</i>									
<b>AUDITORS</b>									
<i>Office of the Auditor General (NC)</i>									
<i>Oliver Road,</i>									
<i>Kimberley, 8301</i>									
<b>PRINCIPLE BANKERS</b>									
<i>ABSA, Victoria Street, Carnarvon</i>									
<b>ATTORNEYS</b>									
<i>G.B. Kempen &amp; De Wet Nel, Victoria Street, Carnarvon</i>									
<b>RELEVANT LEGISLATION</b>									
Municipal Finance Management Act (Act no 56 of 2003)									
Division of Revenue Act									
The Income Tax Act									
Value Added Tax Act									
Municipal Structures Act (Act no 117 of 1998)									
Municipal Systems Act (Act no 32 of 2000)									
Municipal Planning and Performance Management Regulations									
Water Services Act (Act no 108 of 1997)									
Housing Act (Act no 107 of 1997)									
Municipal Property Rates Act (Act no 6 of 2004)									
Electricity Act (Act no 41 of 1987)									
Skills Development Levies Act (Act no 9 of 1999)									
Employment Equity Act (Act no 55 of 1998)									
Unemployment Insurance Act (Act no 30 of 1966)									
Basic Conditions of Employment Act (Act no 75 of 1997)									
Supply Chain Management Regulations, 2005									
Collective Agreements									
SALBC Leave Regulations									

## KAREEBERG LOCAL MUNICIPALITY

### MEMBERS OF THE KAREEBERG LOCAL MUNICIPALITY

WARD	COUNCILLOR
1	Mr J.E.J. Hoorn
2	Mr D.P. Jason
3	Ms D. Olifant
4	Mr N.I. Titus
Proportional	Ms E.L. Riley
Proportional	Mr J. Horne
Proportional	Mr P. Viviers

### APPROVAL OF FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements year ended 30 June 2015 , which are set out on pages 1 to 76 in terms of Section 126 (1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality. The annual financial statements have been prepared in accordance with GRAP.

I acknowledge that I am ultimately responsible for the system of internal financial control and that the system of internal control provides reasonable assurance that the financial records can be relied on.

I have reviewed the Municipality's cash flow forecast for the year to 30 June 2015 and is satisfied that the Municipality can continue in operational existence for the foreseeable future.

The external auditors are responsible for independently reviewing and reporting on the Municipality's financial statements.

I certify that the remuneration of Councillors and in-kind benefits are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Corporate Governance determination in accordance with this Act.



Mr W. de Bruin  
Municipal Manager

31 August 2015

Date

**KAREEBERG LOCAL MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2015**

**REPORT OF THE CHIEF FINANCIAL OFFICER**

**1. INTRODUCTION**

It gives me great pleasure to present the financial position of Kareeberg Local Municipality for the financial year 2014/2015

In rendering a corporate financial management service to all departments, the Finance Department's primary objective is to assist the Municipal Manager and senior management to manage their budgets and ensure the effective application of financial resources in rendering services to the community.

Kareeberg Municipality is now compliant with the requirements of GRAP. It has been a long, difficult and very expensive process, the worth of which is at best minimal. In times when municipalities are battling to balance their budgets and when there is little or no local economic growth, to be able to know what the depreciated replacement cost of a pipe buried three metres under the ground beggars belief. It was once said that municipal financials were opaque and there was truth in that statement, but in making them less opaque and embracing transparency, we have assumed that people will understand them better and, even more so, that they actually care about what they are reading. People, just like banks and credit agencies, want to know what the budget is, what the debtors are like and have you got cash to pay your creditors. Nothing we have done in the last seven years, in order to reach GRAP compliance, changes that.

**2. KEY FINANCIAL INDICATORS**

The economic down turn and the Eskom issues continue to play havoc with good financial management. The Kareeberg economy has been battered of late and all indications are that it will get worse before it gets better.


This is not because of bad or incompetent management, but because it is the nature of the business and the economy. I would therefore hope that National and Provincial departments take heed of this fact before making any incorrect or ill-conceived statements or judgements.

**Financial Statement Ratios:**

INDICATOR	30 JUNE 2015	30 JUNE 2014
Surplus / (Deficit) for the year before Appropriations	7 790 227	2 888 187
Accumulated Surplus / (Deficit) at the end of the Year	120 109 395	112 320 884
Expenditure Categories as a percentage of Total Expenses:		
Employee related costs	32,94%	32,20%
Remuneration of Councillors	4,09%	4,06%
Debt Impairment	0,00%	3,07%
Depreciation and Amortisation	6,17%	5,77%
Capitalised Restoration Cost Impairment	0,00%	0,00%
Repairs and Maintenance	1,78%	3,52%
Actuarial losses	0,19%	0,04%
Finance Charges	1,77%	1,66%
Bulk Purchases	16,46%	14,85%
Contracted services	3,26%	1,37%
Grants and Subsidies	16,25%	15,19%
Stock Adjustments	0,84%	1,90%
Loss on disposal of Property, Plant and Equipment	0,08%	0,03%
General Expenses	16,16%	16,34%
Current Ratio:		
Creditors Days	17	15
Debtors Days	89	90

One indicator needing comment is that of repairs and maintenance. In recent years there has been made much comments as to how low this ratio is. It should be noted that the ratio decrease.

3. OPERATING RESULTS					
The overall operating results for the year ended 30 June 2015 are as follows:					
DETAILS	Actual 2014/2015 R	Actual 2013/2014 R	Percentage Variance %	Budgeted 2014/2015 R	Variance actual/ budgeted %
Income:					
Opening surplus / (deficit)	112 320 884	110 763 951	1,41%	-	-
Operating income for the year (incl. gains in disposal of assets)	57 127 015	50 060 969	14,11%	71 827 000	-20,47%
Appropriations for the year	(1 716)	(1 331 254)	-99,87%	-	
	169 446 183	159 493 666	6,24%	71 827 000	
Expenditure:					
Operating expenditure for the year	49 336 788	47 172 782	4,59%	53 779 001	-8,26%
Closing surplus / (deficit)	120 109 395	112 320 884	6,93%	-	-
	169 446 183	159 493 666	6,24%	53 779 001	
4. FINANCING OF CAPITAL EXPENDITURE					
The expenditure on Property, Plant and Equipment during the year amounted to R 10 041 738 (2013/2014: R 7 654 933), and in percentage terms amounts to 51% of capital budget. Full details of Property, Plant and Equipment are disclosed in note number 10 to the Annual Financial Statements.					
The capital expenditure of R 10 041 738 (2014/2015) was financed as follows:					
DETAILS	Actual 2014/2015 R	Budgeted 2014/2015 R	Percentage Variance %	Source of funding as % of total Cap exp	
Donations	-	-	100,00%	0,00%	
Grants and Subsidies	10 026 175	19 848 000	-49,49%	99,85%	
Own Recourses	15 563	-	100,00%	0,15%	
	10 041 738	19 848 000		100,00%	
5. NON-CURRENT PROVISIONS AND NON-CURRENT EMPLOYEE BENEFITS					
Non-current Provisions and Employee Benefits at 30 June are made up as follows:				10 722 558	11 169 348
Provision for Post Retirement Benefits				7 511 000	7 530 954
Provision for Long Service Awards				907 000	874 910
Provision for Rehabilitation of Landfill-sites				2 304 558	2 763 484
				10 722 558	11 169 348
These provisions are made in order to enable the municipality to be in a position to fulfill its known legal obligations when they become due and payable.					
Refer to Notes number 3 and 4 for more detail.					
6. CURRENT LIABILITIES					
Current Liabilities are made up as follows:					
Consumer Deposits	Note number 5		308 159		292 769
Current Employee benefits	Note number 6		1 919 560		1 659 145
Payables from exchange transactions	Note number 7		928 922		731 677
Unspent Conditional Government Grants and Rece	Note number 8		1 904 727		2 420 906
Taxes	Note number 9		-		-
			5 061 369		5 104 496
Current Liabilities are those liabilities of the municipality due and payable in the short-term (less than 12 months). There is no known reason as to why the municipality will not be able to meet its obligations, as all these liabilities are cashbacked.					
Refer to the indicated Note numbers for more detail.					
7. INTANGIBLE ASSETS					
The net value of Intangible Assets is:				18 371	25 168
These are assets which cannot physically be identified and verified and are all in respect of computer software.					
Refer to Note number 12 for more detail.					

<b>8. PROPERTY, PLANT AND EQUIPMENT</b>					
The net value of Property, Plant and Equipment is:				<b>106 050 426</b>	<b>104 386 877</b>
Refer to Note number 10 for more detail.					
<b>9. INVESTMENT PROPERTIES</b>					
The net value of Investment Properties is:				<b>15 482 392</b>	<b>10 214 722</b>
Refer to Note number 11 for more detail.					
<b>10. CAPITALISED RESTORATION COST</b>					
The net value of Capitalised Restoration Cost is:				<b>788 745</b>	<b>718 892</b>
Refer to Note number 14 for more detail.					
<b>11. LONG-TERM RECEIVABLES</b>					
Long-term Receivables: Staff was entitled to housing loans which attract interest at 4% per annum and which are repayable over a maximum period of 20 years. When a employee resigns, the outstanding amount must be settled. These loans are secured since the Council is the bond holder.				<b>39 306</b>	<b>45 039</b>
Refer to Note number 15 for more detail.					
<b>12. CURRENT ASSETS</b>					
Current Assets are made up as follows:					
Trade Receivables from exchange transactions	Note number 16		2 452 056	1 972 072	
Other Receivables from non-exchange transactions	Note number 17		8 797	-	
Operating Lease Asset	Note number 18		35 132	29 515	
Current Portion of Long-term Receivables	Note number 15		8 727	9 796	
Cash and Cash Equivalents	Note number 19		22 376 445	22 612 006	
			<b>24 881 158</b>	<b>24 623 389</b>	
Refer to the indicated Note numbers for more detail.					
<b>13. INTER-GOVERNMENTAL GRANTS</b>					
The municipality plays a major role in the upliftment of the poor and in sustaining and improving infrastructure for all its citizens for which it uses grants received from government and other organisations, and thus it has a big responsibility as custodian of these funds.					
Refer to Notes numbers 8 and 21 as well as Appendix C for more detail.					
<b>14. EVENTS AFTER THE REPORTING DATE</b>					
Full details of all known events after the reporting date are disclosed in Note number 42					
<b>15. EXPRESSION OF APPRECIATION</b>					
I am grateful to the Municipal Manager and Head of Departments for the support they extended during the financial year.					
The work involved in producing these financial statements just gets more detailed each year and therefore my heartfelt thanks goes to my own staff at all levels and in all departments, for their hard work and dedication.					
					
<b>Mr. P.B. Rossouw</b> <b>CHIEF FINANCIAL OFFICER</b>					
31 August 2015					



KAREEBERG LOCAL MUNICIPALITY			
STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2015			
	Notes	2015 (Actual) R	2014 (Restated) R
<b>NET ASSETS AND LIABILITIES</b>			
<b>Net Assets</b>		<b>131 495 217</b>	<b>123 759 440</b>
Capital Replacement Reserve	2	11 347 812	11 347 812
Housing Development fund	2	38 010	36 294
Revaluation Reserve	2	-	54 450
Accumulated Surplus		120 109 395	112 320 884
<b>Non-Current Liabilities</b>		<b>10 722 558</b>	<b>11 169 348</b>
Employee benefits	3	8 418 000	8 405 864
Non-Current Provisions	4	2 304 558	2 763 484
<b>Current Liabilities</b>		<b>5 061 369</b>	<b>5 104 496</b>
Consumer Deposits	5	308 159	292 769
Current Employee benefits	6	1 919 560	1 659 145
Payables from exchange transactions	7	928 922	731 677
Unspent Conditional Government Grants and Receipts	8	1 904 727	2 420 906
<b>Total Net Assets and Liabilities</b>		<b>147 279 144</b>	<b>140 033 284</b>
<b>ASSETS</b>			
<b>Non-Current Assets</b>		<b>122 398 418</b>	<b>115 409 895</b>
Property, Plant and Equipment	10	106 050 426	104 386 877
Investment Property	11	15 482 392	10 214 722
Intangible Assets	12	18 371	25 188
Heritage Assets	13	19 176	19 176
Capitalised Restoration Cost	14	788 745	718 892
Long-Term Receivables	15	39 306	45 039
<b>Current Assets</b>		<b>24 881 158</b>	<b>24 623 389</b>
Trade Receivables from exchange transactions	16	2 452 056	1 972 072
Other Receivables from non-exchange transactions	17	8 797	-
Operating Lease Asset	18	35 132	29 515
Current Portion of Long-term Receivables	15	8 727	9 796
Cash and Cash Equivalents	19	22 376 445	22 612 006
<b>Total Assets</b>		<b>147 279 576</b>	<b>140 033 284</b>

KAREEBERG LOCAL MUNICIPALITY					
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2015					
	Notes	2015 (Actual) R	2014 (Actual) R	Correction of Error - Note 33,06 R	2014 (Previously reported) R
<b>REVENUE</b>					
Revenue from Non-exchange Transactions		34 457 427	29 657 705	-	29 657 705
<b>Taxation Revenue</b>		<b>4 197 712</b>	<b>4 237 388</b>	<b>-</b>	<b>4 237 388</b>
Property taxes	20	4 197 712	4 237 388	-	4 237 388
<b>Transfer Revenue</b>		<b>29 578 021</b>	<b>25 263 313</b>	<b>-</b>	<b>25 263 313</b>
Government Grants and Subsidies - Capital	21	10 026 175	7 357 500	-	7 357 500
Government Grants and Subsidies - Operating	21	19 551 846	17 905 813	-	17 905 813
<b>Other Revenue</b>		<b>681 694</b>	<b>157 003</b>	<b>-</b>	<b>157 003</b>
Actuarial Gains		665 727	138 679	-	138 679
Licences and Permits		6 072	8 970	-	8 970
Unamortised discount - Interest		2 995	3 444	-	3 444
Fines		6 900	5 910	-	5 910
<b>Revenue from Exchange Transactions</b>		<b>22 669 588</b>	<b>20 403 264</b>	<b>(1 031)</b>	<b>20 404 294</b>
Property Rates - Penalties & Collection Charges		220 605	186 851	-	186 851
Service Charges	22	17 949 794	16 998 357	-	16 998 357
Rental of Facilities and Equipment		395 462	513 160	-	513 160
Interest Earned - external investments		1 592 813	1 335 243	-	1 335 243
Interest Earned - outstanding debtors		2 572	2 955	-	2 955
Agency Services		147 351	136 904	-	136 904
Other Revenue	23	2 360 990	1 229 793	(1 031)	1 230 824
<b>Total Revenue</b>		<b>57 127 015</b>	<b>50 060 969</b>	<b>(1 031)</b>	<b>50 061 999</b>
<b>EXPENDITURE</b>					
Employee related costs	25	16 253 398	15 189 050	1 952 266	13 236 783
Remuneration of Councillors	26	2 020 110	1 912 960	-	1 912 960
Debt Impairment	27	-	1 449 360	-	1 449 360
Depreciation and Amortisation		3 043 774	2 721 382	(12 660)	2 734 043
Repairs and Maintenance		880 124	1 661 587	1 166 974	494 612
Actuarial losses	3	93 808	18 527	-	18 527
Finance Charges	28	873 128	782 872	(28 853)	811 725
Bulk Purchases	29	8 119 144	7 007 325	-	7 007 325
Contracted services		1 607 291	646 231	426 063	220 169
Grants and Subsidies	30	8 018 446	7 167 729	(368 456)	7 536 185
Stock Adjustments	29	413 583	897 249	-	897 249
Operating Grant Expenditure	31	-	-	(4 637 813)	4 637 813
Loss on disposal of Property, Plant and Equipment		41 936	11 885	-	11 885
General Expenses	32	7 972 046	7 706 624	1 460 965	6 245 659
<b>Total Expenditure</b>		<b>49 336 788</b>	<b>47 172 782</b>	<b>(41 514)</b>	<b>47 214 296</b>
<b>NET SURPLUS FOR THE YEAR</b>		<b>7 790 227</b>	<b>2 888 187</b>	<b>40 483</b>	<b>2 847 704</b>

KAREEBERG LOCAL MUNICIPALITY					
STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2015					
	Revaluations Reserve	Housing Development Fund	Capital Replacement Reserve	Accumulated Surplus/ (Deficit)	Total
	R	R	R	R	R
<b>Balance at 1 July 2013</b>	<b>54 450</b>	<b>35 726</b>	<b>11 347 812</b>	<b>110 763 951</b>	<b>122 201 939</b>
Net Surplus/(Deficit) for the year	-	-	-	2 847 704	2 847 704
Correction of error - See Note 33.06	-	-	-	40 483	40 483
Transfer to Housing Development Fund	-	568	-	(568)	-
<b>Balance at 30 June 2014</b>	<b>54 450</b>	<b>36 294</b>	<b>11 347 812</b>	<b>113 651 570</b>	<b>125 090 126</b>
Correction of error - See Note 33.05	-	-	-	(1 330 686)	(1 330 686)
<b>Restated Balance at 1 July 2014</b>	<b>54 450</b>	<b>36 294</b>	<b>11 347 812</b>	<b>112 320 884</b>	<b>123 759 440</b>
Net Surplus/(Deficit) for the year	-	-	-	7 790 227	7 790 227
Revaluation of PPE and CRC (Capitalised Restoration Cost)	(54 450)	-	-	-	(54 450)
Transfer to/from Housing Development Fund	-	1 716	-	(1 716)	-
<b>Balance at 30 June 2015</b>	<b>-</b>	<b>38 010</b>	<b>11 347 812</b>	<b>120 109 395</b>	<b>131 495 217</b>

KAREEBERG LOCAL MUNICIPALITY			
CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2015			
		2015	2014
	Notes	R	R
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Ratepayers and other		24 280 584	21 720 272
Government - operating/capital		30 618 590	26 838 047
Interest		1 557 202	1 302 148
<b>Payments</b>			
Suppliers and employees		(37 781 905)	(34 884 686)
Finance charges	28	(873 128)	(782 872)
Transfers and Grants	30	(8 018 446)	(7 167 729)
<b>Net Cash from Operating Activities</b>		<b>9 782 897</b>	<b>7 025 179</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Purchase of Property, Plant and Equipment		(10 088 338)	(7 654 933)
Proceeds on Disposal of Fixed Assets		44 264	26 435
Purchase of Intangible Assets		-	(6 228)
<b>Net Cash from Investing Activities</b>		<b>(10 044 074)</b>	<b>(7 634 727)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
(Increase)/Decrease in Long-term Receivables		9 796	9 413
Increase/(Decrease) in Consumer Deposits		15 390	8 650
Rounding		(1)	(2)
<b>Net Cash from Financing Activities</b>		<b>25 185</b>	<b>18 062</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b>(235 992)</b>	<b>(591 486)</b>
Cash and Cash Equivalents at the beginning of the year		22 612 006	23 203 491
Cash and Cash Equivalents at the end of the year	35	22 376 445	22 612 006
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b>(235 560)</b>	<b>(591 486)</b>

KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2015				
COMPARISON OF ACTUAL FIGURES TO FINAL BUDGET				
	2015 R (Actual)	2015 R (Final Budget)	2015 R (Variance)	Explanations for material variances
<b>ASSETS</b>				
<b>Current assets</b>				
Cash	250 869	1 538 120	(1 287 251)	Cash management apply
Call investment deposits	22 125 577	21 330 771	794 806	Higher contribution to cash back provisions
Consumer debtors	1 425 898	6 000 119	(4 574 221)	Higher payment level - receivables written off
Other Receivables	1 070 087	10 634	1 059 453	Increase in general sundry debtors
Current portion of long-term receivables	8 727	9 045	(318)	
Inventory	-	-	-	
<b>Total current assets</b>	<b>24 881 158</b>	<b>28 888 689</b>	<b>(4 007 531)</b>	
<b>Non current assets</b>				
Long-term receivables	39 306	29 874	9 432	
Investments	-	-	-	
Investment property	15 482 392	10 227 346	5 255 046	PPE changes to investment property (Farm rental)
Property, plant and equipment	106 839 171	115 507 948	(8 668 777)	PPE transfer to investment property - RBIG funding received
Biological Assets	-	-	-	
Intangible Assets	18 371	27 339	(8 968)	Higher amortisation
Heritage Assets	19 176	-	19 176	
<b>Total non current assets</b>	<b>122 398 418</b>	<b>125 792 507</b>	<b>(3 394 090)</b>	
<b>TOTAL ASSETS</b>	<b>147 279 576</b>	<b>154 681 196</b>	<b>(7 401 621)</b>	
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Bank overdraft	-	-	-	
Borrowing	-	-	-	
Consumer deposits	308 159	360 388	(52 229)	More pay-outs due to consumers that left
Trade and other payables	2 833 650	4 604 751	(1 771 102)	Decrease in unspent grants
Provisions and Employee Benefits	1 919 560	1 619 601	299 959	Higher contributions in 2015 than 2014 Actuarial report
<b>Total current liabilities</b>	<b>5 061 369</b>	<b>6 584 740</b>	<b>(1 523 371)</b>	
<b>Non current liabilities</b>				
Borrowing	-	-	-	
Provisions and Employee Benefits	10 722 557	13 498 884	(2 776 327)	Higher contributions in 2015 than 2014 Actuarial report
<b>Total non current liabilities</b>	<b>10 722 557</b>	<b>13 498 884</b>	<b>(2 776 327)</b>	
<b>TOTAL LIABILITIES</b>	<b>15 783 927</b>	<b>20 083 624</b>	<b>(4 299 698)</b>	
<b>NET ASSETS</b>	<b>131 495 649</b>	<b>134 597 572</b>	<b>(3 101 925)</b>	
<b>COMMUNITY WEALTH</b>				
Accumulated Surplus/(Deficit)	120 109 395	123 074 310	(2 964 915)	All above mentioned reasons
Reserves	11 385 822	11 523 262	(137 440)	
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>131 495 217</b>	<b>134 597 572</b>	<b>(3 102 356)</b>	

KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2015				
ADJUSTMENTS TO APPROVED BUDGET				
	2015 R	2015 R	2015 R	
	(Approved Budget)	(Adjustments)	(Final Budget)	Explanations for material adjustments
<b>ASSETS</b>				
<b>Current assets</b>				
Cash	1 538 120	-	1 538 120	
Call investment deposits	21 330 771	-	21 330 771	
Consumer debtors	6 000 119	-	6 000 119	
Other Receivables	10 634	-	10 634	
Current portion of long-term receivables	9 045	-	9 045	
Inventory	-	-	-	
<b>Total current assets</b>	<b>28 888 689</b>	<b>-</b>	<b>28 888 689</b>	
<b>Non current assets</b>				
Long-term receivables	29 874	-	29 874	
Investments	-	-	-	
Investment property	10 227 346	-	10 227 346	
Property, plant and equipment	115 507 948	-	115 507 948	
Biological Assets	-	-	-	
Intangible Assets	27 339	-	27 339	
Heritage Assets	-	-	-	
<b>Total non current assets</b>	<b>125 792 507</b>	<b>-</b>	<b>125 792 507</b>	
<b>TOTAL ASSETS</b>	<b>154 681 196</b>	<b>-</b>	<b>154 681 196</b>	
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Bank overdraft	-	-	-	
Borrowing	-	-	-	
Consumer deposits	360 388	-	360 388	
Trade and other payables	4 604 751	-	4 604 751	
Provisions and Employee Benefits	1 619 601	-	1 619 601	
<b>Total current liabilities</b>	<b>6 584 740</b>	<b>-</b>	<b>6 584 740</b>	
<b>Non current liabilities</b>				
Borrowing	-	-	-	
Provisions and Employee Benefits	13 498 884	-	13 498 884	
<b>Total non current liabilities</b>	<b>13 498 884</b>	<b>-</b>	<b>13 498 884</b>	
<b>TOTAL LIABILITIES</b>	<b>20 083 624</b>	<b>-</b>	<b>20 083 624</b>	
<b>NET ASSETS</b>	<b>134 597 572</b>	<b>-</b>	<b>134 597 572</b>	
<b>COMMUNITY WEALTH</b>				
Accumulated Surplus/(Deficit)	123 074 310	-	123 074 310	
Reserves	11 523 262	-	11 523 262	
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>134 597 572</b>	<b>-</b>	<b>134 597 572</b>	

KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2015				
COMPARISON OF ACTUAL FIGURES TO FINAL BUDGET				
	2015 R (Actual)	2015 R (Final Budget)	2015 R (Variance)	Explanations for material variances
<b>REVENUE BY SOURCE</b>				
Property rates	4 197 712	4 141 323	56 389	Higher interim valuation roll
Property rates - penalties & collection charges	220 605	190 000	30 605	Lower payments, higher interest
Service charges	17 949 794	18 018 052	(68 258)	Less consumption
Rental of facilities and equipment	395 462	483 118	(87 656)	Lower tenders awarded
Interest earned - external investments	1 592 813	1 297 000	295 813	Higher interest rates
Interest earned - outstanding debtors	2 572	3 300	(728)	
Dividends received	-	-	-	
Fines	6 900	12 230	(5 330)	
Licences and permits	6 072	7 420	(1 348)	
Agency services	147 351	97 000	50 351	Increase in fees
Government Grants and Subsidies - Operating	19 551 846	20 489 000	(937 154)	Not all grants realised
Other revenue	3 029 713	7 240 557	(4 210 844)	Not all grants realised and adjustments
Gains on disposal of PPE	-	-	-	
<b>Total Operating Revenue</b>	<b>47 100 840</b>	<b>51 979 000</b>	<b>(4 878 160)</b>	
<b>EXPENDITURE BY TYPE</b>				
Employee related costs	16 253 398	15 378 405	874 993	Adjustments for grant expenditure
Remuneration of councillors	2 020 110	2 018 982	1 128	
Debt impairment	-	2 339 502	(2 339 502)	Not necessary for provision and debtors written off
Depreciation & asset impairment	3 043 774	3 671 152	(627 378)	WIP, not yet capitalised
Finance charges	873 128	531 013	342 115	Higher actuarial costs
Bulk purchases	8 532 727	8 543 845	(11 118)	
Other materials	880 124	431 200	448 924	Adjustments grant expenditure
Contracted services	1 607 291	541 400	1 065 891	Adjustments grant expenditure
Grants and subsidies paid	8 018 446	8 302 311	(283 865)	Less subsidy paid out
Other expenditure	8 065 854	12 019 191	(3 953 337)	Adjustments grant expenditure
Loss on disposal of PPE	41 936	2 000	39 936	Adjustment
<b>Total Operating Expenditure</b>	<b>49 336 788</b>	<b>53 779 001</b>	<b>(4 442 213)</b>	
<b>Operating Deficit for the year</b>	<b>(2 235 948)</b>	<b>(1 800 001)</b>	<b>(435 947)</b>	
Government Grants and Subsidies - Capital	10 026 175	19 848 000	(9 821 825)	RBIG project partially funded
<b>Net Surplus for the year</b>	<b>7 790 227</b>	<b>18 047 999</b>	<b>(10 257 772)</b>	

KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2015				
ADJUSTMENTS TO APPROVED BUDGET				
	2015	2015	2015	
	R	R	R	
	(Approved Budget)	(Adjustments)	(Final Budget)	Reasons for material adjustments
<b>REVENUE BY SOURCE</b>				
Property rates	4 141 323	-	4 141 323	
Property rates - penalties & collection charges	190 000	-	190 000	
Service charges	18 018 052	-	18 018 052	
Rental of facilities and equipment	483 118	-	483 118	
Interest earned - external investments	1 297 000	-	1 297 000	
Interest earned - outstanding debtors	3 300	-	3 300	
Dividends received	-	-	-	
Fines	12 230	-	12 230	
Licences and permits	7 420	-	7 420	
Agency services	97 000	-	97 000	
Government Grants and Subsidies - Operating	20 489 000	-	20 489 000	
Other revenue	7 240 557	-	7 240 557	
Gains on disposal of PPE	-	-	-	
<b>Total Operating Revenue</b>	<b>51 979 000</b>	<b>-</b>	<b>51 979 000</b>	
<b>EXPENDITURE BY TYPE</b>				
Employee related costs	15 378 405	-	15 378 405	
Remuneration of councillors	2 018 982	-	2 018 982	
Debt impairment	2 339 502	-	2 339 502	
Depreciation & asset impairment	3 671 152	-	3 671 152	
Finance charges	531 013	-	531 013	
Bulk purchases	8 543 845	-	8 543 845	
Other materials	431 200	-	431 200	
Contracted services	541 400	-	541 400	
Grants and subsidies paid	8 302 311	-	8 302 311	
Other expenditure	12 019 191	-	12 019 191	
Loss on disposal of PPE	2 000	-	2 000	
<b>Total Operating Expenditure</b>	<b>53 779 001</b>	<b>-</b>	<b>53 779 001</b>	
<b>Operating Surplus/(Deficit) for the year</b>	<b>(1 800 001)</b>	<b>-</b>	<b>(1 800 001)</b>	
Government Grants and Subsidies - Capital	19 848 000	-	19 848 000	
<b>Net Surplus/(Deficit) for the year</b>	<b>18 047 999</b>	<b>-</b>	<b>18 047 999</b>	



KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2015				
COMPARISON OF ACTUAL FIGURES TO FINAL BUDGET				
	2015 R (Actual)	2015 R (Final Budget)	2015 R (Variance)	Explanations for material variances
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Ratepayers and other	24 280 584	27 850 199	(3 569 615)	Adjustments grants
Government - operating/capital	30 618 590	40 337 000	(9 718 410)	Adjustments grants and RBIG
Interest	1 557 202	1 170 600	386 602	Higher interest rates
Dividends	-	-	-	
<b>Payments</b>				
Suppliers and Employees	(37 781 905)	(38 935 023)	1 153 118	Adjustments grants
Finance charges	(873 128)	(531 013)	(342 115)	Higher Actuarial cost
Transfers and Grants	(8 018 446)	(8 302 311)	283 865	Less subsidies paid out
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>9 782 897</b>	<b>21 589 452</b>	<b>(11 806 555)</b>	RBIG funding
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts</b>				
Proceeds on disposal of Assets	44 264	-	44 264	
Decrease/(increase) in non-current receivables	9 796	9 045	751	
Decrease/(increase) in non-current investments	-	-	-	
<b>Payments</b>				
Capital assets	(10 088 338)	(19 848 000)	9 759 662	RBIG funding
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(10 034 278)</b>	<b>(19 838 955)</b>	<b>9 804 677</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts</b>				
Borrowing	-	-	-	
Increase/(decrease) in consumer deposits	15 390	29 000	(13 610)	
<b>Payments</b>				
Repayment of borrowing	-	-	-	
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>15 390</b>	<b>29 000</b>	<b>(13 610)</b>	
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>(235 992)</b>	<b>1 779 497</b>	<b>(2 015 488)</b>	Higher contribution to provision
Cash and Cash Equivalents at the beginning of the year	22 612 006	21 089 392	1 522 614	Spending of unspent grants
Cash and Cash Equivalents at the end of the year	22 376 445	22 868 889	(492 444)	

KAREEBERG LOCAL MUNICIPALITY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS				
CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2015				
ADJUSTMENTS TO APPROVED BUDGET				
	2015	2015	2015	
	R	R	R	
	(Approved Budget)	(Adjustments)	(Final Budget)	Reasons for material adjustments
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Ratepayers and other	27 850 199	-	27 850 199	
Government - operating	20 489 000	-	20 489 000	
Government - capital	19 848 000	-	19 848 000	
Interest	1 170 600	-	1 170 600	
Dividends	-	-	-	
<b>Payments</b>				
Suppliers and Employees	(38 935 023)	-	(38 935 023)	
Finance charges	(531 013)	-	(531 013)	
Transfers and Grants	(8 302 311)	-	(8 302 311)	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>21 589 452</b>	<b>-</b>	<b>21 589 452</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Receipts</b>				
Proceeds on disposal of Assets	-	-	-	
Decrease/(increase) in non-current receivables	9 045	-	9 045	
Decrease/(increase) in non-current investments	-	-	-	
<b>Payments</b>				
Capital assets	(19 848 000)	-	(19 848 000)	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(19 838 955)</b>	<b>-</b>	<b>(19 838 955)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Receipts</b>				
Borrowing	-	-	-	
Increase/(decrease) in consumer deposits	29 000	-	29 000	
<b>Payments</b>				
Repayment of borrowing	-	-	-	
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>29 000</b>	<b>-</b>	<b>29 000</b>	
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>1 779 497</b>	<b>-</b>	<b>1 779 497</b>	
Cash and Cash Equivalents at the beginning of the year	21 089 392	-	21 089 392	
Cash and Cash Equivalents at the end of the year	22 868 889	-	22 868 889	

## ACCOUNTING POLICY

### 1. ACCOUNTING PRINCIPLES AND POLICIES APPLIED IN THE FINANCIAL STATEMENTS

#### 1.1. BASIS OF PREPARATION

The financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise.

The financial statements have been prepared in accordance with the Municipal Finance Management Act (MFMA) and effective standards of Generally Recognised Accounting Practices (GRAP), including any interpretations and directives issued by the Accounting Standards Board (ASB) in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003).

Accounting policies for material transactions, events or conditions not covered by the GRAP reporting framework, have been developed in accordance with paragraphs 8, 10 and 11 of GRAP 3 (Revised – March 2012) and the hierarchy approved in Directive 5 issued by the Accounting Standards Board.

The Municipality resolved to early adopt the following GRAP standards which have been issued but are not effective yet.

Standard	Description	Effective Date
GRAP 5 (Revised Feb 2013)	Borrowing Costs	1 April 2014
GRAP 100 (Revised – Feb 2013)	Discontinued Operations (formerly known as Non-current assets held for Sale and Discontinued Operations)	1 April 2014

A summary of the significant accounting policies, which have been consistently applied except where an exemption has been granted, are disclosed below.

Assets, liabilities, revenue and expenses have not been offset except when offsetting is permitted or required by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated otherwise. The details of any changes in accounting policies are explained in the relevant notes to the financial statements.

In terms of Directive 7: "The Application of Deemed Cost on the Adoption of Standards of GRAP" issued by the Accounting Standards Board, the Municipality applied deemed cost to Investment Property, Property, Plant and Equipment and Intangible where the acquisition cost of an asset could not be determined.

#### 1.2. PRESENTATION CURRENCY

Amounts reflected in the financial statements are in South African Rand and at actual values. Financial values are rounded to the nearest one Rand.

### 1.3. GOING CONCERN ASSUMPTION

These financial statements have been prepared on a going concern basis.

### 1.4. COMPARATIVE INFORMATION

When the presentation or classification of items in the financial statements is amended, prior period comparative amounts are restated, unless a standard of GRAP does not require the restatements of comparative information. The nature and reason for the reclassification is disclosed. Where material accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

### 1.5. AMENDED DISCLOSURE POLICY

Amendments to accounting policies are reported as and when deemed necessary based on the relevance of any such amendment to the format and presentation of the financial statements. The principal amendments to matters disclosed in the current financial statements include errors.

### 1.6. MATERIALITY

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decision or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatements judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor. Materiality is determined as 1% of total expenditure. This materiality is from management's perspective and does not correlate with the auditor's materiality.

### 1.7. PRESENTATION OF BUDGET INFORMATION

The presentation of budget information is prepared in accordance with GRAP 24 and guidelines issued by National Treasury. The comparison of budget and actual amounts are disclosed as a separate additional financial statement, namely Statement of comparison of budget and actual amounts.

Budget information is presented on the accrual basis and is based on the same period as the actual amounts, i.e. 1 July 2013 to 30 June 2014. The budget information is therefore on a comparable basis to the actual amounts.

The comparable information includes the following:

- the approved and final budget amounts;
- actual amounts and final budget amounts;

Explanations for differences between the approved and final budget are included in the Statement of Comparison of Budget and Actual Amounts.

Explanations for material differences between the final budget amounts and actual amounts are included the Statement of Comparison of Budget and Actual Amounts.

The disclosure of comparative information in respect of the previous period is not required in terms of GRAP 24. No amendments or disclosure requirements in terms of GRAP 3 (Revised – March 2012) has been made.

#### 1.8. STANDARDS, AMENDMENTS TO STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the Municipality:

Standard	Description	Effective Date
<b>GRAP 6 (Revised – Nov 2010)</b>	<p><b>Consolidated and Separate Financial Statements</b></p> <p>The objective of this Standard is to prescribe the circumstances in which consolidated and separate financial statements are to be prepared and the information to be included in those financial statements so that the consolidated financial statements reflect the financial performance, financial position and cash flows of an economic entity as a single entity.</p> <p>No significant impact is expected as the Municipality does not have any entities at this stage to be consolidated.</p>	<b>Unknown</b>
<b>GRAP 8 (Revised – Nov 2010)</b>	<p><b>Interest in Joint Ventures</b></p> <p>The objective of this Standard is to prescribe the accounting treatment of jointly controlled operations, jointly controlled assets and jointly controlled entities and to provide alternatives for the recognition of interests in jointly controlled entities.</p> <p>No significant impact is expected as the Municipality is not involved in any joint ventures.</p>	<b>Unknown</b>
<b>GRAP 18 (Original – Feb 2011)</b>	<p><b>Segment Reporting</b></p> <p>The objective of this Standard is to establish principles for reporting financial information by segments.</p> <p>No significant impact is expected as information to a large extent is already included in the appendices to the financial statements which do not form part of the audited financial statements.</p>	<b>Unknown</b>
<b>GRAP 20</b>	<b>Related Party Disclosure</b>	<b>Unknown</b>

<b>(Original – June 2011)</b>	<p>The objective of this Standard is to ensure that a Municipality's financial statements contains the disclosures necessary to draw attention to the possibility that its financial position and surplus or deficit may have been affected by the existence of related parties and by transactions and outstanding balances with such parties.</p> <p>The Municipality resolved to adopt the disclosure requirements as per GRAP 20. The information is therefore included in the financial statements.</p>	
<b>GRAP 32 (Original – Aug 2013)</b>	<p><b>Service Concession Arrangements: Grantor</b></p> <p>The objective of this Standard is to prescribe the accounting for service concession arrangements by the grantor and a public sector entity.</p> <p>No significant impact is expected as the Municipality's current treatment is already in line with the Standards treatment.</p>	<b>Unknown</b>
<b>GRAP 105 (Original – Nov 2010)</b>	<p><b>Transfer of Functions Between Entities Under Common Control</b></p> <p>The objective of this Standard is to establish accounting principles for the acquirer and transferor in a transfer of functions between entities under common control.</p> <p>No significant impact expected as no such transactions or events are expected in the foreseeable future.</p>	<b>Unknown</b>
<b>GRAP 106 (Original – Nov 2010)</b>	<p><b>Transfer of Functions Between Entities Not Under Common Control</b></p> <p>The objective of this Standard is to establish accounting principles for the acquirer in a transfer of functions between entities not under common control.</p> <p>No significant impact expected as no such transactions or events are expected in the foreseeable future.</p>	<b>Unknown</b>
<b>GRAP 107 (Original – Nov 2010)</b>	<p><b>Mergers</b></p> <p>The objective of this Standard is to establish accounting principles for the combined entity and combining entities in a merger.</p> <p>No significant impact expected as no such transactions or events are expected in the foreseeable future.</p>	<b>Unknown</b>

<b>GRAP 108</b> <b>(Original – Sept 2013)</b>	<b>Statutory Receivables</b> The objective of this Standard is to prescribe accounting requirements for the recognition, measurement, presentation and disclosure of statutory receivables.  No significant impact is expected as the Municipality's current treatment is already in line with the Standards treatment.	<b>Unknown</b>
<b>IGRAP 11</b>	<b>Consolidation - Special Purpose Entities (SPE)</b> The objective of this Interpretation of the Standard is to prescribe under what circumstances an entity should consolidate a SPE.  No significant impact is expected as the Municipality does not have any SPE's at this stage.	<b>Unknown</b>
<b>IGRAP 12</b>	<b>Jointly Controlled Entities non-monetary contributions</b> The objective of this Interpretation of the Standard is to prescribe the treatment of profit/loss when an asset is sold or contributed by the venturer to a Jointly Controlled Entity (JCE).  No significant impact is expected as the Municipality does not have any JCE's at this stage.	<b>Unknown</b>

These standards, amendments and interpretations will not have a significant impact on the Municipality once implemented.

The Minister of Finance has, in Government Gazette Notice No 37820 dated 10 July 2014, prescribed the effective date for the Standards of GRAP on Segment Reporting (GRAP 18), Transfer of Functions Between Entities Under Common Control (GRAP 105), Transfer of Functions Between Entities Not Under Common Control (GRAP 106) and Mergers (GRAP 107).

These Standards of GRAP will be effective for financial years commencing on or after 1 April 2015

## 1.9. RESERVES

### 1.9.1 Capital Replacement Reserve (CRR)

In order to finance the provision of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus to the CRR. The cash in the CRR can only be utilized to finance items of property, plant and equipment. The CRR is reduced and the accumulated surplus is credited by a corresponding amount when the amounts in the CRR are utilized.

### 1.9.2 Housing Development Fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from National and Provincial Government, used to finance housing selling schemes undertaken by the Municipality, were extinguished on 1 April 1998 and transferred to the Housing Development Fund. Housing selling schemes, both completed and in progress, as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sale of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

### **1.9.3 Revaluations Reserve**

The accounting for the Revaluation Reserve must be done in accordance with the requirements of GRAP 17.

All increases in the carrying value of assets as a result of a revaluation are credited against the reserve, except to the extent that the increase reverses a revaluation decrease of the same asset previously recognised in the Statement of Financial Performance.

All decreases in the carrying value of assets as a result of a revaluation are debited against the reserve to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

## **1.10. LEASES**

### **1.10.1 Municipality as Lessee**

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the Municipality. Property, plant and equipment or intangible assets (excluding licensing agreements for such items as motion picture films, video recordings, plays, manuscripts, patents and copyrights) subject to finance lease agreements are initially recognised at the lower of the asset's fair value and the present value of the minimum lease payments. The corresponding liabilities are initially recognised at the inception of the lease and are measured as the sum of the minimum lease payments due in terms of the lease agreement, discounted for the effect of interest. In discounting the lease payments, the Municipality uses the interest rate that exactly discounts the lease payments and unguaranteed residual value to the fair value of the asset plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment, investment property or intangibles assets. The lease liability is reduced by the lease payments, which are allocated between the lease finance cost and the capital repayment using the effective interest rate method. Lease finance costs are expensed when incurred. The accounting policies relating to de-recognition of financial instruments are applied to lease payables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are recognised on a straight-line basis over the term of the relevant lease. The difference between the straight-lined expenses and actual payments made will give rise to a liability. The Municipality recognises the aggregate benefit of incentives as a reduction of rental expense over the lease term, on a straight-line basis unless another systematic basis is representative of the time pattern of the lessee's benefit from the use of the leased asset.



### **1.10.2 Municipality as Lessor**

Under a finance lease, the Municipality recognises the lease payments to be received in terms of a lease agreement as an asset (receivable). The receivable is calculated as the sum of all the minimum lease payments to be received, plus any unguaranteed residual accruing to the Municipality, discounted at the interest rate implicit in the lease. The receivable is reduced by the capital portion of the lease instalments received, with the interest portion being recognised as interest revenue on a time proportionate basis. The accounting policies relating to de-recognition and impairment of financial instruments are applied to lease receivables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease revenue is recognised on a straight-line basis over the term of the relevant lease. The difference between the straight-line revenue and actual payments received will give rise to an asset. The Municipality recognises the aggregate cost of incentives as a reduction of rental revenue over the lease term, on a straight-line basis unless another systematic basis is representative of the time pattern over which the benefit of the leased asset is diminished.

### **1.11. UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS**

Conditional government grants are subject to specific conditions. If these specific conditions are not met, the monies received are repayable where applicable.

Unspent conditional grants are financial liabilities that are separately reflected on the Statement of Financial Position. They represent unspent government grants, subsidies and contributions from government organs.

This liability always has to be cash-backed. The following provisions are set for the creation and utilisation of this creditor:

- Unspent conditional grants are recognised as a liability when the grant is received.
- When grant conditions are met an amount equal to the conditions met are transferred to revenue in the Statement of Financial Performance.
- The cash which backs up the creditor is invested as individual investment or part of the general investments of the Municipality until it is utilised.
- Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Statement of Financial Performance.

### **1.12. PROVISIONS**

Provisions are recognised when the Municipality has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resource embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting date and adjusted to reflect the current best estimate of future outflows of resources. Where the effect is material, non-current provisions are discounted to their present value using a discount rate that reflects the market's current assessment of the time value of money, adjusted for risks specific to the liability.

The Municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the probability of an outflow of resources embodying economic

benefits or service potential is remote. A contingent asset is disclosed where an inflow of economic benefits or service potential is probable.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

A provision for restructuring costs is recognised only when the following criteria over and above the recognition criteria of a provision have been met:

The Municipality has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligation at the reporting date.

If it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation, the provision is de-recognised.

### **1.13. EMPLOYEE BENEFITS**

Defined contribution plans are post-employment benefit plans under which the Municipality pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

Defined benefit plans are post-employment benefit plans other than defined contribution plans.

#### **1.13.1. *Post Retirement Medical Obligations***

The Municipality provides post-retirement medical benefits by subsidizing the medical aid contributions of certain retired staff according to the rules of the medical aid funds. Council pays 70% as contribution and the remaining 30% is paid by the members. The entitlement to these benefits is usually conditional on the employee remaining in service up to retirement age and the completion of a minimum service period. The present value of the defined benefit liability is actuarially determined in accordance with GRAP 25 – “Employee Benefits” (using a discount rate applicable to high quality government bonds). The plan is unfunded.

These contributions are recognised in the Statement of Financial Performance when employees have rendered the service entitling them to the contribution. The liability was calculated by means of the projected unit credit actuarial valuation method. The liability in respect of current pensioners is regarded as fully accrued, and is therefore not split between a past (or accrued) and future in-service element. The liability is recognised at the present value of the defined benefit obligation at the reporting date, minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly, plus any liability that may arise as a result of a minimum funding requirements. Payments made by the Municipality are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are recognised in the Statement of Financial Performance as employee benefits upon valuation.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is recognised in the Statement of Financial Performance in the period that it occurs. These obligations are valued annually by independent qualified actuaries.

#### **1.13.2. Long Service Awards**

Long service awards are provided to employees who achieve certain pre-determined milestones of service within the Municipality. The Municipality's obligation under these plans is valued by independent qualified actuaries annually and the corresponding liability is raised. Payments are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are recognised in the Statement of Financial Performance as employee benefits upon valuation.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is recognised in the Statement of Financial Performance in the period that it occurs. These obligations are valued annually by independent qualified actuaries.

#### **1.13.3. Provision for Staff Leave**

Liabilities for annual leave are recognised as they accrue to employees. The liability is based on the total amount of leave days due to employees at year-end and also on the total salary of the employee.

Accumulating leave is carried forward and can be used in future periods if the current period's entitlement is not used in full. All unused leave will be paid out to the specific employee at the end of that employee's employment term.

Accumulated leave is vesting.

#### **1.13.4. Staff Bonuses Accrued**

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year end is based on bonus accrued at year-end for each employee.

#### **1.13.5. Provision for Performance Bonuses**

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 56 employees, is recognised as it accrue to Section 56 employees. Municipal entities' performance bonus provisions are based on the performance contract stipulations as well as previous performance bonus payment trends.

#### **1.13.6. Pension and retirement fund obligations**

The Municipality provides retirement benefits for its employees. Defined contribution plans are post-employment benefit plans under which the Municipality pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are recognised in the Statement of Financial Performance in the year they become payable. The defined benefit funds, which are administered on a provincial basis, are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on a proportional basis to all participating municipalities. The contributions and lump sum payments are recognised in the Statement of Financial Performance in the year they become

payable. Sufficient information is not available to use defined benefit accounting for a multi-employer plan. As a result, defined benefit plans have been accounted for as if they were defined contribution plans.

#### **1.13.7. Other Short-term Employee Benefits**

When an employee has rendered service to the Municipality during a reporting period, the Municipality recognises the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service:

- as a liability (accrued expense), after deducting any amount already paid. If the amount already paid exceeds the undiscounted amount of the benefits, the Municipality recognises that excess as an asset (prepaid expense) to the extent that the prepayment will lead to, for example, a reduction in future payments or a cash refund; and
- as an expense, unless another Standard requires or permits the inclusion of the benefits in the cost of an asset.

### **1.14. PROPERTY, PLANT AND EQUIPMENT**

#### **1.14.1 Initial Recognition**

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year. The cost of an item of property, plant and equipment is recognised as an asset if, and only if it is probable that future economic benefits or service potential associated with the item will flow to the Municipality, and the cost or fair value of the item can be measured reliably. Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the Municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Where an asset is acquired by the Municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the assets acquired is initially measured at fair value (the cost). If the acquired item's fair value is not determinable, its deemed cost is the carrying amount of the asset(s) given up.

Major spare parts and servicing equipment qualify as property, plant and equipment when the Municipality expects to use them during more than one period. Similarly, if the major spare parts and servicing equipment can be used only in connection with an item of property, plant and equipment, they are accounted for as property, plant and equipment.

### 1.14.2 Subsequent Measurement – Cost Model

Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

Where the Municipality replaces parts of an asset, it derecognises the part of the asset being replaced and capitalises the new component. Subsequent expenditure incurred on an asset is capitalised when it increases the capacity or future economic benefits or service potential associated with the asset.

### 1.14.3 Subsequent Measurement – Revaluation Model

Subsequent to initial recognition, Land and Buildings are carried at a re-valued amount, being its fair value at the date of revaluation less any subsequent accumulated depreciation and any accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation is credited directly to a revaluation surplus reserve, except to the extent that it reverses a revaluation decrease of the same asset previously recognised in the Statement of Financial Performance.

A decrease in the carrying amount of an asset as a result of a revaluation is recognised in the Statement of Financial Performance, except to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

### 1.14.4 Depreciation and Impairment

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual depreciation rates are based on the following estimated useful lives:

	<b>Years</b>		<b>Years</b>
<b><u>Infrastructure</u></b>		<b><u>Other</u></b>	
Roads and Paving	4-70	Buildings	8-50
Refuse	20-40	Specialist vehicles	3-30
Electricity	5-50	Other vehicles	5-30
Water	2-100	Office equipment	3-30
Sewerage	2-100	Furniture and fittings	3-30
Housing	10-50	Watercraft	15
		Bins and containers	5
<b><u>Community</u></b>		Specialised plant and	
Buildings	30	Equipment	10-30
Recreational Facilities	30	Other plant and	
Security	30	Equipment	3-30
Halls	30	Landfill sites	3-50
Libraries	30	Quarries	25
Parks and gardens	30	Emergency equipment	5-20
Other assets	8-30	Computer equipment	3-10

**Finance lease assets**

Office equipment	3
Other assets	5

Property, plant and equipment are reviewed at each reporting date for any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. The impairment recognised in the Statement of Financial Performance is the excess of the carrying value over the recoverable amount.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of an impairment is recognised in the Statement of Financial Performance.

**1.14.5 De-recognition**

Items of property, plant and equipment are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sale proceeds and the carrying value and is recognised in the Statement of Financial Performance.

**1.14.6 Land and buildings and Other Assets – application of deemed cost (Directive 7)**

The Municipality opted to take advantage of the transitional provisions as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality applied deemed cost where the acquisition cost of an asset could not be determined. For Land and Buildings the fair value as determined by a valuator was used in order to determine the deemed cost as on 1 July 2007. For Other Assets the depreciation cost method was used to establish the deemed cost as on 1 July 2007.

**1.15. INTANGIBLE ASSETS****1.15.1 Initial Recognition**

An intangible asset is an identifiable non-monetary asset without physical substance.

An asset meets the identifiability criterion in the definition of an intangible asset when it:

- is separable, i.e. is capable of being separated or divided from the Municipality and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable asset or liability, regardless of whether the Municipality intends to do so; or
- arises from binding arrangements from contracts, regardless of whether those rights are transferable or separable from the Municipality or from other rights and obligations.

The Municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the Municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

- the Municipality intends to complete the intangible asset for use or sale;
- it is technically feasible to complete the intangible asset;
- the Municipality has the resources to complete the project;
- it is probable that the municipality will receive future economic benefits or service potential; and

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value is not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

### **1.15.2 Subsequent Measurement – Cost Model**

Intangible assets are subsequently carried at cost less accumulated amortisation and any accumulated impairments losses. The cost of an intangible asset is amortised over the useful life where that useful life is finite. Where the useful life is indefinite, the asset is not amortised but is subject to an annual impairment test.

### **1.15.3 Amortisation and Impairment**

Amortisation is charged so as to write off the cost or valuation of intangible assets over its estimated useful lives using the straight line method. Amortisation of an asset begins when it is available for use, i.e. when it is in the condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are amortised separately. The estimated useful lives, residual values and amortisation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual amortisation rates are based on the following estimated useful lives:

<b>Intangible Assets</b>	<b>Years</b>
Computer Software	2-5
Computer Software Licenses	5-10

### **1.15.4 De-recognition**

Intangible assets are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an intangible asset is determined as the difference between the sale proceeds and the carrying value and is recognised in the Statement of Financial Performance.

### **1.15.5 Application of deemed cost (Directive 7)**

The Municipality opted to take advantage of the transitional provisions as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality



applied deemed cost where the acquisition cost of an asset could not be determined. For Intangible Assets the depreciated replacement cost method was used to establish the deemed cost as on 1 July 2007.

## **1.16. INVESTMENT PROPERTY**

### **1.16.1 Initial Recognition**

Investment property is recognised as an asset when, and only when:

- it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the Municipality, and
- the cost or fair value of the investment property can be measured reliably.

Investment property includes property (land or a building, or part of a building, or both land and buildings held under a finance lease) held to earn rentals and/or for capital appreciation, rather than held to meet service delivery objectives, the production or supply of goods or services, or the sale of an asset in the ordinary course of operations. Property with a currently undetermined use, is also classified as investment property.

At initial recognition, the Municipality measures investment property at cost including transaction costs once it meets the definition of investment property. However, where an investment property was acquired through a non-exchange transaction (i.e. where it acquired the investment property for no or a nominal value), its cost is its fair value as at the date of acquisition. The cost of self-constructed investment property is measured at cost.

Transfers are made to or from investment property only when there is a change in use. For a transfer from investment property to owner occupied property, the deemed cost for subsequent accounting is the fair value at the date of change in use. If owner occupied property becomes an investment property, the Municipality accounts for such property in accordance with the policy stated under property, plant and equipment up to the date of change in use.

### **1.16.2 Subsequent Measurement – Cost Model**

Subsequent to initial recognition, items of investment property are measured at cost less accumulated depreciation and any accumulated impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

### **1.16.3 Depreciation and Impairment – Cost Model**

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis.

<u>Investment Property</u>	<u>Years</u>
Buildings	30



#### **1.16.4 De-recognition**

Investment property is derecognised when it is disposed or when there are no further economic benefits expected from the use of the investment property. The gain or loss arising on the disposal or retirement of an item of investment property is determined as the difference between the sale proceeds and the carrying value and is recognised in the Statement of Financial Performance.

#### **1.16.5 Application of deemed cost - Directive 7**

The Municipality opted to take advantage of the transitional provisions as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality applied deemed cost where the acquisition cost of an asset could not be determined. The fair value as determined by a valuator was used in order to determine the deemed cost as on 1 July 2007.

### **1.17 HERITAGE ASSETS**

#### **1.17.1 Initial Recognition**

A heritage asset is defined as an asset that has a cultural, environmental, historical, natural, scientific, technological or artistic significance and is held and preserved indefinitely for the benefit of present and future generations.

A heritage asset is recognised as an asset if, and only if it is probable that future economic benefits or service potential associated with the asset will flow to the Municipality, and the cost or fair value of the asset can be measured reliably.

A heritage asset that qualifies for recognition as an asset, is measured at its cost. Where a heritage asset is acquired through a non-exchange transaction, its cost is deemed to be its fair value as at the date of acquisition.

#### **1.17.2 Subsequent Measurement – Cost Model**

After recognition as an asset, heritage assets are carried at its cost less any accumulated impairment losses.

#### **1.17.3 Depreciation and Impairment**

Heritage assets are not depreciated

Heritage assets are reviewed at each reporting date for any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. The impairment recognised in the Statement of Financial Performance is the excess of the carrying value over the recoverable amount.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of an impairment is recognised in the Statement of Financial Performance.

#### **1.17.4 De-recognition**

Heritage assets are derecognised when it is disposed or when there are no further economic benefits expected from the use of the heritage asset. The gain or loss arising on the disposal or retirement of a heritage asset is determined as the difference between the sales proceeds and the carrying value of the heritage asset and is recognised in the Statement of Financial Performance.

#### **1.17.5 Application of deemed cost - Directive 7**

The Municipality opted to take advantage of the transitional provisions as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality applied deemed cost where the acquisition cost of an asset could not be determined. The fair value as determined by a valuator was used in order to determine the deemed cost as on 1 July 2007.

### **1.18. NON-CURRENT ASSETS HELD FOR SALE**

#### **1.18.1 Initial Recognition**

Non-current assets and disposal groups are classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset (or disposal group) is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

#### **1.18.2 Subsequent Measurement**

Non-current assets held for sale (or disposal group) are measured at the lower of carrying amount and fair value less costs to sell.

A non-current asset is not depreciated (or amortised) while it is classified as held for sale, or while it is part of a disposal group classified as held for sale.

Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale are recognised in the Statement of Financial Performance.

### **1.19. IMPAIRMENT OF NON-FINANCIAL ASSETS**

#### **1.19.1 Cash-generating assets**

Cash-generating assets are assets held with the primary objective of generating a commercial return.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the Municipality estimates the asset's recoverable amount.

In assessing whether there is any indication that an asset may be impaired, the Municipality considers the following indications:

- (a) External sources of information

- During the period, an asset's market value has declined significantly more than would be expected as a result of the passage of time or normal use.
- Significant changes with an adverse effect on the Municipality have taken place during the period, or will take place in the near future, in the technological, market, economic or legal environment in which the Municipality operates or in the market to which an asset is dedicated.
- Market interest rates or other market rates of return on investments have increased during the period, and those increases are likely to affect the discount rate used in calculating an asset's value in use and decrease the asset's recoverable amount materially.

(b) Internal sources of information

- Evidence is available of obsolescence or physical damage of an asset.
- Significant changes with an adverse effect on the Municipality have taken place during the period, or are expected to take place in the near future, in the extent to which, or manner in which, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, plans to dispose of an asset before the previously expected date, and reassessing the useful life of an asset as finite rather than indefinite.
- Evidence is available from internal reporting that indicates that the economic performance of an asset is, or will be, worse than expected.

The re-designation of assets from a cash-generating asset to a non-cash generating asset or from a non-cash-generating asset to a cash-generating asset shall only occur when there is clear evidence that such a re-designation is appropriate. A re-designation, by itself, does not necessarily trigger an impairment test or a reversal of an impairment loss. Instead, the indication for an impairment test or a reversal of an impairment loss arises from, as a minimum, the indications listed above.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's (CGU) fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset or CGU exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. In determining fair value less costs to sell, an appropriate valuation model is used. Impairment losses are recognised in the Statement of Financial Performance in those expense categories consistent with the function of the impaired asset.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the asset is adjusted in future periods to allocate the asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses may no longer exist or may have decreased. If such indication exists, the Municipality estimates the asset's or CGU's recoverable amount. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable amount since the last impairment loss was recognised. The reversal is limited so that the carrying amount of the asset does not exceed its recoverable amount, nor exceed the carrying amount that would have been

determined, net of depreciation, had no impairment loss been recognised for the asset in prior years. Such reversal is recognised in the Statement of Financial Performance.

### 1.19.2 **Non-cash-generating assets**

Non-cash-generating assets are assets other than cash-generating assets.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the Municipality estimates the asset's recoverable service amount.

In assessing whether there is any indication that an asset may be impaired, the Municipality considers the following indications:

- (a) External sources of information
  - Cessation, or near cessation, of the demand or need for services provided by the asset.
  - Significant long-term changes with an adverse effect on the Municipality have taken place during the period or will take place in the near future, in the technological, legal or government policy environment in which the Municipality operates.
- (b) Internal sources of information
  - Evidence is available of physical damage of an asset.
  - Significant long-term changes with an adverse effect on the Municipality have taken place during the period, or are expected to take place in the near future, in the extent to which, or manner in which, an asset is used or is expected to be used. These changes include the asset becoming idle, plans to discontinue or restructure the operation to which an asset belongs, or plans to dispose of an asset before the previously expected date.
  - A decision to halt the construction of the asset before it is complete or in a usable condition.
  - Evidence is available from internal reporting that indicates that the service performance of an asset is, or will be, significantly worse than expected.

An asset's recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use. If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss and is recognised in the Statement of Financial Performance.

The value in use of a non-cash-generating asset is the present value of the asset's remaining service potential. The present value of the remaining service potential of the asset is determined using any one of the following approaches, depending on the nature of the asset in question:

- *depreciation replacement cost approach* - the present value of the remaining service potential of an asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less

accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

- *restoration cost approach* - the cost of restoring the service potential of an asset to its pre-impaired level. Under this approach, the present value of the remaining service potential of the asset is determined by subtracting the estimated restoration cost of the asset from the current cost of replacing the remaining service potential of the asset before impairment. The latter cost is usually determined as the depreciated reproduction or replacement cost of the asset, whichever is lower.
- *service unit approach* - the present value of the remaining service potential of the asset is determined by reducing the current cost of the remaining service potential of the asset before impairment, to conform with the reduced number of service units expected from the asset in its impaired state. As in the restoration cost approach, the current cost of replacing the remaining service potential of the asset before impairment is usually determined as the depreciated reproduction or replacement cost of the asset before impairment, whichever is lower.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

An impairment loss is recognised immediately in surplus or deficit, unless the asset is carried at a revalued amount in accordance with another Standard of GRAP. Any impairment loss of a revalued asset shall be treated as a revaluation decrease in accordance with that Standard of GRAP.

The Municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for an asset may no longer exist or may have decreased. If any such indication exists, the Municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for an asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. If this is the case, the carrying amount of the asset is increased to its recoverable service amount. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods. Such a reversal of an impairment loss is recognised in the Statement of Financial Performance.

## **1.20. INVENTORIES**

### **1.20.1 Initial Recognition**

Inventories comprise of current assets held for sale, consumption or distribution during the ordinary course of business. Inventories are recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to the Municipality, and the cost of the inventories can be measured reliably. Inventories are initially recognised at cost. Cost generally refers to the purchase price, plus non-recoverable taxes, transport costs and any other costs in bringing the inventories to their current location

and condition. Where inventory is manufactured, constructed or produced, the cost includes the cost of labour, materials and overheads used during the manufacturing process.

Water inventory is being measured by multiplying the cost per kilo litre of purified water by the amount of water in storage.

Where inventory is acquired by the Municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the item on the date acquired.

### **1.20.2 Subsequent Measurement**

Inventories, consisting of consumable stores, raw materials, work-in-progress and finished goods, are valued at the lower of cost and net realisable value unless they are to be distributed at no or nominal charge, in which case they are measured at the lower of cost and current replacement cost. Redundant and slow-moving inventories are identified and written down. Differences arising on the valuation of inventory are recognised in the Statement of Financial Performance in the year in which they arose. The amount of any reversal of any write-down of inventories arising from an increase in net realisable value or current replacement cost is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

The carrying amount of inventories is recognised as an expense in the period that the inventory was sold, distributed, written off or consumed, unless that cost qualifies for capitalisation to the cost of another asset.

The basis of allocating cost to inventory items is the weighted average method.

Cost of land held for sale is assigned by using specific identification of their individual costs.

## **1.21. FINANCIAL INSTRUMENTS**

Financial instruments recognised in the Statement of Financial Position include receivables (both from exchange transactions and non-exchange transactions), cash and cash equivalents, annuity loans and payables (both from exchange and non-exchange transactions) and non-current investments. The future utilization of Unspent Conditional Grants is evaluated in order to determine whether it is treated as financial instruments.

### **1.21.1 Initial Recognition**

Financial instruments are initially recognised when the Municipality becomes a party to the contractual provisions of the instrument at fair value plus, in the case of a financial asset or financial liability not at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability. If finance charges in respect of financial assets and financial liabilities are significantly different from similar charges usually obtained in an open market transaction, adjusted for the specific risks of the Municipality, such differences are immediately recognised in the period it occurs, and the unamortised portion adjusted over the period of the loan transactions.

### **1.21.2 Subsequent Measurement**

Financial assets are categorised according to their nature as either financial assets at fair value, financial assets at amortised cost or financial assets at cost. Financial liabilities are

categorised as either at fair value or financial liabilities carried at amortised cost. The subsequent measurement of financial assets and liabilities depends on this categorisation.

#### 1.21.2.1 Receivables

Receivables are classified as financial assets at amortised cost, and are subsequently measured at amortised cost using the effective interest rate method.

For amounts due from debtors carried at amortised cost, the Municipality first assesses whether objective evidence of impairment exists individually for financial assets that are individually significant, or collectively for financial assets that are not individually significant. Objective evidence of impairment includes significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation and default or delinquency in payments (more than 90 days overdue). If the Municipality determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

If there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not yet been incurred). The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the Statement of Financial Performance. Interest income continues to be accrued on the reduced carrying amount based on the original effective interest rate of the asset. Loans together with the associated allowance are written off when there is no realistic prospect of future recovery and all collateral has been realised or has been transferred to the municipality. If, in a subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised impairment loss is increased or reduced by adjusting the allowance account. If a future write-off is later recovered, the recovery is recognised in the Statement of Financial Performance.

The present value of the estimated future cash flows is discounted at the financial asset's original effective interest rate, if material. If a loan has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate.

#### 1.21.2.2 Payables and Annuity Loans

Financial liabilities consist of payables and annuity loans. They are categorised as financial liabilities held at amortised cost, and are initially recognised at fair value and subsequently measured at amortised cost using an effective interest rate, which is the initial carrying amount, less repayments, plus interest.

#### 1.21.2.3 Cash and Cash Equivalents

Cash includes cash on hand (including petty cash) and cash with banks. Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand,



highly liquid deposits and net of bank overdrafts. The Municipality categorises cash and cash equivalents as financial assets carried at amortised cost.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities carried at amortised cost.

#### **1.21.2.4 Non-Current Investments**

Investments which include fixed deposits invested in registered commercial banks, are stated at amortised cost.

Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the Statement of Financial Performance in the period that the impairment is identified.

On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is recognised in the Statement of Financial Performance.

The carrying amounts of such investments are reduced to recognise any decline, other than a temporary decline, in the value of individual investments.

### **1.21.3 De-recognition of Financial Instruments**

#### **1.21.3.1 Financial Assets**

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised when:

- the rights to receive cash flows from the asset have expired; or
- the Municipality has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either (a) the Municipality has transferred substantially all the risks and rewards of the asset, or (b) the Municipality has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Municipality has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, the old asset is derecognised and a new asset is recognised to the extent of the Municipality's continuing involvement in the asset.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Municipality could be required to repay.

When continuing involvement takes the form of a written and/or purchased option (including a cash settled option or similar provision) on the transferred asset, the extent of the Municipality's continuing involvement is the amount of the transferred asset that the Municipality may repurchase, except that in the case of a written put option (including a cash settled option or similar provision) on an asset measured at fair value, the extent of the Municipality's continuing involvement is limited to the lower of the fair value of the transferred asset and the option exercise price.



### 1.21.3.2 *Financial Liabilities*

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires.

When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a de-recognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in the Statement of Financial Performance.

### 1.21.4 *Offsetting of Financial Instruments*

Financial assets and financial liabilities are offset and the net amount reported in the Statement of Financial Position if, and only if, there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, or to realise the assets and settle the liabilities simultaneously

## 1.22. REVENUE

### 1.22.1 *Revenue from Non-Exchange Transactions*

Revenue from non-exchange transactions refers to transactions where the Municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred, meet the criteria for recognition as an asset. A corresponding liability is recognised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. At the time of initial recognition the full amount of revenue is recognised. If the Municipality does not enforce its obligation to collect the revenue, this would be considered as a subsequent event. Collection charges are recognised when such amounts are legally enforceable. Rebates and discounts are offset against the related revenue, in terms of iGRAP 1, as there is no intention of collecting this revenue.

Penalty interest on unpaid rates is recognised on a time proportionate basis as an exchange transaction.

Fine Revenue constitutes of spot fines. Revenue from spot fines is recognised when receipted.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the Municipality. Where public contributions have been

received, but the Municipality has not met the related conditions, it is recognised as an unspent public contribution (liability).

Revenue from third parties i.e. insurance payments for assets impaired, are recognised when it can be measured reliably and is not being offset against the related expenses of repairs or renewals of the impaired assets.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the Municipality.

All unclaimed deposits are initially recognised as a liability until 12 months expires, when all unclaimed deposits into the Municipality's bank account will be treated as revenue. Historical patterns have indicated that minimal unidentified deposits are reclaimed after a period of twelve months. This assessment is performed annually at 30 June. Therefore the substance of these transactions indicate that even though the prescription period for unclaimed monies is legally three years, it is reasonable to recognise all unclaimed monies older than twelve months as revenue. Although unclaimed deposits are recognised as revenue after 12 months, the Municipality still keep record of these unclaimed deposits for three years in the event that a party should submit a claim after 12 months, in which case it will be expensed.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No. 56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Revenue is measured at the fair value of the consideration received or receivable.

When, as a result of a non-exchange transaction, a Municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the present obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability will be recognised as revenue.

### **1.22.2 Revenue from Exchange Transactions**

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered or goods sold, the value of which approximates the consideration received or receivable.

At the time of initial recognition the full amount of revenue is recognised where the Municipality has an enforceable legal obligation to collect, unless the individual collectability is considered to be improbable. If the Municipality does not successfully enforce its obligation to collect the revenue this would be considered a subsequent event.

Service charges relating to electricity and water are based on consumption and a basic charge as per Council resolution. Meters are read on a monthly basis and are recognised as revenue when invoiced. Where the Municipality was unable to take the actual month's reading of certain consumers, a provisional estimate of consumption for that month will be created. . The

provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale. It is estimated that pre-paid electricity is consumed within 2 to 3 days after date of purchase. The pre-paid electricity sold, but not consumed yet at year-end is not material and thus not disclosed under Payables from Exchange Transactions in the Statement of Financial Position.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse points per property.

Service charges relating to sanitation (sewerage) are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage. In the case of residential property a fixed monthly tariff is levied and in the case of commercial property a tariff is levied based on the number of sewerage connection on the property. Service charges based on a basic charge as per Council resolution.

Interest revenue is recognised using the effective interest rate method.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Dividends are recognised on the date that the Municipality becomes entitled to receive the dividend.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods are passed to the consumer.

Revenue arising out of situations where the Municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

Revenue is measured at the fair value of the consideration received or receivable.

The amount of revenue arising on a transaction is usually determined by agreement between the Municipality and the purchaser or user of the asset or service. It is measured at the fair value of the consideration received or receivable taking into account the amount of any trade discounts and volume rebates allowed by the Municipality.

In most cases, the consideration is in the form of cash or cash equivalents and the amount of revenue is the amount of cash or cash equivalents received or receivable. However, when the inflow of cash or cash equivalents is deferred, the fair value of the consideration may be less than the nominal amount of cash received or receivable. When the arrangement effectively constitutes a financing transaction, the fair value of the consideration is determined by discounting all future receipts using an imputed rate of interest. The imputed rate of interest is the more clearly determinable of either:

- The prevailing rate for a similar instrument of an issuer with a similar credit rating;
- A rate of interest that discounts the nominal amount of the instrument to the current cash sales price of the goods or services.

The difference between the fair value and the nominal amount of the consideration is recognised as interest revenue.

When goods or services are exchanged or swapped for goods or services which are of a similar nature and value, the exchange is not regarded as a transaction that generates revenue. When goods are sold or services are rendered in exchange for dissimilar goods or services, the exchange is regarded as a transaction that generates revenue. The revenue is measured at the fair value of the goods or services received, adjusted by the amount of any cash or cash equivalents transferred. When the fair value of the goods or services received cannot be measured reliably, the revenue is measured at the fair value of the goods or services given up, adjusted by the amount of any cash or cash equivalents transferred.

### 1.23. RELATED PARTIES

The Municipality resolved to adopt the disclosure requirements as per GRAP 20 – “Related Party Disclosures”.

A related party is a person or an entity:

- with the ability to control or jointly control the other party,
- or exercise significant influence over the other party, or vice versa,
- or an entity that is subject to common control, or joint control.

The following are regarded as related parties of the Municipality:

- (a) A person or a close member of that person’s family is related to the Municipality if that person:
  - has control or joint control over the Municipality.
  - has significant influence over the Municipality. Significant influence is the power to participate in the financial and operating policy decisions of the Municipality.
  - is a member of the management of the Municipality or its controlling entity.
- (b) An entity is related to the Municipality if any of the following conditions apply:
  - the entity is a member of the same economic entity (which means that each controlling entity, controlled entity and fellow controlled entity is related to the others).
  - one entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of an economic entity of which the other entity is a member).
  - both entities are joint ventures of the same third party.
  - one entity is a joint venture of a third entity and the other entity is an associate of the third entity.
  - the entity is a post-employment benefit plan for the benefit of employees of either the Municipality or an entity related to the Municipality. If the reporting entity is itself such a plan, the sponsoring employers are related to the entity.
  - the entity is controlled or jointly controlled by a person identified in (a).
  - a person identified in (a) has significant influence over that entity or is a member of the management of that entity (or its controlling entity).

Close members of the family of a person are those family members who may be expected to influence, or be influenced by that person in their dealings with the Municipality. A person is considered to be a close member of the family of another person if they:

- (a) are married or live together in a relationship similar to a marriage; or
- (b) are separated by no more than two degrees of natural or legal consanguinity or affinity.

Management (formerly known as “Key Management”) includes all persons having the authority and responsibility for planning, directing and controlling the activities of the Municipality, including:

- (a) all members of the governing body of the Municipality;
- (b) a member of the governing body of an economic entity who has the authority and responsibility for planning, directing and controlling the activities of the Municipality;
- (c) any key advisors of a member, or sub-committees, of the governing body who has the authority and responsibility for planning, directing and controlling the activities of the Municipality; and
- (d) the senior management team of the Municipality, including the accounting officer or permanent head of the Municipality, unless already included in (a).

Management personnel include:

- (a) All managers or council of the Municipality, being the Mayor and members of the Council.
- (b) Other persons having the authority and responsibility for planning, directing and controlling the activities of the reporting Municipality being the Municipal Manager, Chief Financial Officer and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

Remuneration of management includes remuneration derived for services provided to the Municipality in their capacity as members of the management team or employees. Benefits derived directly or indirectly from the Municipality for services in any capacity other than as an employee or a member of management do not meet the definition of remuneration. Remuneration of management excludes any consideration provided solely as a reimbursement for expenditure incurred by those persons for the benefit of the Municipality.

The Municipality operates in an economic environment currently dominated by entities directly or indirectly owned by the South African government. As a result of the Constitutional independence of all three spheres of government in South Africa, only parties within the same sphere of government will be considered to be related parties. Only transactions with such parties which are not at arm's length and not on normal commercial terms are disclosed.

#### **1.24. UNAUTHORISED EXPENDITURE**

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in a form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No. 56 of 2003). Unauthorised expenditure is accounted for as an expense (measured at actual cost incurred) in the Statement of Financial Performance and when recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

### 1.25. IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No. 56 of 2003), the Municipal Systems Act (Act No. 32 of 2000), the Public Office Bearers Act, and (Act. No. 20 of 1998) or is in contravention of the Municipality's Supply Chain Management Policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure (measured at actual cost incurred) in the Statement of Financial Performance and when recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

### 1.26. FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and could have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure (measured at actual cost incurred) in the Statement of Financial Performance and when recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

### 1.27. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Municipality. A contingent liability could also be a present obligation that arises from past events, but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to the obligation or the amount of the obligation cannot be measured with sufficient reliability.

The Municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the probability of an outflow of resources embodying economic benefits or service potential is remote. A contingent asset is disclosed where the inflow of economic benefits or service potential is probable.

Management judgement is required when recognising and measuring contingent liabilities.

### 1.28. SIGNIFICANT ACCOUNTING JUDGEMENTS AND ESTIMATES

In the process of applying the Municipality's accounting policy, management has made the following significant accounting judgements, estimates and assumptions, which have the most significant effect on the amounts recognised in the financial statements:

#### 1.28.1 *Post retirement medical obligations and long service awards*

The cost of post retirement medical obligations and long service awards are determined using actuarial valuations. The actuarial valuation involves making assumptions about discount rates, expected rates of return on assets, future salary increases, mortality rates and future pension increases. Major assumptions used are disclosed in note 3 of the financial statements. Due to the long-term nature of these plans, such estimates are subject to significant uncertainty.

#### 1.28.2 *Impairment of Receivables*

The calculation in respect of the impairment of debtors is based on an assessment of the extent to which debtors have defaulted on payments already due, and an assessment of their ability to make payments based on their creditworthiness. This was performed per service-identifiable categories across all classes of debtors.

### **1.28.3 Property, Plant and Equipment**

The useful lives of property, plant and equipment are based on management's estimation. Infrastructure's useful lives are based on technical estimates of the practical useful lives for the different infrastructure types, given engineering technical knowledge of the infrastructure types and service requirements. For other assets and buildings management considers the impact of technology, availability of capital funding, service requirements and required return on assets to determine the optimum useful life expectation, where appropriate. The estimation of residual values of assets is also based on management's judgement whether the assets will be sold or used to the end of their useful lives, and in what condition they will be at that time.

Management referred to the following when making assumptions regarding useful lives and residual values of property, plant and equipment.

- The useful life of movable assets was determined using the age of similar assets available for sale in the active market. Discussions with people within the specific industry were also held to determine useful lives.
- Local Government Industry Guides was used to assist with the deemed cost and useful life of infrastructure assets.
- The Municipality referred to buildings in other municipal areas to determine the useful life of buildings. The Municipality also consulted with engineers to support the useful life of buildings, with specific reference to the structural design of buildings.

For deemed cost applied to other assets as per adoption of Directive 7, management used the depreciation cost method which was based on assumptions about the remaining duration of the assets.

The cost for depreciated replacement cost was determined by using either one of the following:

- cost of items with a similar nature currently in the Municipality's asset register;
- cost of items with a similar nature in other municipalities' asset registers, given that the other municipality has the same geographical setting as the Municipality and that the other municipality's asset register is considered to be accurate;
- cost as supplied by suppliers.

For deemed cost applied to land and buildings as per adoption of Directive 7, management made use of an independent valuator. The valuator's valuation was based on assumptions about the market's buying and selling trends and the remaining duration of the assets.

### **1.28.4 Intangible Assets**

The useful lives of intangible assets are based on management's estimation. Management considers the impact of technology, availability of capital funding, service requirements and required return on assets to determine the optimum useful life expectation, where appropriate.

Management referred to the following when making assumptions regarding useful lives of intangible assets:



- Reference was made to intangibles used within the Municipality and other municipalities to determine the useful life of the assets.

For deemed cost applied to intangible assets as per adoption of Directive 7, management used the depreciation cost method which was based on assumptions about the remaining duration of the assets.

#### **1.28.5 Investment Property**

The useful lives of investment property are based on management's estimation. Management considers the impact of technology, availability of capital funding, service requirements and required return on assets to determine the optimum useful life expectation, where appropriate. The estimation of residual values of assets is also based on management's judgement whether the assets will be sold or used to the end of their economic lives, and in what condition they will be at that time.

Management referred to the following when making assumptions regarding useful lives and valuation of investment property:

- The Municipality referred to buildings in other municipal areas to determine the useful life of buildings.
- The Municipality also consulted with professional engineers and qualified valuers to support the useful life of buildings.

For deemed cost applied to Investment Property as per adoption of Directive 7, management made use of an independent valuator. The valuator's valuation was based on assumptions about the market's buying and selling trends and the remaining duration of the assets.

#### **1.28.6 Provisions and Contingent Liabilities**

Management judgement is required when recognising and measuring provisions and when measuring contingent liabilities. Provisions are discounted where the time value effect is material.

#### **1.28.7 Revenue Recognition**

Accounting Policy 1.22.1 on Revenue from Non-Exchange Transactions and Accounting Policy 1.22.2 on Revenue from Exchange Transactions describes the conditions under which revenue will be recognised by management of the Municipality.

In making their judgement, management considered the detailed criteria for the recognition of revenue as set out in GRAP 9: Revenue from Exchange Transactions and GRAP 23: Revenue from Non-Exchange Transactions.). Specifically, whether the Municipality, when goods are sold, had transferred to the buyer the significant risks and rewards of ownership of the goods and when services are rendered, whether the service has been performed. Fine Revenue constitutes of spot fines. Revenue from spot fines is recognised when receipted. The management of the Municipality is satisfied that recognition of the revenue in the current year is appropriate.

#### **1.28.8 Provision for Landfill Sites**

The provision for rehabilitation of the landfill site is recognised as and when the environmental liability arises. The provision is calculated by a qualified environmental engineer. The provision



represents the net present value at the reporting date of the expected future cash flows to rehabilitate the landfill site. To the extent that the obligations relate to an asset, it is capitalised as part of the cost of those assets. Any subsequent changes to an obligation that did not relate to the initial related asset are recognised in the Statement of Financial Performance.

Management referred to the following when making assumptions regarding provisions:

- Professional engineers were utilised to determine the cost of rehabilitation of landfill sites as well as the remaining useful life of each specific landfill site.
- Interest rates (investment rate) linked to prime was used to calculate the effect of time value of money.

#### **1.28.9 Provision for Staff leave**

Staff leave is accrued to employees according to collective agreements. Provision is made for the full cost of accrued leave at reporting date. This provision will be realised as employees take leave or when employment is terminated.

#### **1.28.10 Provision for Performance bonuses**

The provision for performance bonuses represents the best estimate of the obligation at year end and is based on historic patterns of payment of performance bonuses. Performance bonuses are subject to Council approval.

#### **1.28.11 Componentisation of Infrastructure assets**

All infrastructure assets are unbundled into their significant components in order to depreciate all major components over the expected useful lives. The cost of each component is estimated based on the current market price of each component, depreciated for age and condition and recalculated to cost at the acquisition date if known or to the date of initially adopting the standards of GRAP.

### **1.29. TAXES – VALUE ADDED TAX**

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value Added Tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Statement of Financial Position.

### **1.30. CAPITAL COMMITMENTS**

Capital commitments disclosed in the financial statements represents the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date.

### **1.31. EVENTS AFTER REPORTING DATE**

Events after the reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

If non-adjusting events after the reporting date are material, the Municipality discloses the nature and an estimate of the financial effect.

### **1.32. BORROWING COSTS**

The Municipality recognises all borrowing costs as an expense in the period in which they are incurred.

## NOTES ON FINANCIAL STATEMENTS

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		2015 %	2014 %	
3	<b>EMPLOYEE BENEFITS (CONTINUE)</b>			
	Key actuarial assumptions used:			
	<b>i) Rate of interest</b>			
	Discount rate	8,14%	8,66%	
	CPI (Consumer Price Inflation)	6,44%	6,41%	
	Health Care Cost Inflation Rate	7,44%	7,91%	
	Net Effective Discount Rate	0,65%	0,70%	
	GRAP 25 defines the determination of the Discount rate assumption to be used as follows: "The discount rate that reflects the time value of money is best approximated by reference to market yields at the reporting date on government bonds. Where there is no deep market in government bonds with a sufficiently long maturity to match the estimated maturity of all the benefit payments, an entity uses current market rates of the appropriate term to discount shorter term payments, and estimates the discount rate for longer maturities by extrapolating current market rates along the yield curve." Our discount rate was therefore set as the yield of the R209 South African government bond as at the valuation date. In the event that the valuation is performed prior to the effective valuation date, we use the prevailing yield at the time of performing our calculations. The actual yield on the R209 bond was sourced from the RMB Global Markets website on the 9th of April 2015.			
	<b>ii) Mortality rates</b>			
	Mortality before retirement has been based on the SA 85-90 mortality tables. These are the most commonly used tables in the industry. Mortality post-employment (for pensioners) has been based on the PA (90) ultimate mortality tables. No explicit assumption was made about additional mortality or health care costs due to AIDS.			
	<b>iii) Normal retirement age</b>			
	The normal retirement age (NRA) for all active employees was assumed to be 65 years.			
	<b>iv) Average retirement age</b>			
	The average retirement age for all active employees was assumed to be 63 years. This assumption implicitly allows for ill-health and early retirements.			
	<b>iv) Actuarial Valuation Method</b>			
	The Projected Unit Credit Method has been used to value the liabilities.			
		2015 R	2014 R	
	<b>The amounts recognised in the Statement of Financial Position are as follows:</b>			
	Present value of fund obligations	7 772 000	7 619 334	
	<b>Total Liability</b>	<b>7 772 000</b>	<b>7 619 334</b>	
	<b>Reconciliation of present value of fund obligation:</b>			
	Present value of fund obligation at the beginning of the year	7 619 334	6 995 874	
	Total expenses	818 393	768 422	
	Current service cost	342 612	298 541	
	Interest Cost	655 869	601 749	
	Benefits Paid	(180 088)	(131 868)	
	Actuarial (gains)/losses	(665 727)	(144 962)	
	Present value of fund obligation at the end of the year	7 772 000	7 619 334	
	<b>Less:</b> Transfer of Current Portion - Note 6	(261 000)	(88 380)	
	<b>Balance 30 June</b>	<b>7 511 000</b>	<b>7 530 954</b>	
	<b>Sensitivity Analysis on the Accrued Liability</b>			
		<b>-20% Mortality</b>	<b>Valuation</b>	<b>+20% Mortality</b>
	Total Accrued Liability	8 583 000	7 772 000	7 134 000
	Current Service Cost	698 000	631 000	578 000
	Interest Cost	238 000	214 000	195 000
		<b>-1% Medical Aid</b>	<b>Valuation</b>	<b>+1% Medical Aid</b>
	Total Accrued Liability	6 830 000	7 772 000	8 903 000
	Current Service Cost	553 000	631 000	725 000
	Interest Cost	182 000	214 000	254 000
3,2	<b>Long Service Bonuses</b>			
	The Long Service Bonus plans are defined benefit plans. As at year end, 60 employees were eligible for Long Service Bonuses.			
	The Current-service Cost for the year ending 30 June 2015 is R 62,898. The Current-service Cost for the ensuing year has been estimated to be R 76,000.			
	Key actuarial assumptions used:	2015 %	2014 %	
	<b>i) Rate of interest</b>			
	Discount rate	7,26%	7,70%	
	CPI (Consumer Price Inflation)	5,52%	5,95%	
	General Salary Inflation (long-term)	6,52%	6,95%	
	Net Effective Discount Rate applied to salary-related Long Service Bonuses	0,69%	0,70%	
	GRAP 25 defines the determination of the Discount rate assumption to be used as follows: "The discount rate that reflects the time value of money is best approximated by reference to market yields at the reporting date on government bonds. Where there is no deep market in government bonds with a sufficiently long maturity to match the estimated maturity of all the benefit payments, an entity uses current market rates of the appropriate term to discount shorter term payments, and estimates the discount rate for longer maturities by extrapolating current market rates along the yield curve." Our discount rate was therefore set as the yield of the R209 South African government bond as at the valuation date. In the event that the valuation is performed prior to the effective valuation date, we use the prevailing yield at the time of performing our calculations. The actual yield on the R209 bond was sourced from the RMB Global Markets website on the 9th of April 2015.			

3	<b>EMPLOYEE BENEFITS (CONTINUE)</b>		<b>2015</b>	<b>2014</b>
			<b>R</b>	<b>R</b>
	Experience adjustments were calculated as follows:			
	Liabilities: (Gain) / loss		93 808	69 081
	Assets: Gain / (loss)		-	-
	The experience adjustments in respect of periods commencing prior to the comparative year has been estimated as follows:			
		<b>2013</b>	<b>2012</b>	<b>2011</b>
		<b>Rm</b>	<b>Rm</b>	<b>Rm</b>
	Liabilities: (Gain) / loss	67 707	26 420	-
	Assets: Gain / (loss)	-	-	-
	<b>The amounts recognised in the Statement of Financial Position are as follows:</b>			
	Present value of fund obligations		1 109 000	1 005 846
	<b>Net liability/(asset)</b>		<b>1 109 000</b>	<b>1 005 846</b>
	<b>Reconciliation of present value of fund obligation:</b>			
	Present value of fund obligation at the beginning of the year		1 005 846	939 828
	Total expenses		9 346	66 660
	Current service cost		62 898	99 909
	Interest Cost		72 517	59 727
	Benefits Paid		(126 069)	(92 976)
	Actuarial losses/(gains)		93 808	(642)
	Present value of fund obligation at the end of the year		1 109 000	1 005 846
	<b>Less:</b> Transfer of Current Portion - Note 6		(202 000)	(130 936)
	<b>Balance 30 June</b>		<b>907 000</b>	<b>874 910</b>
	<b>Sensitivity Analysis on the Unfunded Accrued Liability</b>			
		<b>-20% Withdrawal</b>	<b>Valuation</b>	<b>+20% Withdrawal</b>
	Total Accrued Liability	1 141 000	1 109 000	1 079 000
	Current Service Cost	80 000	76 000	73 000
	Interest Cost	81 000	79 000	77 000
		<b>-1% Normal</b>	<b>Valuation</b>	<b>+1% Normal</b>
	Total Accrued Liability	1 053 000	1 109 000	1 168 000
	Current Service Cost	72 000	76 000	81 000
	Interest Cost	75 000	79 000	83 000
3,3	<b>Retirement funds</b>			
	The Municipality requested detailed employee and pensioner information as well as information on the Municipality's share of the Pension and Retirement Funds' assets from the fund administrator. The fund administrator confirmed that assets of the Pension and Retirement Funds are not split per participating employer. Therefore, the Municipality is unable to determine the value of the plan assets as defined in GRAP 25.			
	As part of the Municipality's process to value the defined benefit liabilities, the Municipality requested pensioner data from the fund administrator. The fund administrator claim that the pensioner data to be confidential and were not willing to share the information with the Municipality. Without detailed pensioner data the Municipality was unable to calculate a reliable estimate of the accrued liability in respect of pensioners who qualify for a defined benefit pension.			
	Therefore, although the Cape Joint Retirement Fund is a Multi Employer fund defined as defined benefit plan, it will be accounted for as defined contribution plan. All the required disclosure has been made as defined in GRAP 25.31.			
	<b>CAPE RETIREMENT FUND</b>		<b>2015</b>	<b>2014</b>
			<b>R</b>	<b>R</b>
	The contribution rate payable is 9% by members and 18% by Council. The last actuarial valuation performed for the year ended 30 June 2014 revealed that the fund is in a sound financial position with a funding level of 99.9% (30 June 2013 - 100.2%).			
	<b>CAPE JOINT PENSION FUND</b>			
	The contribution rate payable is 9% by members and 18% or 23.06% by Council, till 31 August 2014. The last actuarial valuation performed for the year ended 30 June 2014 revealed that the fund is in a sound financial position with a funding level of 101.70% (30 June 2013 - 99.20%). Whilst this has increased since the previous actuarial valuations it is still within the Registrar's normally acceptable range of at least a 95% funding level, provided that the previous statutory valuation reflected at least a 99.4% funding level.			
	Contributions paid recognised in the Statement of Financial Performance		1 276 019	1 535 797

						2015 R	2014 R
4	<b>NON-CURRENT PROVISIONS</b>						
	Provision for Rehabilitation of Landfill-sites					2 304 558	2 763 484
	<b>Total Non-current Provisions</b>					<b>2 304 558</b>	<b>2 763 484</b>
	<b>Landfill Sites</b>						
	Balance 1 July					2 763 484	2 578 384
	Balance previously reported					-	3 191 216
	Correction of Error - Note 33,02					-	(612 832)
	Increase in Estimate					(603 668)	63 704
	Unwinding of discounted interest					144 742	121 396
	Balance previously reported					-	150 249
	Correction of Error - Note 33,02					-	(28 853)
	<b>Total provision 30 June</b>					<b>2 304 558</b>	<b>2 763 484</b>
	<b>Less:</b> Transfer of Current Portion to Current Provisions					-	-
	<b>Balance 30 June</b>					<b>2 304 558</b>	<b>2 763 484</b>
	The municipality has an obligation to rehabilitate the following landfill sites at the end of the expected useful life of the asset. Details of the sites are as follows:						
	<b>Location</b>		<b>Estimated decommission date</b>		<b>Cost of rehabilitation</b>	<b>Cost of rehabilitation</b>	
					<b>2015 R</b>	<b>2014 R</b>	
	Carnarvon		2069		740 816	1 774 092	
	Vanwyksvlei		2084		665 396	491 855	
	Vosburg		2027		898 346	497 537	
					<b>2 304 558</b>	<b>2 763 484</b>	
	<b>Material Assumptions used</b>						
	Area of landfill site consumed		<b>2013</b>	<b>2014</b>	<b>2015</b>		
	Carnarvon		21,69%	22,89%	0,82%		
	Vanwyksvlei		4,47%	6,55%	0,61%		
	Vosburg		6,97%	8,24%	6,69%		
	Discount Rate used		4,53%	4,71%	5,24%		
	The discount rate used to calculate the present value of the rehabilitation costs at each reporting period is based on a calculated risk free rate as determined by the municipality. This rate is in line with a competitive investment rate the municipality can obtain from an A grade financial institution. This rate used is also within the inflation target range of the South African Reserve Bank of between 3% to 6%.						
5	<b>CONSUMER DEPOSITS</b>					<b>2015 R</b>	<b>2014 R</b>
	Water & Electricity					308 159	292 769
	<b>Total Consumer Deposits</b>					<b>308 159</b>	<b>292 769</b>
	The fair value of consumer deposits approximate their carrying value. Interest is not paid on these amounts.						
6	<b>CURRENT EMPLOYEE BENEFITS</b>					<b>2015 R</b>	<b>2014 R</b>
	Current Portion of Post Retirement Benefits - Note 3					261 000	88 380
	Current Portion of Long-Service Provisions - Note 3					202 000	130 936
	Provision for Performance Bonuses					184 453	165 843
	Provision for Annual Bonuses					244 974	230 785
	Provision for Staff Leave					1 027 134	1 043 200
	<b>Total Current Employee Benefits</b>					<b>1 919 560</b>	<b>1 659 145</b>
	The movement in current employee benefits are reconciled as follows:						
	<b>Current Portion of Post Retirement Benefits - Note 3</b>						
	Balance at beginning of year					88 380	131 868
	Transfer from non-current					352 708	94 663
	Expenditure incurred					(180 088)	(138 151)
	Balance at end of year					<b>261 000</b>	<b>88 380</b>
	<b>Current Portion of Long-Service Provisions - Note 3</b>						
	Balance at beginning of year					130 936	92 976
	Transfer from non-current					197 133	150 105
	Expenditure incurred					(126 069)	(112 145)
	Balance at end of year					<b>202 000</b>	<b>130 936</b>

		2015 R	2014 R
6	<b>CURRENT EMPLOYEE BENEFITS (CONTINUE)</b>		
	<u><b>Provision for Performance Bonuses</b></u>		
	Balance at beginning of year	165 843	126 737
	Contribution to current portion	164 820	178 550
	Expenditure incurred	(146 210)	(139 444)
	Balance at end of year	<b>184 453</b>	<b>165 843</b>
	Performance bonuses are being paid to Municipal Manager and Managers after an evaluation of performance by the council. There is no possibility of reimbursement.		
	<u><b>Provision for Staff Leave</b></u>		
	Balance at beginning of year	1 043 200	953 032
	Contribution to current portion	245 757	335 753
	Expenditure incurred	(261 824)	(245 585)
	Balance at end of year	<b>1 027 134</b>	<b>1 043 200</b>
	Staff leave accrued to employees according to collective agreement. Provision is made for the full cost of accrued leave up to 48 days, at reporting date. This provision will be realised as employees take leave.		
	<u><b>Provision for Annual Bonuses</b></u>		
	Balance at beginning of year	230 785	215 213
	Contribution to current portion	14 189	15 572
	Balance at end of year	<b>244 974</b>	<b>230 785</b>
	Annual bonuses are being paid to Municipal personnel after one full year's service. There is no possibility of reimbursement.		
7	<b>PAYABLES FROM EXCHANGE TRANSACTIONS</b>	2015 R	2014 R
	Trade Payables	738 390	662 334
	<b>Balance previously reported</b>		662 334
	Operating Lease Asset previously year not recognised correctly - Note and Note 33,05		-
	Payments received in advance	189 306	68 117
	Other Payables	1 226	1 226
	<b>Total Trade Payables</b>	<b>928 922</b>	<b>731 677</b>
	Payables are being paid within 30 days as prescribed by the MFMA. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other payables on initial recognition is not deemed necessary. Payables are being recognised net of any discounts.		
8	<b>UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS</b>	2015 R	2014 R
	<b>Unspent Grants</b>	1 904 727	2 420 906
	National and Provincial Government Grants	1 904 727	2 420 906
	<b>Total Conditional Grants and Receipts</b>	<b>1 904 727</b>	<b>2 420 906</b>
	The Unspent Grants are cash-backed by term deposits. The municipality complied with the conditions attached to all grants received to the extent of revenue recognised.		
9	<b>TAXES</b>	2015 R	2014 R
	VAT Payable	-	-
	Less: Contribution to provision for impairment of trade receivables from exchange transactions	-	-
		-	-
	VAT is payable on the receipts basis. Only once payment is received from debtors is VAT paid over to SARS.		

10 PROPERTY, PLANT AND EQUIPMENT													
30 JUNE 2015													
Reconciliation of Carrying Value	Cost				Accumulated Impairments				Accumulated Depreciation				Carrying Value
	Opening Balance R	Additions R	WIP R	Disposals/Revaluation Transfers R	Closing Balance R	Opening Balance R	Additions R	Closing Balance R	Opening Balance R	Depreciation Charge R	Disposals R	Closing Balance R	
<b>Land and Buildings</b>	29 849 283	96 633	-	5 280 000	24 665 916	-	-	405	715 339	84 036	-	799 374	23 866 137
Land	27 091 700	-	-	5 280 000	21 811 700	-	-	-	-	-	-	-	21 811 700
Buildings	2 757 583	96 633	-	-	2 854 216	-	-	405	715 339	84 036	-	799 374	2 054 437
<b>Infrastructure</b>	76 958 952	2 565 076	5 206 863	-	84 729 891	-	-	-	10 252 647	2 189 079	-	12 361 726	72 368 164
Electricity	5 360 278	-	-	-	5 360 278	-	-	-	748 277	209 004	-	957 281	4 403 007
Road Transport	35 965 256	2 565 076	2 483 450	-	41 033 782	-	-	-	3 001 874	717 133	-	3 719 007	37 314 746
Sanitation	19 533 757	-	15 625	-	19 549 382	-	-	-	3 191 352	674 005	-	3 865 357	15 684 024
Solid Waste Disposal	1 377 431	-	-	-	1 377 431	-	-	-	214 449	62 052	-	276 501	1 099 931
Stormwater	478 385	-	-	-	478 385	-	-	-	112 979	31 013	-	143 992	334 393
Water Supply	14 223 874	-	2 706 788	-	16 930 662	-	-	-	2 931 776	465 872	-	3 397 648	13 533 014
<b>Community Assets</b>	7 336 249	1 358 752	756 691	283 332	9 168 390	-	3 592	3 592	1 223 377	431 323	281 148	1 373 552	7 791 216
Recreation Grounds	4 624 287	1 358 752	-	43 332	5 939 707	-	-	-	467 101	171 333	43 126	595 309	5 344 398
Oral Buildings	651 277	-	-	240 000	411 277	-	-	-	279 620	191 847	233 545	233 545	178 032
Cemetery	18 000	-	756 691	-	774 691	-	-	-	3 977	519	-	4 496	770 195
Museum	450 000	-	-	-	450 000	-	-	-	86 417	12 985	-	99 402	350 593
Clinic	451 000	-	-	-	451 000	-	-	-	86 638	13 013	-	99 651	350 348
Libraries	884 167	-	-	-	884 167	-	-	-	180 083	26 371	-	206 454	687 713
Parks & Gardens	41 070	-	-	-	41 070	-	-	-	22 608	684	-	23 292	17 776
Public Conveniences/Bathhouses	206 447	-	-	-	206 447	-	3 592	3 592	71 132	14 571	-	85 703	117 153
<b>Other Assets</b>	6 475 255	105 323	-	520 940	6 956 638	-	10 910	10 910	4 091 499	314 799	382 479	4 023 819	2 934 909
Motor Vehicles	2 654 178	-	-	-	2 654 178	-	-	-	1 879 043	112 904	-	1 991 947	662 231
Plant & Equipment	1 150 831	9 933	-	16 037	1 144 727	-	-	-	682 072	46 878	15 964	712 985	431 742
Office Equipment	441 277	-	-	426 307	867 584	-	-	-	293 454	20 631	11 086	325 171	542 413
Furniture & Fittings	874 951	45 513	-	142 048	778 415	-	-	-	517 696	75 625	141 323	451 997	326 418
Fire Engines	17 207	-	-	-	17 207	-	-	-	12 176	657	-	12 833	5 373
Computer Equipment	568 012	3 277	-	57 505	547 794	-	-	-	289 385	45 995	57 104	247 875	299 919
Refuse Tankers	549 766	-	-	157 030	392 736	-	-	-	477 673	12 710	157 021	333 362	59 374
Game	189 034	46 000	-	136 950	98 084	-	10 910	10 910	-	-	-	-	87 174
	120 619 739	4 125 763	5 962 554	5 084 272	134 623 804	-	14 905	14 905	16 232 851	2 989 237	653 626	18 558 472	106 055 425

30 JUNE 2014													
Reconciliation of Carrying Value	Cost				Accumulated Impairments				Accumulated Depreciation				Carrying Value
	Opening Balance R	Additions R	WIP R	Disposals/Revaluation Transfers R	Closing Balance R	Opening Balance R	Additions R	Closing Balance R	Opening Balance R	Depreciation Charge R	Disposals R	Closing Balance R	
<b>Land and Buildings</b>	29 710 383	138 900	-	-	29 849 283	-	-	-	635 632	79 707	-	715 339	29 133 945
Land	27 091 700	-	-	-	27 091 700	-	-	-	-	-	-	-	27 091 700
Balance previously reported	28 509 000	-	-	-	28 509 000	-	-	-	-	-	-	-	28 509 000
Correction of Error - Note 33.61	-1 417 300	-	-	-	-1 417 300	-	-	-	-	-	-	-	-1 417 300
Buildings	2 618 683	138 900	-	-	2 757 583	-	-	-	635 632	79 707	-	715 339	2 042 245
<b>Infrastructure</b>	73 113 295	-	3 845 657	-	76 958 952	-	-	-	8 028 148	2 174 499	-	10 202 647	66 756 305
Electricity	5 360 278	-	-	-	5 360 278	-	-	-	539 065	209 152	-	748 217	4 612 060
Road Transport	32 133 570	-	3 845 657	-	35 965 226	-	-	-	2 282 171	719 702	-	3 001 874	32 963 353
Sanitation	19 533 757	-	-	-	19 533 757	-	-	-	2 517 345	674 008	-	3 191 352	16 342 404
Solid Waste Disposal	1 377 431	-	-	-	1 377 431	-	-	-	154 397	62 052	-	216 449	1 160 983
Stormwater	478 385	-	-	-	478 385	-	-	-	91 540	31 439	-	122 979	355 407
Water Supply	14 223 874	-	-	-	14 223 874	-	-	-	2 453 630	478 146	-	2 931 776	11 292 098
<b>Community Assets</b>	3 989 393	-	3 346 855	-	7 336 249	-	-	-	1 112 472	110 904	-	1 223 377	6 114 872
Recreation Grounds	1 277 432	-	3 346 855	-	4 624 287	-	-	-	437 089	30 012	-	467 101	4 157 186
Oral Buildings	651 277	-	-	-	651 277	-	-	-	265 647	179 712	-	279 420	371 857
Cemetery	18 000	-	-	-	18 000	-	-	-	3 457	519	-	3 977	14 023
Museum	450 000	-	-	-	450 000	-	-	-	86 433	12 985	-	99 417	350 583
Clinic	451 000	-	-	-	451 000	-	-	-	86 638	13 013	-	99 651	350 348
Libraries	884 167	-	-	-	884 167	-	-	-	153 711	26 371	-	180 083	714 084
Parks & Gardens	41 070	-	-	-	41 070	-	-	-	21 604	684	-	22 288	18 462
Public Conveniences/Bathhouses	206 447	-	-	-	206 447	-	-	-	57 595	13 647	-	71 242	135 205
<b>Other Assets</b>	6 363 069	323 521	-	211 335	6 475 255	-	-	-	3 950 655	313 859	173 015	4 091 499	2 383 756
Motor Vehicles	2 654 178	-	-	-	2 654 178	-	-	-	1 744 976	134 067	-	1 879 043	775 136
Plant & Equipment	1 021 678	130 451	-	1 298	1 150 831	-	-	-	644 908	38 413	1 249	682 072	468 759
Office Equipment	553 280	4 499	-	96 421	641 277	-	-	-	317 542	40 138	64 216	383 454	177 625
Furniture & Fittings	919 928	21 844	-	66 822	947 951	-	-	-	536 721	45 532	64 567	517 096	397 256
Fire Engines	17 207	-	-	-	17 207	-	-	-	11 673	503	-	12 176	5 031
Computer Equipment	560 688	110 567	-	13 244	661 012	-	-	-	298 845	32 523	12 983	329 351	338 657
Refuse Tankers	549 766	-	-	-	549 766	-	-	-	454 980	22 093	-	477 073	72 693
Game	189 034	56 250	-	33 550	189 034	-	-	-	-	-	-	-	189 034
	113 176 141	462 421	7 192 512	211 335	120 619 739	-	-	-	13 726 957	2 678 969	173 015	16 232 861	104 386 877



		2015 R	2014 R
<b>10</b>	<b>PROPERTY, PLANT AND EQUIPMENT (CONTINUED)</b>		
	<b>Assets pledged as security:</b>		
	No assets are pledged as security.		
	<b>Third party payments received for losses incurred:</b>		
	Payments received (Excluding VAT)	-	-
	Surplus/Deficit	-	-
	<b>Impairment of property plant and equipment</b>		
	Impairment charges on Property, plant and equipment recognised in statement of financial performance		
	Land and Buildings	405	-
	Community Assets	3 592	-
	Other	10 910	-
		<b>14 906</b>	<b>-</b>
	<b>Effect of changes in accounting estimates</b>		
	The effect of a change in accounting estimate will have on the current period and subsequent periods:		
		<b>2015 R</b>	<b>2016 R</b>
	Effect on Property, plant and equipment	170 249	552 465
			<b>2017 R</b>
			552 412
<b>11</b>	<b>INVESTMENT PROPERTY</b>		
	<b>Net Carrying amount at 1 July</b>	<b>10 214 722</b>	<b>10 227 052</b>
	Cost	10 301 100	10 301 100
	Accumulated Depreciation	(86 378)	(74 048)
	Depreciation for the year	(12 330)	(12 330)
	Transfers from Property, Plant and equipment	5 280 000	-
	<b>Net Carrying amount at 30 June</b>	<b>15 482 392</b>	<b>10 214 722</b>
	Cost	15 581 100	10 301 100
	Accumulated Depreciation	(98 708)	(86 378)
	Fair value of these investment property is R19 214 400 and expenditure of R18 547 was identified on these investment properties.		
	Revenue derived from the rental of investment property	344 185	458 815
	Operating expenditure incurred on properties generating revenue	18 547	10 639
	Operating expenditure incurred on properties not generating revenue	-	-
	There are no restrictions on the realisability of Investment Property or the remittance of revenue and proceeds of disposal.		
	There are no contractual obligations to purchase, construct or develop investment property or for repairs and maintenance or enhancements.		
	Estimated Fair Value of Investment Property at 30 June	19 214 400	13 934 400
	Fair value was determined by valuation roll.		
<b>12</b>	<b>INTANGIBLE ASSETS</b>		
	<b>Computer Software</b>		
	<b>Net Carrying amount at 1 July</b>	<b>25 188</b>	<b>27 370</b>
	Cost	203 614	197 386
	Balance previously reported		197 355
	Correction of Error - Note 33.04		31
	Accumulated Amortisation	(178 425)	(170 016)
	Acquisitions	-	6 228
	Disposals	(4)	-
	Impairments	-	-
	Amortisation	(6 813)	(8 410)
	Balance previously reported		(8 809)
	Correction of Error - Note 33.04		399
	<b>Net Carrying amount at 30 June</b>	<b>18 371</b>	<b>25 188</b>
	Cost	203 610	203 614
	Accumulated Amortisation	(185 238)	(178 425)
	The following material intangible assets are included in the carrying value above		
		<b>Carrying Value</b>	
		<b>2015 R</b>	<b>2014 R</b>
	Description		
	VIP Salary System	329	439
	Capman Personnel System	12 945	17 260
	MS Office	5 097	7 490
	No intangible asset were assessed having an indefinite useful life.		
	There are no intangible assets whose title is restricted.		
	There are no intangible assets pledged as security for liabilities		
	There are no contractual commitments for the acquisition of intangible assets.		

		2015 R	2014 R
13	<b>HERITAGE ASSETS</b>		
	Net Carrying amount at 1 July	19 176	19 176
	Net Carrying amount at 30 June	19 176	19 176
	Cost	19 176	19 176
	There are no restrictions on the realisability of Heritage Assets or the remittance of revenue and proceeds of disposal.		
	There are no contractual obligations to purchase, construct or develop Heritage Assets or for repairs, maintenance or enhancements.		
	There are no Heritage Assets pledged as security for liabilities		
	<b>Third party payments received for losses and impairments incurred:</b>		
	Payments received (Excluding VAT)	-	-
	Carrying value of assets written off/lost/impairment	-	-
	Surplus/Deficit	-	-
14	<b>CAPITALISED RESTORATION COST</b>		
	Net Carrying amount at 1 July	718 892	675 480
	Cost	900 996	837 292
	Balance previously reported		1 423 101
	Correction of Error - Note 33,03		-585 808
	Accumulated Depreciation	(123 838)	-102 165
	Balance previously reported		-147 321
	Correction of Error - Note 33,03		45 156
	Accumulated Impairments	(58 266)	-59 647
	Balance previously reported		-74 050
	Correction of Error - Note 33,03		14 402
	Acquisitions	86 253	63 704
	Balance previously reported		63 704
	Correction of Error - Note 33,03		-
	Depreciation for the year	(20 487)	-21 673
	Balance previously reported		-33 935
	Correction of Error - Note 33,03		12 261
	Impairment	4 087	1 381
	Balance previously reported		2 412
	Correction of Error - Note 33,03		-1 031
	Net Carrying amount at 30 June	788 745	718 892
	Cost	987 249	900 996
	Accumulated Depreciation	(144 325)	(123 838)
	Accumulated Impairments	(54 179)	(58 266)
	Restoration cost financed by way of a provision - Refer to note 4 for further details		
15	<b>LONG TERM RECEIVABLES</b>		
	Officials' Housing Loans - At amortised cost	58 712	68 508
	<b>Less:</b> Unamortised Discount on Loans	(10 678)	(13 673)
	Balance 1 July	(13 673)	(17 117)
	Adjustment for the period	2 995	3 444
		48 034	54 835
	<b>Less:</b> Current portion transferred to current receivables	(8 727)	(9 796)
	Officials Housing Loans - At amortised cost	(8 727)	(9 796)
		39 306	45 039
	<b>Less:</b> Provision for Impairment of Long Term Receivables	-	-
	<b>Total Long Term Receivables</b>	<b>39 306</b>	<b>45 039</b>
	<b>STAFF HOUSING LOANS</b>		
	Staff was entitled to housing loans which attract interest at 4% per annum and which are repayable over a maximum period of 20 years. When an employee resigns, the outstanding amount must be settled. These loans are secured since the Council is the bond holder.		

		2015 R	2014 R
16	<b>RECEIVABLES FROM EXCHANGE TRANSACTIONS</b>		
	<b>Service Receivables</b>		
	Water	624 785	212 858
	Electricity	444 679	965 939
	Refuse	210 448	236 052
	Sewerage	485 306	204 843
	Payments received in advance	189 306	68 117
	<b>Total Service Receivables</b>	<b>1 954 525</b>	<b>1 687 809</b>
	Less: Provision for Impairment	(537 424)	(581 561)
	<b>Net Service Receivables</b>	<b>1 417 101</b>	<b>1 106 248</b>
	<b>Other Receivables</b>		
	Sundry Receivables	810 570	582 171
	Rentals	328 735	310 589
	VAT	602 390	457 710
	<b>Total Other Receivables</b>	<b>1 741 695</b>	<b>1 350 470</b>
	Less: Provision for Impairment	(328 735)	(240 947)
	Less: Contribution to provision for VAT impairment of trade receivables from exchange transactions	(378 005)	(243 699)
	<b>Net Other Receivables</b>	<b>1 034 955</b>	<b>865 824</b>
	<b>Total Net Receivables from Exchange Transactions</b>	<b>2 452 056</b>	<b>1 972 072</b>
	<b>Ageing of Receivables from Exchange Transactions</b>		
	<b>(Electricity): Ageing</b>		
	Current (0 - 30 days)	377 302	859 497
	31 - 60 Days	(8 604)	4 471
	61 - 90 Days	11 774	(3 389)
	+ 90 Days	64 208	105 361
	<b>Total</b>	<b>444 679</b>	<b>965 939</b>
	<b>(Water): Ageing</b>		
	Current (0 - 30 days)	378 965	49 917
	31 - 60 Days	63 438	41 029
	61 - 90 Days	39 689	37 798
	+ 90 Days	142 694	84 114
	<b>Total</b>	<b>624 785</b>	<b>212 858</b>
	<b>(Refuse): Ageing</b>		
	Current (0 - 30 days)	160 205	70 741
	31 - 60 Days	51 417	43 273
	61 - 90 Days	12 781	40 639
	+ 90 Days	(13 953)	81 400
	<b>Total</b>	<b>210 448</b>	<b>236 052</b>
	<b>(Sewerage): Ageing</b>		
	Current (0 - 30 days)	220 816	41 540
	31 - 60 Days	53 976	45 545
	61 - 90 Days	34 408	45 900
	+ 90 Days	176 106	71 857
	<b>Total</b>	<b>485 306</b>	<b>204 843</b>
	<b>(Sundry Receivables): Ageing</b>		
	Current (0 - 30 days)	1 034 955	89 535
	31 - 60 Days	(224 385)	492 636
	61 - 90 Days	-	-
	+ 90 Days	-	-
	<b>Total</b>	<b>810 570</b>	<b>582 171</b>
	<b>(VAT): Ageing</b>		
	Current (0 - 30 days)	224 385	214 011
	31 - 60 Days	-	-
	61 - 90 Days	-	-
	+ 90 Days	378 005	243 699
	<b>Total</b>	<b>602 390</b>	<b>457 710</b>
	<b>(Rentals): Ageing</b>		
	Current (0 - 30 days)	-	69 643
	31 - 60 Days	-	240 947
	61 - 90 Days	5 339	-
	+ 90 Days	323 397	-
	<b>Total</b>	<b>328 735</b>	<b>310 590</b>

17	<b>RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS</b>					<b>2015 R</b>	<b>2014 R</b>
	<b>Service Receivables</b>						
	Rates					1 870 564	2 377 039
	Other Receivables					-	-
	Accrued Fines					-	-
	<b>Total Service Receivables</b>					<b>1 870 564</b>	<b>2 377 039</b>
	Less: Provision for Impairment					(1 861 767)	(2 377 039)
	<b>Net Service Receivables</b>					<b>8 797</b>	<b>-</b>
	<b>Total Net Receivables from Non-Exchange Transactions</b>					<b>8 797</b>	<b>-</b>
	<b>Ageing of Receivables from Non-Exchange Transactions</b>						
	<b>(Rates): Ageing</b>						
	Current (0 - 30 days)					8 797	-
	31 - 60 Days					6 971	17 920
	61 - 90 Days					13 075	18 842
	+ 90 Days					1 841 721	2 340 277
	<b>Total</b>					<b>1 870 564</b>	<b>2 377 039</b>
	<b>(Other Receivables): Ageing</b>						
	Current (0 - 30 days)					-	-
	31 - 60 Days					-	-
	61 - 90 Days					-	-
	+ 90 Days					-	-
	<b>Total</b>					<b>-</b>	<b>-</b>
	<b>Summary of Receivables by Customer Classification</b>	<b>Residential, Industrial &amp; Commercial R's</b>	<b>Other Debtors R's</b>	<b>National and Provincial Government R's</b>	<b>Total R's</b>		
	<b>2015</b>						
	Total Receivables	4 374 622	94 602	1 097 560	5 566 784		
	Less: Provision for Impairment	(2 727 926)	-	-	(2 727 926)		
	Less: Provision for Impairment (VAT)	(378 005)	-	-	(378 005)		
	<b>Total Recoverable debtors by customer classification</b>	<b>1 268 692</b>	<b>94 602</b>	<b>1 097 560</b>	<b>2 460 854</b>		
	<b>Summary of Receivables by Customer Classification</b>	<b>Residential, Industrial &amp; Commercial R's</b>	<b>Other Debtors R's</b>	<b>National and Provincial Government R's</b>	<b>Total R's</b>		
	<b>2014</b>						
	Total Receivables	4 446 136	89 535	879 646	5 415 317		
	Less: Provision for Impairment	(3 199 546)	-	-	(3 199 546)		
	Less: Provision for Impairment (VAT)	(243 699)	-	-	(243 699)		
	<b>Total Recoverable debtors by customer classification</b>	<b>1 002 891</b>	<b>89 535</b>	<b>879 646</b>	<b>1 972 072</b>		
	<b>Receivables impaired</b>						
	<b>2015</b>						
			<b>Exchange Transactions R's</b>	<b>Non-Exchange Transactions R's</b>	<b>Total R's</b>		
	Total		866 159	1 861 767	2 727 926		
	<b>2014</b>						
			<b>Exchange Transactions R's</b>	<b>Non-Exchange Transactions R's</b>	<b>Total R's</b>		
	Total		822 507	2 377 039	3 199 546		
	Monthly rate debts are required to be settled after 30 days, interest is charged on rates after this date at prime +1%. The fair value receivables approximates their carrying amounts.						
	<b>Reconciliation of the Total doubtful debt provision</b>					<b>2015 R</b>	<b>2014 R</b>
	Balance at beginning of the year					3 443 246	2 677 508
	Contributions to provision						1 449 360
	VAT contribution to Impairment provision					134 306	31 502
	Impairment written off against provision					(471 620)	(715 125)
	<b>Balance at end of year</b>					<b>3 105 931</b>	<b>3 443 246</b>

<b>18</b>	<b>OPERATING LEASE ARRANGEMENTS</b>		
	<b>The Municipality as Lessor</b>		
	<b>Balance on 1 July</b>	29 515	22 830
	Operating Lease Asset for the current year	5 617	6 685
	<b>Balance on 30 June</b>	<b>35 132</b>	<b>29 515</b>
	The municipality is leasing a piece of land to MTN for a period of 119 months with escalations of 10% per year.		
	The municipality is leasing a piece of land to Vodacom for a period of 119 months with escalations of CPI with a maximum of 10% per year.		
	The municipality is leasing a piece of land to Sentech for a period of 49 months with escalations of CPI with a maximum of 10% per year.		
	The municipality is leasing a piece of land to Immerging farmers for a period of 60 months with escalations of 6% per year, starting 1 January 2016.		
		<b>2015</b>	<b>2014</b>
		<b>R</b>	<b>R</b>
	At the Statement of Financial Position date, where the municipality acts as a lessor under operating leases, it will receive operating lease income as follows:		
	Up to 1 Year	271 502	389 060
	2 to 5 Years	572 245	356 642
	More than 5 Years	61 591	94 190
	<b>Total Operating Lease Arrangements</b>	<b>905 337</b>	<b>839 892</b>
	This lease income was determined from a contracts that have a specific conditional income and does not include lease income which has a undetermined conditional income.		
	The lease is in respect of land being leased by MTN until 2017.		
	The lease is in respect of land being leased by Vodacom until 2022.		
	The lease is in respect of land being leased by Sentech until 2017.		
	The lease is in respect of land being leased by Immerging farmers until December 2019.		
	The municipality does not engage in any sub-lease arrangements.		
	The municipality did not receive any contingent rent during the year		
		<b>2015</b>	<b>2014</b>
		<b>R</b>	<b>R</b>
<b>19</b>	<b>CASH AND CASH EQUIVALENTS</b>		
	<b>Assets</b>		
	Call Investments Deposits	22 125 577	22 444 086
	Primary Bank Account (Cash book)	250 869	167 919
	<b>Total Cash and Cash Equivalents - Assets</b>	<b>22 376 445</b>	<b>22 612 006</b>
	Cash and cash equivalents comprise cash held and short term deposits. The carrying amount of these assets approximates their fair value.		
	Call Investments Deposits to an amount of R1 904 727 are held to fund the Unspent Conditional Grants (2014: R2 420 906).		
	Kareeberg Municipality do not have a bank overdraft facility.		
		<b>2015</b>	<b>2014</b>
		<b>R</b>	<b>R</b>
	The municipality has the following bank accounts:		
	<b>Current Accounts</b>		
	Carnarvon ABSA - Account Number 40 50 475 166 (Primary Bank Account):	250 869	167 919
		<b>250 869</b>	<b>167 919</b>
	<b>Carnarvon ABSA - Account Number 40 50 475 166 (Primary Bank Account):</b>		
	Cash book balance at beginning of year	167 919	283 182
	Cash book balance at end of year	250 869	167 919
	Bank statement balance at beginning of year	1 812 854	3 038 252
	Bank statement balance at end of year	2 209 826	1 812 854

			2015 R	2015 R	2014 R
<b>Call Investment Deposits</b>					
Call investment deposits consist out of the following accounts:			Bank Certificates (excl. accruals)		
Account no.	Place of investment	Name of fund			
20-5772-3831	ABSA	Capital Replacement Reserve	11 347 812	11 347 812	11 347 812
20-7477-9380	ABSA	Housing Fund	37 848	38 010	36 294
20-7477-9380	ABSA	Job creation - De Bult	38 293	38 458	36 695
20-7477-9380	ABSA	Land development	16 443	16 514	15 788
20-7477-9380	ABSA	Land development	15 004	15 068	14 408
20-7477-9380	ABSA	Land development	28 679	28 802	27 502
08-870-543-9	STANDARD BANK	Civil Defence	18 962	18 986	18 381
92-8617-3395	ABSA	EPWP Vosburg dust	288 797	288 797	588 562
20-7477-9380	ABSA	CMIP Kwaggakolk(VAT)	606	609	111 429
08-870-5536	STANDARD BANK	Sanitation Interest/VAT	1 135 046	1 135 046	1 258 137
20-7477-9380	ABSA	Electricity	34 498	34 647	33 082
20-7477-9380	ABSA	Water Services Plan	3 225	3 239	3 093
20-7477-9380	ABSA	CMIP-Saaiport project 301	3 540	3 556	3 395
20-7477-9380	ABSA	EPWP - Paving/ Cleaning	23 321	23 421	22 365
20-7477-9380	ABSA	Lotto Carnarvon	1 791	1 799	1 718
20-7477-9380	ABSA	Lotto Vosburg	31 587	31 723	30 291
20-7477-9380	ABSA	Transfer Fees Sub-Economic Housing	132 786	133 356	127 024
20-7477-9380	ABSA	VB Cleaning Project	25 216	25 324	24 181
20-7477-9380	ABSA	VAT - retention	11 701	11 752	11 221
92-1221-8064	ABSA	Youth Development	93 632	93 632	93 632
92-1221-8064	ABSA	Leave Fund	2 565 560	2 565 560	2 445 675
92-8504-7305	ABSA	Retension	699 463	738 390	662 334
92-1221-8064	ABSA	Provision for Employee benefits	4 000 000	4 000 000	4 000 000
92-1221-8064	ABSA	Reserves	352 116	352 116	352 116
92-1221-8064	ABSA	General Account	1 217 888	1 178 962	1 178 951
08-871-0777	STANDARD BANK				
			<b>22 123 816</b>	<b>22 125 577</b>	<b>22 444 086</b>
				<b>2015 R</b>	<b>2014 R</b>
<b>20</b>	<b>PROPERTY RATES</b>				
<u>Actual</u>					
<b>Rateable Land and Buildings</b>				6 329 512	6 451 869
Residential, Commercial Property				5 741 131	5 896 791
State - National / Provincial Services				588 381	555 078
<b>Less: Reductions</b>				(454 427)	(436 264)
<b>Less: Rebates</b>				(1 677 372)	(1 778 217)
<b>Total Assessment Rates</b>				<b>4 197 712</b>	<b>4 237 388</b>
<u>Valuations - 30 June 2015:</u>					
<b>Rateable Land and Buildings</b>				1 955 780 025	1 942 301 400
Residential & Commercial Property				1 909 040 825	1 895 862 200
State - National / Provincial Services				46 739 200	46 439 200
<b>Total Assessment Rates</b>				<b>1 955 780 025</b>	<b>1 942 301 400</b>
<u>Valuations - 30 June 2015:</u>					<b>Valuation</b>
Residential					232 292 000
State					20 912 800
State: Agriculture					25 826 400
Agriculture					1 454 997 800
Municipal					21 000 125
Schietfontein					93 000
Churches					11 850 200
Infrastructure					345 800
Public Benefit Organisations					2 348 000
Commonage					178 000
Commonage (rentals)					13 290 900
Infrastructure farms					171 683 500
Sport clubs					961 500
<b>Total Property Valuations</b>					<b>1 955 780 025</b>
Assessment Rates are levied on the values of immovable properties. A Supplementary roll was performed during 2014/15. The tariffs applicable are proclaimed by PK 69 dated 16 June 2014.					
Rates are levied annually and are payable after due dates. Interest is levied on monthly and annually outstanding amounts at prime rate plus 1% after due dates.					

21	GOVERNMENT GRANTS AND SUBSIDIES	2015	2014
		R	R
	<b>Unconditional Grants</b>	<b>15 096 000</b>	<b>13 268 000</b>
	Equitable Share - Refer to Note 21,01	15 096 000	13 268 000
	<b>Conditional Grants</b>	<b>14 482 021</b>	<b>11 995 313</b>
	Department of Water Affairs and Forestry	2 706 788	-
	Water Assistance	-	156 077
	CMIP Kwaggakolk (VAT)	112 586	-
	Municipal Systems Improvement Grant	828 753	868 970
	Sanitation - sewerage	116 117	148 100
	Library Development Projects	855 000	773 000
	Municipal Finance Management Grant	1 617 259	1 523 258
	Municipal Infrastructure Grant	6 956 434	6 267 694
	War on Leaks	-	259 474
	Expanded Public Works Program (PWPG)	1 000 000	943 100
	Expanded Public Works Program (EPWP Incentive)	289 084	1 055 640
	<b>Total Government Grants and Subsidies</b>	<b>29 578 021</b>	<b>25 263 313</b>
	Government Grants and Subsidies - Capital	10 026 175	7 357 500
	Government Grants and Subsidies - Operating	19 551 846	17 905 813
		<b>29 578 021</b>	<b>25 263 313</b>
	The municipality does not expect any significant changes to the level of grants.		
	Revenue recognised per vote as required by Section 123 (c) of the MFMA		
	Equitable share	15 096 000	13 268 000
	Executive & Council	8 994 332	7 392 054
	Budget & Treasury	5 487 689	3 624 551
	Waste Water Management	-	326 236
	Water	-	326 236
	Electricity	-	326 236
		<b>29 578 021</b>	<b>25 263 313</b>
<b>21,01</b>	<b>Equitable share</b>		
	In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent households. All registered indigents receive 10kl free water and 50kwh electricity per month, which is funded from this grant.		
	All registered indigents receive a monthly subsidy as per approved budget, funded from this grant. Indigent subsidies is based on the cost of basic services for the geographical area concerned and range from R269 per month to R564 per month.(2014: R254 per month to R530 per month)		
	Grants received	15 096 000	13 268 000
	Conditions met	(15 096 000)	(13 268 000)
	Conditions still to be met	-	-
	The Equitable Share is the unconditional share of the revenue raised nationally and is being allocated in terms of Section 214 of the Constitution (Act 108 of 1996) to the municipality by the National Treasury.		
<b>21,02</b>	<b>Municipal Infrastructure Grant (MIG)</b>		
	Grants received	7 848 000	7 089 000
	Conditions met	(905 376)	(821 306)
	Conditions met - Capital	(6 942 624)	(6 267 694)
	Conditions still to be met	-	-
	The grant was used to upgrade infrastructure in the Kareeberg areas.		
<b>21,03</b>	<b>Local Government Financial Management Grant (FMG)</b>		
	Grants received	1 800 000	1 650 000
	Conditions met	(1 800 000)	(1 650 000)
	Conditions met - Capital	-	-
	Conditions still to be met	-	-
	The Financial Management Grant is paid by National Treasury to municipalities to help implement the financial reforms required by the Municipal Finance Management Act (MFMA), 2003. The FMG Grant also pays for the cost of the Financial Management Internship Programme (e.g. salary costs of the Financial Management Interns).		

		2015 R	2014 R
<b>GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>			
<b>21,04</b>	<b>Municipal Systems Improvement Grant</b>		
	Grants received	934 000	890 000
	Conditions met	(934 000)	(890 000)
	Conditions met - Capital	-	-
	Conditions still to be met	-	0
	The MSG was used for building in-house capacity to perform municipal functions and stabilise institutional and governance systems.		
<b>21,05</b>	<b>Library Development Projects</b>		
	Grants received	855 000	773 000
	Conditions met	(715 207)	(748 639)
	Conditions met - Capital	(139 793)	(24 361)
	Conditions still to be met	-	0
	The grant was used for the development of libraries in the Kareeberg area.		
<b>21,06</b>	<b>Youth Development</b>		
	Opening balance	93 632	93 632
	Grants received	-	-
	Conditions still to be met	93 632	93 632
	The grant will be used for youth development related issues in the Kareeberg area.		
<b>21,07</b>	<b>War on Leaks</b>		
	Grants received	-	259 474
	Conditions met	-	(259 474)
	Conditions still to be met	-	-
	The grant was used for job creation on repairs of water distribution in the Kareeberg area.		
<b>21,08</b>	<b>Water Assistance</b>		
	Grants received	-	156 077
	Conditions met	-	(156 077)
	Conditions met - Capital	-	-
	Conditions still to be met	-	-
	The grant was used for water supply in the Kareeberg area. (Vanwyksvlei)		
<b>21,09</b>	<b>Expanded Public Works Program</b>		
	Opening balance	588 562	-
	Grants received		1 752 495
	Conditions met	(62 796)	(237 388)
	Conditions met - Capital	(236 970)	(926 545)
	Conditions still to be met	288 797	588 562
	The grant was used for infrastructure development in the Kareeberg area. (Vosburg)		
<b>21,10</b>	<b>Expanded Public Works Program (R1m)</b>		
	Grants received	1 000 000	1 000 000
	Conditions met	(1 000 000)	(861 100)
	Conditions met - Capital	-	(138 900)
	Conditions still to be met	-	-
	The grant was used for labour (for example security services) in the Kareeberg area.		



		2015 R	2014 R
<b>GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>			
<b>21,11</b>	<b>Job Creation De Bult</b>		
	Opening balance	36 695	35 838
	Interest received	1 763	857
	Conditions still to be met	38 458	36 695
	The grant will be used for job creation in the Kareeberg area. (Carnarvon)		
<b>21,12</b>	<b>Land Development</b>		
	Opening balance	57 698	56 900
	Interest received	2 686	798
	Conditions still to be met	60 384	57 698
	The grant will be used for a land development plan in the Kareeberg area.		
<b>21,13</b>	<b>Civil Defence</b>		
	Opening balance	18 381	17 891
	Interest received	604	490
	Conditions still to be met	18 986	18 381
	The grant will be used for civil defence in the Kareeberg area.		
<b>21,14</b>	<b>CMIP Kwaggakolk (VAT)</b>		
	Opening balance	111 429	110 426
	Interest received	1 766	1 003
	Conditions met	(112 586)	-
	Conditions still to be met	609	111 429
	The grant will be used for a water project in the Kareeberg area. (Vanwyksvlei)		
<b>21,15</b>	<b>Sanitation - sewerage</b>		
	Opening balance	1 258 137	1 406 237
	Conditions met	(123 091)	(148 100)
	Conditions met - Capital	-	-
	Conditions still to be met	1 135 046	1 258 137
	The grant will be used for a sanitation development in the Kareeberg area.		
<b>21,16</b>	<b>Electricity</b>		
	Opening balance	33 082	32 785
	Interest received	1 564	298
	Conditions still to be met	34 647	33 082
	The grant will be used for electricity infrastructure development in the Kareeberg area. (Schietfontein)		
<b>21,17</b>	<b>Water Service Plan</b>		
	Opening balance	3 093	3 065
	Interest received	147	28
	Conditions still to be met	3 239	3 093
	The grant will be used for a water service plan in the Kareeberg area.		

		2015 R	2014 R
	<b>GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
<b>21,18</b>	<b>CMIP - Saaipoort project 301</b>		
	Opening balance	3 395	3 364
	Interest received	161	30
	Conditions still to be met	3 556	3 395
	The grant will be used for a bore hole water project in the Kareeberg area. (Carnarvon)		
<b>21,19</b>	<b>Paving Projects</b>		
	Opening balance	22 365	22 163
	Interest received	1 057	201
	Conditions still to be met	23 421	22 365
	The grant will be used for an extended public works program in the Kareeberg area.		
<b>21,20</b>	<b>Lotto Carnarvon</b>		
	Opening balance	1 718	1 703
	Interest received	81	15
	Conditions still to be met	1 799	1 718
	The grant will be used for Lotto projects in the Kareeberg area. (Erection of sport facilities)		
<b>21,21</b>	<b>Lotto Vosburg</b>		
	Opening balance	30 291	30 018
	Interest received	1 432	273
	Conditions still to be met	31 723	30 291
	The grant will be used for Lotto projects in the Kareeberg area. (Equipment)		
<b>21,22</b>	<b>Transfer Fees Sub-Economic</b>		
	Opening balance	127 024	123 503
	Interest received	6 332	3 521
	Conditions still to be met	133 356	127 024
	The grant will be used for transfer fees of sub-economic houses in the Kareeberg area.		
<b>21,23</b>	<b>Cleaning Project Vosburg</b>		
	Opening balance	24 181	23 964
	Interest received	1 143	218
	Conditions still to be met	25 324	24 181
	The grant will be used for a cleaning project in the Kareeberg area.		
<b>21,24</b>	<b>VAT - Retention</b>		
	Opening balance	11 221	11 120
	Interest received	530	101
	Conditions still to be met	11 752	11 221
	The grant will be used for maintenance in the Kareeberg area.		
<b>21,25</b>	<b>Department of Water Affairs and Forestry</b>		
	Opening balance	-	-
	Interest received	-	-
	Grants received	3 085 590	-
	Conditions met	(378 802)	-
	Conditions met - Capital	(2 706 788)	-
	Conditions still to be met	-	-
	The grant will be used for Infrastructure (pipeline to Van Wyksvlei) in the Kareeberg area.		
<b>21,26</b>	<b>Total Grants</b>		
	Opening balance	2 420 906	1 972 611
	Interest received	19 265	7 832
	Grants received	30 618 590	26 838 047
	Conditions met	(21 127 858)	(19 040 085)
	Conditions met - Capital	(10 026 175)	(7 357 500)
	Conditions still to be met	1 904 727	2 420 906
<b>22</b>	<b>SERVICE CHARGES</b>	<b>2015 R</b>	<b>2014 R</b>
	Electricity	7 617 894	7 610 610
	Service Charges	7 617 894	7 610 610
	Water	4 318 992	3 872 495
	Service Charges	4 318 992	3 872 495
	Refuse removal	3 414 462	3 119 131
	Service Charges	3 414 462	3 119 131
	Sewerage and Sanitation Charges	2 598 446	2 396 121
	Service Charges	2 598 446	2 396 121
	<b>Total Service Charges</b>	<b>17 949 794</b>	<b>16 998 357</b>

		2015 R	2014 R
<b>23</b>	<b>OTHER REVENUE</b>		
	Application Specific Registrations	1 866	2 499
	Sale of Sand	-	10
	Building Fees	650	316
	Photocopies	4 325	5 807
	Grave Fees	8 630	10 135
	Searching Fees	2 630	535
	Scrap metal sale	19 474	12 281
	Encroachment	917	917
	Cement block Sales	1 820	1 560
	Pond Fees	620	675
	Refuse Bags Sold	2 246	1 582
	Connection Fees	160	90
	Faxes	-	240
	Gain due to additions on Biological assets	46 600	56 250
	Valuation Certificates	460	775
	Grant VAT Income	1 576 011	1 134 272
	Electricity caravan park	573	470
	Income IG RAP 2 - Rehabilitation Costs	689 921	-
	Reversal of impairment (Revenue)	4 087	-
	<b>Total Other income</b>	<b>2 360 990</b>	<b>1 228 412</b>
<b>24</b>	<b>FAIR VALUE ADJUSTMENTS</b>		
	Unamortised Discount - Interest - LT Receivables	2 995	3 444
		<b>2 995</b>	<b>3 444</b>
<b>25</b>	<b>EMPLOYEE RELATED COSTS</b>		
	Other Allowances	900	900
	Salaries & Wages	13 180 454	9 891 716
	Uniform Allowance	-	34 167
	Leave Reserve Fund	245 757	335 753
	Personnel Contributions	1 983 053	2 168 386
	Skill Development Levy	155 149	133 621
	Bargaining Council	6 061	5 740
	Pension Gratification	444	444
	UIF	96 629	73 485
	Performance Bonuses	164 820	178 550
	Annual Bonuses	14 189	15 572
	Contribution to Employee Benefits - Long Service Awards - Note 3	62 898	99 909
	Contribution to Employee Benefits - Post Retirement Medical - Note 3	342 612	298 541
	Reclassification Operating Grant Expenditure as Employee Related Costs - Refer note 33,06		1 986 433
	Reclassification Uniform Allowance (Employee Related Costs) as General Expenditure - Refer note 33,06		(34 167)
		16 252 966	15 189 050
	<b>Less:</b> Employee Costs allocated elsewhere	-	-
	<b>Total Employee Related Costs</b>	<b>16 252 966</b>	<b>15 189 050</b>
	Note should be taken that Employee Related Costs now include employee expenses that was previously disclosed under Operating Grant Expenditure. This will result in reconciling items with the reconciliation with the payroll system.		
	<b>KEY MANAGEMENT PERSONNEL</b>		
	Municipal Manger is appointed on a 4 1/2-year fixed contract. There are no post-employment or termination benefits payable to him at the end of the contract period.		
	<b>REMUNERATION OF KEY MANAGEMENT PERSONNEL</b>		
	<b>Remuneration of the Municipal Manager: Mr W. de Bruin</b>		
	Salary and Performance Bonus	880 200	776 250
	UIF	1 785	1 785
	Bargaining Council	81	76
	<b>Total</b>	<b>882 066</b>	<b>778 111</b>
	<b>Remuneration of the Chief Finance Officer: Mr. P.B. Rossouw</b>		
	Salary and Bonus, Performance Bonus	674 392	625 523
	Travel Allowance	146 700	137 436
	Pension	102 455	114 659
	Medical	41 796	40 703
	UIF	1 785	1 785
	Bargaining Council	81	76
	Cell phone (VAT Included)	18 000	18 000
	<b>Total</b>	<b>985 209</b>	<b>938 182</b>
	<b>Remuneration of Chief Operations Manager: Mr. A.P.F. van Schaikwyk</b>		
	Salary and Bonus, Performance Bonus	763 139	647 896
	Travel Allowance	146 700	137 436
	Pension	107 432	120 229
	Medical	43 416	42 692
	UIF	1 785	1 785
	Bargaining Council	81	76
	Cell phone (VAT Included)	24 000	24 000
	<b>Total</b>	<b>1 086 554</b>	<b>974 114</b>
	<b>Remuneration of Head : Corporate Services: Mr. N.J. van Zyl</b>		
	Salary and Bonus, Performance Bonus	658 887	607 442
	Travel Allowance	146 700	137 436
	Pension	97 870	89 500
	Medical	34 992	32 659
	UIF	1 785	1 785
	Bargaining Council	81	76
	Cell phone (VAT Included)	18 000	18 000
	<b>Total</b>	<b>958 315</b>	<b>886 897</b>

		2015 R	2014 R
<b>26</b>	<b>REMUNERATION OF COUNCILLORS</b>		
	Mayor Mr N.I. Titus	672 763	634 683
	Councillor Mr J.E.J. Hoorn	201 829	190 405
	Councillor Mr J. Horne	201 829	190 405
	Councillor Mr D.P. Jason	201 829	190 405
	Councillor Ms D. Olifant	201 829	190 405
	Councillor Ms E.L. Riley	201 829	190 405
	Councillor Mr P. Viviers	201 829	190 405
	Councillors' Cell phones	136 374	135 848
	<b>Total Councillors' Remuneration</b>	<b>2 020 110</b>	<b>1 912 960</b>
	<b>In-kind Benefits</b>		
	The Mayor is fulltime. He is provided with an office at the cost of the Council.		
<b>27</b>	<b>DEBT IMPAIRMENT</b>		
	Receivables from exchange transactions - Note 16	-	837 195
	Receivables from non-exchange transactions - Note 17	-	612 165
	<b>Total Contribution to Impairment Provision</b>	<b>-</b>	<b>1 449 360</b>
<b>28</b>	<b>FINANCE CHARGES</b>		
	Post Retirement Charges	728 386	661 476
	Landfill sites	144 742	121 396
	<b>Total finance charges</b>	<b>873 128</b>	<b>782 872</b>
<b>29</b>	<b>BULK PURCHASES</b>		
	Electricity bulk purchases	8 532 727	7 904 574
	Electricity distribution losses	(413 583)	(897 249)
	<b>Total Bulk Purchases</b>	<b>8 119 144</b>	<b>7 007 325</b>
<b>30</b>	<b>GRANTS AND SUBSIDIES</b>		
	Indigent Subsidies	8 018 446	7 536 185
	Reclassification Operating Grant Expenditure as Grants and Subsidies - Refer note 33,06		(368 456)
	<b>Total Grants and Subsidies</b>	<b>8 018 446</b>	<b>7 167 729</b>
<b>31</b>	<b>OPERATING GRANT EXPENDITURE</b>		
	Operating grant expenditure per vote		
	Executive & Council	-	4 637 813
	Reclassification Operating Grant Expenditure against other expenditure classes - Refer note 33,06		(4 637 813)
	General Expenses	-	-
<b>32</b>	<b>GENERAL EXPENSES</b>		
	Audit Costs	2 240 071	1 842 956
	Fuel & Oil	772 995	704 602
	Subsistence and Travelling	949 802	538 682
	Telephone & Postage	362 761	335 055
	Bank charges	134 267	123 823
	Electricity Eskom	291 619	226 035
	Street Lighting	281 657	258 594
	Animal Feeds	122 213	116 070
	Advertisement, printing & stationary	203 562	148 012
	Refuse bag purchases	135 000	108 000
	Insurance	178 954	161 368
	Other General Expenses	713 365	375 977
	Consultation Fees	850 655	-
	Membership for associations	500 000	450 000
	Chemicals	210 281	116 297
	Legal costs	24 843	652 797
	Special programmes	-	87 391
	Reclassification Operating Grant Expenditure as General Expenditure - Refer note 33,06		1 426 799
	Reclassification Uniform Allowance (Employee Related Costs) as General Expenditure - Refer note 33,06		34 167
	General Expenses	<b>7 972 046</b>	<b>7 706 624</b>
	Other General Expenses include administrative and technical expenses otherwise not provided for in the line-items of the Statement of Financial Performance. This include items such as vehicle licenses, cleaning materials, valuation costs, refreshments, water services fees and workmen compensation.		



		2015 R	2014 R
34	<b>RECONCILIATION BETWEEN NET SURPLUS/(DEFICIT) FOR THE YEAR AND CASH GENERATED/(ABSORBED) BY OPERATIONS</b>		
	Surplus for the year	7 790 227	2 888 187
	<b>Adjustments for:</b>		
	Depreciation	3 036 961	2 712 973
	Amortisation of Intangible Assets	6 813	8 410
	Contribution to Capitalised Restoration Cost	(90 340)	(65 085)
	(Gain)/Loss on disposal of property, plant and equipment	41 936	11 885
	Contribution from/to employee benefits - non-current	1 133 896	1 059 926
	Contribution from/to employee benefits - non-current - expenditure incurred	(306 156)	(250 296)
	Contribution from/to employee benefits - non-current - actuarial losses	93 808	18 527
	Contribution from/to employee benefits - non-current - actuarial gains	(665 727)	(138 679)
	Contribution to employee benefits – current	424 766	529 875
	Contribution to employee benefits – current - expenditure incurred	(408 034)	(385 029)
	Contribution to provisions – non-current - Rehabilitation of Landfill-sites	(603 668)	63 704
	Contribution to provisions – non-current - Unwinding of discounted interest	144 742	121 396
	Contribution to provisions – bad debt	-	1 449 360
	Contribution to provisions – VAT Impairment	134 306	31 502
	Unamortised discount - Interest - Revenue	(2 995)	(3 444)
	Bad debt written off	(471 620)	(715 125)
	Increase/(Decrease) in Unspent Conditional Government Grants and Receipts	(516 178)	448 294
	Operating lease income accrued	(5 617)	(6 685)
	Operating lease expenses accrued	-	-
	Operating Surplus/(Deficit) before changes in working capital	9 737 118	7 779 696
	Changes in working capital	45 779	(754 517)
	Increase/(Decrease) in Payables from exchange transactions	197 245	(109 165)
	(Increase)/Decrease in Trade Receivables from exchange transactions	(657 941)	(33 467)
	(Increase)/Decrease in Other Receivables from non-exchange transactions	506 475	(611 885)
	<b>Cash generated/(absorbed) by operations</b>	<b>9 782 897</b>	<b>7 025 179</b>
35	<b>CASH AND CASH EQUIVALENTS</b>		
	Cash and cash equivalents included in the cash flow statement comprise the following:		
	Call Investments Deposits - Note 19	22 125 577	22 444 086
	Bank - Note 19	250 869	167 919
	<b>Total cash and cash equivalents</b>	<b>22 376 445</b>	<b>22 612 006</b>
36	<b>RECONCILIATION OF AVAILABLE CASH AND INVESTMENT RESOURCES</b>		
	Cash and Cash Equivalents - Note 35	22 376 445	22 612 006
	Less:	22 376 445	22 612 006
	Unspent Committed Conditional Grants - Note 8	1 904 727	2 420 906
	Cash Portion of Housing Development Fund - Note 2	38 010	36 294
	<b>Net cash resources available for internal distribution</b>	<b>20 433 707</b>	<b>20 154 806</b>
	<b>Allocated to:</b>		
	Capital Replacement Reserve	(11 347 812)	(11 347 812)
	Retention	(738 390)	(662 334)
	Provision for Employee benefits	(4 000 000)	(4 000 000)
	Reserves	(352 116)	(352 116)
	Staff Leave, Performance Management Bonus, Long Service	(2 565 560)	(2 445 675)
	<b>Resources available for working capital requirements</b>	<b>1 429 830</b>	<b>1 346 870</b>

37	UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED				
37,01	<u>Unauthorised expenditure</u>				
	Reconciliation of unauthorised expenditure:				
	Opening balance			-	630 390
	Unauthorised expenditure current year - capital			2 402 587	264 420
	Unauthorised expenditure current year - operating			396 510	3 580 707
	Written off supported by council			(2 798 665)	(4 475 517)
	Transfer to receivables for recovery			-	-
	Unauthorised expenditure awaiting authorisation			432	-
	<b>Incident</b>	<b>Disciplinary steps/criminal proceedings</b>			
	2014 - Salaries MSIG - R680 194.63	None			
	2014 - Performance Bonus - Municipal Manager 2012/2013 - R26 250	None			
	2014 - Legal Costs - R682 716	None			
	2014 - Course Fees R45 500	None			
		2015 R (Actual)	2015 R (Budget)	2015 R (Variance)	2015 R (Unauthorised)
	<u>Unauthorised expenditure current year - operating</u>				
	Executive & Council	18 558 951	21 697 749	(3 138 798)	-
	Budget & Treasury	7 626 269	8 432 117	(805 848)	-
	Corporate Services	1 841 246	2 088 246	(247 000)	-
	Planning & Development	-	-	-	-
	Health	30 356	57 255	(26 899)	-
	Community & Social Services	1 063 260	1 369 344	(306 084)	-
	Housing	-	-	-	-
	Public Safety	56 578	111 134	(54 556)	-
	Sport & Recreation	703 500	687 128	16 372	16 372
	Environmental Protection	-	-	-	-
	Waste Management	2 947 658	3 082 570	(134 912)	-
	Waste Water Management	3 146 943	2 805 582	341 361	341 361
	Road Transport	2 959 463	2 970 896	(11 433)	-
	Water	1 205 173	1 166 396	38 777	38 777
	Electricity	9 197 390	9 310 584	(113 194)	-
		49 336 788	53 779 001	(4 442 213)	396 510
	<u>Unauthorised expenditure current year - capital</u>	2015 R (Actual)	2015 R (Budget)	2015 R (Variance)	2015 R (Unauthorised)
	Executive & Council	-	-	-	-
	Budget & Treasury	12 509	-	12 509	12 509
	Corporate Services	-	-	-	-
	Planning & Development	-	-	-	-
	Health	-	-	-	-
	Community & Social Services	889 431	800 000	89 431	89 431
	Housing	-	-	-	-
	Public Safety	-	-	-	-
	Sport & Recreation	1 358 752	3 048 000	(1 689 248)	-
	Environmental Protection	-	-	-	-
	Waste Management	-	-	-	-
	Waste Water Management	15 799	750 000	(734 201)	-
	Road Transport	5 050 647	2 750 000	2 300 647	2 300 647
	Water	2 714 600	12 000 000	(9 285 400)	-
	Electricity	-	500 000	(500 000)	-
		10 041 738	19 848 000	(9 806 262)	2 402 587
37,02	<u>Fruitless and wasteful expenditure</u>				
	Reconciliation of fruitless and wasteful expenditure:				
	Opening balance			-	-
	Fruitless and wasteful expenditure current year			-	-
	Written off supported by council			-	-
	Transfer to receivables for recovery - not condoned			-	-
	Fruitless and wasteful expenditure awaiting condonement			-	-
	<b>Incident</b>	<b>Disciplinary steps/criminal proceedings</b>			
	2014 - Course Fees	None			
	2014 - Legal Fees	None			
37,03	<u>Irregular expenditure</u>				
	Reconciliation of irregular expenditure:				
	Opening balance			-	1 895 544
	Irregular expenditure - prior year identified in current year			-	-
	Irregular expenditure current year			-	728 216
	Written off supported by council			-	(2 623 760)
	Transfer to receivables for recovery - not condoned			-	-
	Irregular expenditure awaiting condonement			-	-
	<b>Incident</b>	<b>Disciplinary steps/criminal proceedings</b>			
	2014 - Course Fees	None			
	2014 - Legal Fees	None			
				-	45 500
				-	682 716
				-	728 216
37,04	<u>Material Losses</u>				
	<u>Electricity distribution losses</u>				
	Units purchased (Kwh)			8 337 899	8 690 031
	- Units lost during distribution (Kwh)			404 140	986 406
	- Percentage lost during distribution			4.85%	11.35%

38	<b>ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT</b>					
38,01	<b>Contributions to organised local government - [MFMA 125 (1)(b)] - SALGA CONTRIBUTIONS</b>					
	Council subscriptions			500 000		450 000
	Amount paid - current year			(500 000)		(450 000)
	<b>Balance unpaid (included in creditors)</b>			-		-
				<b>2015</b>		<b>2014</b>
				<b>R</b>		<b>R</b>
38,02	<b>Audit fees - [MFMA 125 (1)(b)] (excl. VAT)</b>					
	Current year audit fee			2 240 071		1 842 956
	External Audit - Auditor-General			2 240 071		1 842 956
	Amount paid - current year			(2 240 071)		(1 842 956)
	<b>Balance unpaid (included in creditors)</b>			-		-
38,03	<b>VAT - [MFMA 125 (1)(b)]</b>					
	Opening balance			(629 098)		(865 938)
	Amounts received - current year			2 800 344		2 463 796
	Amounts claimed - current year (payable)			(3 740 697)		(3 092 895)
	Amounts received - previous year			629 098		865 938
	<b>Closing balance</b>			<b>(940 353)</b>		<b>(629 098)</b>
	VAT is payable on the receipts basis. Only once payment is received from debtors is VAT paid over to SARS.					
38,04	<b>PAYE, SDL and UIF - [MFMA 125 (1)(b)]</b>					
	Current year payroll deductions and Council Contributions			2 479 610		2 148 746
	Amount paid - current year			(2 479 610)		(2 148 746)
	<b>Balance unpaid (included in creditors)</b>			-		-
38,05	<b>Pension and Medical Aid Deductions - [MFMA 125 (1)(b)]</b>					
	Current year payroll deductions and Council Contributions			3 419 186		3 507 132
	Amount paid - current year			(3 419 186)		(3 507 132)
	L.A. Health			(424 068)		(359 574)
	Munimed			-		-
	Cape Pension Fund			(451 106)		(846 691)
	Hosmed			(618 564)		(634 122)
	Cape Joint Retirement Fund			(1 529 353)		(1 249 726)
	SAMWU Provident Fund			(396 095)		(417 019)
	<b>Balance unpaid (included in creditors)</b>			-		-
38,06	<b>Councillor's arrear consumer accounts - [MFMA 125 (1)(b)]</b>					
	The following Councillors had arrear accounts for more than 90 days as at 30 June 2015:					
				<b>2015</b>		<b>2014</b>
				<b>R</b>		<b>R</b>
				<b>Outstanding more than 90 days</b>		<b>Outstanding more than 90 days</b>
	None			-		-
	<b>Total Councillor Arrear Consumer Accounts</b>			-		-
38,07	<b>Quotations awarded - Section 47 - Supply Chain Management</b>					
	Mr C van der Merwe - Chief Operations Manager's Wife - Brother-in-law			262 260		785 861
				<b>262 260</b>		<b>785 861</b>
38,08	<b>Deviations - Section 36(2) - Supply Chain Management</b>					
		<b>Less than R30,000</b>	<b>Between R30,001 and R200,000</b>	<b>Between R200,001 and R2,000,000</b>	<b>More than R2,000,001</b>	
	Sole provider	-	-	-	-	
	Emergency cases	20 785	302 210	-	-	
	Availability	156 180	57 714	412 240	-	
	Limited Quotations	206 696	267 935	601 733	-	
	Advertising Period	-	-	-	-	
	Not Highest Bid	1 756	-	-	-	
	Not Three Quotations received (Advertisement)	127 065	510 820	2 138 156	-	
	Quotations received from same service provider	5 849	-	-	-	
	Not cheapest quotation excepted	41 761	-	-	-	
	Appointment without tender	-	-	-	3 085 590	
	Head finance approves purchase	129 395	-	-	-	
	Municipal Manager amend tender committee decision	-	105 600	-	-	
	Service provider	208 050	612 521	-	-	
		<b>897 537</b>	<b>1 856 800</b>	<b>3 152 129</b>	<b>3 085 590</b>	



		2015 R	2014 R
39	<b>CAPITAL COMMITMENTS</b>		
	<b>Commitments in respect of capital expenditure:</b>		
	Approved and contracted for:	7 061 228	4 075 401
	Infrastructure	7 061 228	4 075 401
	<b>Total</b>	<b>7 061 228</b>	<b>4 075 401</b>
		2015 R	2014 R
	This expenditure will be financed from:		
	Government Grants	7 061 228	4 075 401
		<b>7 061 228</b>	<b>4 075 401</b>
		2015 R	2014 R
40	<b>FINANCIAL RISK MANAGEMENT</b>		
	The activities of the municipality expose it to a variety of financial risks, including market risk (comprising fair value interest rate risk, cash flow interest rate risk and price risk), credit risk and liquidity risk. The municipality's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance.		
	<b>(a) Foreign Exchange Currency Risk</b>		
	The municipality does not engage in foreign currency transactions.		
	<b>(b) Price risk</b>		
	The municipality is not exposed to price risk.		
	<b>(c) Interest Rate Risk</b>		
	As the municipality has significant interest-bearing liabilities, the entity's income and operating cash flows are substantially dependent on changes in market interest rates.		
	The municipality analyses its potential exposure to interest rate changes on a continuous basis. Different scenarios are simulated which include refinancing, renewal of current positions, alternative financing and hedging. Based on these scenarios, the entity calculates the impact that a change in interest rates will have on the surplus/deficit for the year. These scenarios are only simulated for liabilities which constitute the majority of interest bearing liabilities.		
	The municipality did not hedge against any interest rate risks during the current year.		
	The potential impact on the entity's surplus/deficit for the year due to changes in interest rates were as follow:	2015 R	2014 R
	0,5% Increase in interest rates	111 882	113 060
	0,5% Decrease in interest rates	(111 882)	(113 060)
	<b>(d) Credit Risk</b>		
	Credit risk is the risk that a counter party to a financial or non-financial asset will fail to discharge an obligation and cause the municipality to incur a financial loss.		
	Credit risk consist mainly of cash deposits, cash equivalents, trade and other receivables and unpaid conditional grants and subsidies.		
	Receivables are disclosed net after provisions are made for impairment and bad debts. Trade debtors comprise of a large number of ratepayers, dispersed across different sectors and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Credit risk pertaining to trade and other debtors is considered to be moderate due the diversified nature of debtors and immaterial nature of individual balances. In the case of consumer debtors the municipality effectively has the right to terminate services to customers but in practice this is difficult to apply. In the case of debtors whose accounts become in arrears, Council endeavours to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.		
	All rates and services are payable within 30 days from invoice date. Refer to note 16 and 17 for all balances outstanding longer than 30 days. These balances represent all debtors at year end which defaulted on their credit terms.		



				2015 R	2014 R
40	<b>FINANCIAL RISK MANAGEMENT (CONTINUE)</b>				
	(e) Liquidity Risk				
	Prudent liquidity risk management implies maintaining sufficient cash, the availability of funding through an adequate amount of committed credit facilities. Due to the dynamic nature of the underlying business, the treasury maintains flexibility in funding by maintaining availability under credit lines.				
	The entity's risk to liquidity is a result of the funds available to cover future commitments. The entity manages liquidity risk through an ongoing review of future commitments and credit facilities.				
	The table below analyses the entity's financial liabilities into relevant maturity groupings based on the remaining period at the financial year end to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances as the impact of discounting is not significant.				
		<b>Less than 1 year</b>	<b>Between 1 and 5 years</b>	<b>Between 5 and 10 years</b>	<b>Over 10 Years</b>
	<b>2015</b>				
	Provisions - Landfill Sites	-	-	-	36 120 825
	Capital repayments	-	-	-	2 304 558
	Interest	-	-	-	33 816 267
	Trade and Other Payables	928 922	-	-	-
	Consumer Deposits	308 159	-	-	-
	Unspent conditional government grants and receipts	1 904 727	-	-	-
		<b>3 141 809</b>	<b>-</b>	<b>-</b>	<b>36 120 825</b>
	<b>2014</b>				
	Provisions - Landfill Sites	-	-	-	41 823 842
	Capital repayments	-	-	-	2 763 484
	Interest	-	-	-	39 060 358
	Trade and Other Payables	731 677	-	-	-
	Consumer Deposits	292 769	-	-	-
	Unspent conditional government grants and receipts	2 420 906	-	-	-
		<b>3 445 352</b>	<b>-</b>	<b>-</b>	<b>41 823 842</b>
				<b>2015 R</b>	<b>2014 R</b>
41	<b>FINANCIAL INSTRUMENTS</b>				
	In accordance with GRAP 104 the financial instruments of the municipality are classified as follows:				
41,1	<b>Financial Assets</b>	<b>Classification</b>			
	<b>Long-term Receivables</b>				
	Staff Loans	Financial instruments at amortised cost		49 984	58 712
	<b>Consumer Debtors</b>				
	Trade receivables from exchange transactions	Financial instruments at amortised cost		1 954 525	1 687 809
	Other receivables from exchange transactions	Financial instruments at amortised cost		1 741 695	1 350 470
	<b>Current Portion of Long-term Receivables</b>				
	Staff Loans	Financial instruments at amortised cost		8 727	9 796
	<b>Short-term Investment Deposits</b>				
	Call Deposits	Financial instruments at amortised cost		22 125 577	22 444 086
	<b>Bank Balances and Cash</b>				
	Bank Balances	Financial instruments at amortised cost		250 869	167 919
				<b>26 131 377</b>	<b>25 718 792</b>
	<b>SUMMARY OF FINANCIAL ASSETS</b>				
	Financial instruments at amortised cost			<b>26 131 377</b>	<b>25 718 792</b>

						2015 R	2014 R
41	<b>FINANCIAL INSTRUMENTS (CONTINUE)</b>						
41,2	<b>Financial Liability</b>	<b>Classification</b>					
	<b>Payables from exchange transactions</b>						
	Trade creditors	Financial instruments at amortised cost				738 390	662 334
	Payments received in advance	Financial instruments at amortised cost				189 306	68 117
	<b>Unspent Conditional Grants and Receipts</b>						
	Other Spheres of Government	Financial instruments at amortised cost				1 904 727	2 420 906
						<b>2 832 423</b>	<b>3 151 357</b>
	<b>SUMMARY OF FINANCIAL LIABILITY</b>						
	Financial instruments at amortised cost					<b>2 832 423</b>	<b>3 151 357</b>
42	<b>EVENTS AFTER THE REPORTING DATE</b>						
	The municipality has no events after reporting date during the financial year ended 30 June 2015						
43	<b>IN-KIND DONATIONS AND ASSISTANCE</b>						
	The municipality did not receive any in-kind donations or assistance during the year under review.						
44	<b>PRIVATE PUBLIC PARTNERSHIPS</b>						
	Council has not entered into any private public partnerships during the financial year.						
45	<b>CONTINGENT ASSET/LIABILITIES</b>						
	None						
46	<b>RELATED PARTIES</b>						
	Key Management and Councillors receive and pay for services on the same terms and conditions as other ratepayers / residents.						
46,1	<b>Related Party Transactions</b>						
		<b>Rates - Levied 1 July 2014 - 30 June 2015</b>	<b>Service Charges - Levied 1 July 2014 - 30 June 2015</b>	<b>Other - Levied 1 July 2014 - 30 June 2015</b>		<b>Outstanding Balances 30 June 2015</b>	
	<b>Year ended 30 June 2015</b>						
	Councillors	10 428	23 938	-		1 648	
	Municipal Manager and Section 56 Employees	14 398	29 635	-		3 448	
	The rates, service charges and other charges are in accordance with approved tariffs. No impairment expenses have been recognised in respect of amounts owed by related parties.						
46,2	<b>Related Party Loans</b>						
	Since 1 July 2004 loans to councillors and senior management employees are not permitted. Loans granted prior to this date, together with the conditions, are disclosed in note 15 to the Annual Financial Statements.						
46,3	<b>Compensation of key management personnel</b>						
	The compensation of key management personnel is set out in note 25 to the Annual Financial Statements.						
46,4	<b>Other related party transactions</b>						
	The following purchases were made during the year where Councillors or Management have an interest:						
	Councillor/Staff Member						
	Mr C van der Merwe - Chief Operations Manager Wife's - Brother-in-law					262 260	785 861
						<b>262 260</b>	<b>785 861</b>



APPENDIX A - Unaudited						
KAREEBERG LOCAL MUNICIPALITY						
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2015						
MUNICIPAL VOTES CLASSIFICATION						
2014 Actual Income R	2014 Actual Expenditure R	2014 Surplus/ (Deficit) R		2015 Actual Income R	2015 Actual Expenditure R	2015 Surplus/ (Deficit) R
11 695	(162 690)	(150 995)	Cemetery	10 450	(193 067)	(182 617)
1 650	(934 194)	(932 545)	Library	2 920	(837 061)	(834 142)
-	(30 870)	(30 870)	Museum	-	(33 132)	(33 132)
-	(2 276 118)	(2 276 118)	Corporate Services	-	(1 841 246)	(1 841 246)
7 936 896	(138 892)	7 798 004	Electricity Administration	7 617 994	(184 977)	7 433 017
-	(8 479 892)	(8 479 892)	Electricity Generation	-	(9 144 494)	(9 144 494)
-	(406 498)	(406 498)	Electricity Distribution	-	(491 258)	(491 258)
22 005 444	(18 234 467)	3 770 977	General Expenditure of Council	25 693 534	(18 558 951)	7 134 583
2 250	(1 245)	1 005	Official Housing	5 500	(1 245)	4 255
7 861 939	-	7 861 939	Property Rates	9 685 401	-	9 685 401
455 327	(70 257)	385 070	Commonage	343 641	(83 575)	260 065
25 864	(204 983)	(179 119)	Municipal Buildings	24 694	(238 940)	(214 246)
1 639 579	(8 169 205)	(6 529 627)	Municipal Manager/Treasurer	2 656 761	(8 757 320)	(6 100 559)
-	(3 331)	(3 331)	Health Service	-	-	-
-	(30 110)	(30 110)	Nursing Service	-	(30 356)	(30 356)
-	(37 420)	(37 420)	Air Port	-	(52 309)	(52 309)
-	(33)	(33)	Abattoir	-	(33)	(33)
-	(21 835)	(21 835)	Fire Department	-	(17 369)	(17 369)
-	(3 672)	(3 672)	Civil Protection	-	(4 099)	(4 099)
675	(51 160)	(50 485)	Pound	620	(35 111)	(34 491)
316	(1 988 446)	(1 988 130)	Public Works	650	(2 294 959)	(2 294 309)
-	(905 609)	(905 609)	Streets & Pavements	-	(1 015 743)	(1 015 743)
3 650	(144 402)	(140 752)	Licensing & Traffic	5 400	(187 405)	(182 005)
56 250	(202 637)	(146 387)	Nature Reserve	46 600	(225 627)	(179 027)
-	(402 636)	(402 636)	Parks & Open areas	-	(411 961)	(411 961)
15 644	(98 697)	(83 053)	Swimming Pool	-	(50 525)	(50 525)
2 980	(11 858)	(8 878)	Caravan Park	8 723	(15 388)	(6 665)
3 120 713	(2 605 903)	514 810	Refuse	3 416 709	(2 947 658)	469 050
2 722 357	(2 825 945)	(103 588)	Sewerage & Cleansing	3 288 367	(3 190 741)	97 626
-	(362 054)	(362 054)	Water Distribution	-	(248 574)	(248 574)
4 198 771	(731 909)	3 466 862	Water Provision	4 319 052	(982 572)	3 336 479
50 061 999	(49 536 967)	525 032	Sub Total	57 127 015	(52 075 697)	5 051 318
-	2 322 671	2 322 671	Less Inter-Departmental Charges	-	2 739 340	2 739 340
50 061 999	(47 214 296)	2 847 704	<b>Total</b>	57 127 015	(49 336 356)	7 790 659

APPENDIX B - Unaudited						
KAREEBERG LOCAL MUNICIPALITY						
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2015						
GENERAL FINANCE STATISTIC CLASSIFICATIONS						
2014 Actual Income R	2014 Actual Expenditure R	2014 Surplus/ (Deficit) R		2015 Actual Income R	2015 Actual Expenditure R	2015 Surplus/ (Deficit) R
22 005 444	(18 234 467)	3 770 977	Executive & Council	25 693 534	(18 558 951)	7 134 583
9 984 959	(8 483 143)	1 501 816	Budget & Treasury	12 715 997	(9 133 422)	3 582 575
-	(2 276 118)	(2 276 118)	Corporate Services	-	(1 841 246)	(1 841 246)
-	(33 441)	(33 441)	Health	-	(30 356)	(30 356)
13 345	(1 127 755)	(1 114 410)	Community & Social Services	13 370	(1 063 260)	(1 049 890)
675	(76 666)	(75 991)	Public Safety	620	(56 578)	(55 958)
74 874	(715 828)	(640 954)	Sport & Recreation	55 323	(703 500)	(648 177)
3 120 713	(2 605 903)	514 810	Waste Management	3 416 709	(2 947 658)	469 050
2 722 357	(2 825 945)	(103 588)	Waste Water Management	3 288 367	(3 191 173)	97 194
3 966	(3 038 457)	(3 034 491)	Road Transport	6 050	(3 498 107)	(3 492 057)
4 198 771	(1 093 962)	3 104 808	Water	4 319 052	(1 231 147)	3 087 905
7 936 896	(9 025 282)	(1 088 386)	Electricity	7 617 994	(9 820 729)	(2 202 735)
50 061 999	(49 536 967)	525 032	Sub Total	57 127 015	(52 076 129)	5 050 886
-	2 322 671	2 322 671	Less Inter-Departmental Charges	-	2 739 340	2 739 340
50 061 999	(47 214 296)	2 847 704	<b>Total</b>	57 127 015	(49 336 788)	7 790 227

APPENDIX C - Unaudited						
KAREEBERG LOCAL MUNICIPALITY						
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003						
Grant Description	Balance 30 June 2014	Interest on Investments	Other Income	Operating Expenditure during the year Transferred to Revenue	Capital Expenditure during the year Transferred to Revenue	Balance 30 June 2015
<b>UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS</b>						
	R	R	R	R	R	R
Job Creation De Bult	36 695	1 763	-	-	-	38 458
Land Development	57 698	2 686	-	-	-	60 384
Civil Defence	18 381	604	-	-	-	18 986
CMIP Kwaggakolk (VAT)	111 429	1 766	-	112 586	-	609
Municipal Systems Improvement Grant	-	-	934 000	934 000	-	-
Sanitation - sewerage	1 258 137	-	-	123 091	-	1 135 046
Electricity	33 082	1 564	-	-	-	34 647
Water Service Plan	3 093	147	-	-	-	3 239
CMIP - Saailpoort project 301	3 395	161	-	-	-	3 556
Library Development Projects	-	-	855 000	715 207	139 793	-
Paving Projects	22 365	1 057	-	-	-	23 421
Lotto Camanor	1 718	81	-	-	-	1 799
Lotto Vosburg	30 291	1 432	-	-	-	31 723
Municipal Finance Management Grant	-	-	1 800 000	1 800 000	-	-
Transfer Fees Sub-Economic	127 024	6 332	-	-	-	133 356
Cleaning Project Vosburg	24 181	1 143	-	-	-	25 324
VAT - Retention	11 221	530	-	-	-	11 752
Municipal Infrastructure Grant	-	-	7 848 000	905 376	6 942 624	-
Youth Development	93 632	-	-	-	-	93 632
Department of Water Affairs and Forestry	-	-	3 085 590	378 802	2 706 788	-
Expanded Public Works Program (PWPG)	-	-	1 000 000	1 000 000	-	-
Expanded Public Works Program (EPWP Incentive)	588 562	-	-	62 796	236 970	288 797
<b>Total</b>	<b>2 420 906</b>	<b>19 265</b>	<b>15 522 590</b>	<b>6 031 858</b>	<b>10 026 175</b>	<b>1 904 727</b>



MFMA: MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS						
SIX MONTHLY IMPLEMENTATION REPORT : SCHEDULE						
<p>Every municipality must submit this schedule to National Treasury disclosing for the 6 months ending 31 December and 30 June:</p> <p>1. the total number of financial and supply chain management officials employed by the municipality and each of its municipal entities, and of those officials:</p> <p>2. how many have undertaken a competency assessment, and</p> <p>3. how many have complying performance agreements, including the attainment of competencies as a performance target.</p> <p>4. Should you wish to provide additional information please include comments in the box below or forward a separate letter to the National Treasury MFMA Implementation Unit, Private Bag X115, Pretoria, 0001.</p> <p>The schedule must be submitted no later than one month after the 6 month period end (i.e.30 January and 30 July). No extension of time will be given. This information must also be reflected in the municipality's Annual Report as at the end of the financial year to which the report relates. A municipal entity must submit its information to the parent municipality no later than 20 January and 20 July and also reflect this in its own Annual Report.</p> <p>To save the file press the following keys at the same time with Caps Lock off: Ctrl-Shift-S. Save file as: Muncode_COM_ccyy_Sn.xls (e.g. GT411_COM_2008_S1.xls)</p> <p>The electronic return must be emailed to lgdatabase@treasury.gov.za.</p>						
<p><b>DECLARATION: The Municipal Manager/ Chief Executive Officer certifies this to be a true and accurate record of the implementation of the MFMA Municipal regulations on Competency Levels for officials in the municipality and/ or municipal entity for the six month period.</b></p>						
Municipal Manager/ CFO name: W. de Bruin				Email: kareeberg@xsinet.co.za		
Telephone: 053 382 3012				Date (ccyy/mm/dd): 2015-06-30		
Mun Code: NC074				Municipality Name: Kareeberg		
Financial Year: 2014/15				Six Month Period: S2 Jan - June		
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
<b>Financial Officials</b>						
Accounting officer	1	0	1	0	1	1
Chief financial officer	1	0	1	1	1	1
Senior managers	2	0	2	2	2	2
Any other financial officials	11	0	11	0	0	1
<b>Supply Chain Management Officials</b>						
Heads of supply chain management units	0	0	0	0	0	0
Supply chain management senior managers	0	0	0	0	0	0
<b>TOTAL</b>	<b>15</b>	<b>0</b>	<b>15</b>	<b>3</b>	<b>4</b>	<b>5</b>
Comments	No additional supply chain management officials-duties are performed by the CFO and other 2 senior managers. The three senior managers as well as the senior accountant received their competency certificates from LGSETA (26 standards)					

# KAREEBERG MUNICIPALITY: PMS ANNUAL REPORT 2014/2015



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## 1 INTRODUCTION

The report is compiled in terms of the Performance Management System of **Kareeberg Local Municipality** and the Local Government: Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006 (Municipal Performance Regulations) or (MPR)

## 2 LEGISLATIVE FRAMEWORK

The following are conditions attached to the award of a bonus to an employee for outstanding performance as prescribed by legislation.

### 2.1 AFFORDABILITY

Section 38 of the Municipal Systems Act requires a municipality to establish a performance management system which is commensurate with its resources. The Municipal Performance Report, in section 8, makes affordability to the municipality a condition for bonuses to be paid to senior managers.

### 2.2 PERIOD PERMISSIBLE TO AWARD A PERFORMANCE BONUS

The Municipal Systems Amendment Act restricts the award of bonuses to employees to a period of a financial year.

### 2.3 SUBMISSION AND ADOPTION OF THE ANNUAL REPORT

A third condition is that a performance bonus can only be paid after the Annual Report for the year under review has been submitted and adopted by Council. At this point of the municipal business cycle, the Auditor General has had an opportunity to express an opinion on the municipality's financial statements and the municipality's planning and performance management systems.

It is also at this stage in the business cycle that the Oversight Committee of Council has had an opportunity to make recommendations to Council on the Annual Report in terms of section 129 of the MFMA.

The Annual Report content, process and resultant Oversight Report is a fairly accurate indicator of overall performance of a municipality over a particular year.

### 2.4 PERFORMANCE EVALUATION

The fourth condition is for a credible performance evaluation or assessment process in terms of the section 26 and 27 of the MPR.

## 2.5 COUNCIL APPROVAL

The fifth condition is that the Evaluation or Performance Assessment Report and the awarding of bonuses must be approved by Council.

## 2.6 PERCENTAGE LIMIT

A Performance bonus is capped at 14% of the all-inclusive remuneration package in terms of section 32 of the MPR.

## 3 THE 2014/15 FINANCIAL YEAR PERFORMANCE EVALUATION

For the period under review the municipality only conducted one final evaluation session. All regulated documents were adopted; PMS Framework, Organisational Scorecard, Senior Managers Scorecards.

## 4 EMPLOYEES EVALUATED

The following Senior Managers had their performance agreements and plans signed during July 2014.

NAME	DEPARTMENT
W. De Bruin	Municipal Manager
P.B. Rossouw	Chief Financial Officer
N.J. Van Zyl	Manager Corporate Services
A.P.F. Van Schalkwyk	Chief Operations Manager

## 5 EVALUATION PROCEDURE AND CRITERIA

The Municipality conducted one final evaluation session for all Managers including the Municipal Manager. Two different evaluation panels were used. The Mayor acted as chairperson for the panel of the Municipal Manager whilst the Municipal Manager acted as chairperson for the panel of the Managers.

### 5.1 PROCEDURE

Each senior manager was required to compile a portfolio of evidence supporting their performance against key performance indicators agreed to with the municipality in their signed performance agreements.

Employees were also to indicate their own self-scores against the total weighting for each KPI in the performance agreements based on their performance. The scores were then confirmed with the Municipal Manager in case of section 57 managers and with the Mayor in the case of the Municipal Manager based on their satisfaction with the evidence submitted.

## 5.2 CRITERIA

The assessment criteria consists of two components with a weighting of 80:20 allocated to key performance areas (KPAs) and core competency requirements (CCR) requirements respectively.

**80%** of the score is the main area of work. Assessment will be based on performance in terms of outputs and outcomes linked to KPAs agreed to in the performance plan.

**20%** of the score is based on CCR that are deemed to be the most critical for the employee's specific job and agreed to during contracting.

### 5.1.1 KEY PERFORMANCE AREAS

The KPAs are modelled according to the 2006-2011 Local government Strategic Agenda.

- Basic Service delivery;
- Municipal Institutional Development and Transformation;
- Local economic Development;
- Municipal Financial Viability and Management;
- Good Governance and Public Participation;

### 5.1.2 CORE MANAGERIAL AND OCCUPATIONAL COMPETENCIES

CCRs are selected according to a specific field of a Senior Manager from the following list required by Regulations.

- Strategic capability and leadership;
- Programme and project management;
- Financial management (c);
- Change management;
- Knowledge management;
- Service Delivery Innovation;
- Problem solving and analysis;
- People management and empowerment (c);
- Client orientation and customer focus (c);

- Communication;
- Honesty and integrity;
- Policy implementation within national policy frameworks;
- Knowledge of PMS and Reporting;
- Global and local political and economic context;
- Policy conceptualization, analysis and implementation;
- Knowledge of multiple municipal fields or discipline;
- Mediation skills;
- Governance skills;
- Self management;
- Competence as required by other national line departments;
- Creativity to improve the functioning of the municipality

## MANAGEMENT OF EVALUATION OUTCOMES

### 6.1 OVERALL RATING

An overall rating is calculated by using the applicable assessment-rating calculator. Such overall rating represents the outcome of the performance appraisal.

The rating Scale for Key Performance Areas and Core Competency Requirements are as follows.

Level	Result	Target to be Achieved %	Description
5	Outstanding performance	75-100	Performance far exceeds the standard expected at this level. The employee has achieved above fully effective results against all performance criteria and KPIs as indicated in the PA and Performance Plan and maintained this in all areas of responsibility throughout the year.
4	Performance significantly	65-74	Performance is significantly higher than the standard expected in the job. The employee has

Level	Result	Target to be Achieved %	Description
	above expectations		achieved fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year
3	Fully Effective	50-74	Performance fully meets the standards expected in all areas of the job. The employee has fully achieved effective results against all significant performance criteria and indicators as specified in the PA and Performance Plan.
2	Performance not fully effective	30- 49	Performance meets some of the standards expected for the job. The employee has achieved below fully effective results against more than half the key performance criteria and indicators as specified in the PA and Performance Plan.
1	Unacceptable Performance	Less than 30	Performance does not meet the standard expected for the job. The employee has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance Plan. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.

Section 32 of the regulations determines the criteria for managing the results of performance evaluation in order to determine the bonus payable to each employee. The scale in the table below guides the determination of bonuses to be paid to employees for outstanding performance.

PERCENTAGES AS PER REGULATION	PERCENTAGE ACHIEVED (%)	BONUS PERCENTAGE (%)
NO BONUS	LESS THAN 130%	0%
5-9%	130-134	5



PERCENTAGES AS PER REGULATION	PERCENTAGE ACHIEVED (%)	BONUS PERCENTAGE (%)
	135-139	6
	140-144	7
	145-147	8
	148-149	9
10-14%	150-152	10
	153-155	11
	156-158	12
	159-160	13
	160+	14

## 6.2 RATING CALCULATOR

The rating calculator will be used to determine the rating of the participant according to the weights allocated for the key performance areas and core competency requirements.

## 6.3 METHODOLOGY

The following methodology was used:

6.3.1 To do the final evaluation of the Senior Managers for the 2014/15 financial year and award points in terms of the rating calculator for the Key Performance Areas and Core Competency Requirements.

6.3.2 The Manager already scored himself and the panel members will individually score the manager in terms of the scoring targets.

6.3.3 The scoring targets are as follow:

- 6.1.1. **5=75-100%;**
- 6.1.2. **4=65-74%;**
- 6.1.3. **3=50-64%;**
- 6.1.4. **2=31-49%;**
- 6.1.5. **1=less than 30%.**

6.3.4 The Manager's score will count 20% of the consolidated score and the panel's score will count 80% of the consolidated score.

6.3.5 The Manager will present his **Portfolio of Evidence** as proof for the score given by himself on each of the KPI's and will motivate his score on each of the CCR'.

6.3.6 A weight were allocated to each of the KPA's and CCR's , this will have an influence on the final score.

6.3.7 In the case where all panel members did not score a specific KPI or CCR the average of the rest of the panel scores will be used, provided that only one panel member did not score that KPI or CCR. In the case where more than one panel member did not score a KPI or CCR that KPI or CCR are not calculated and brought into the equation.

6.3.8 Scoring of the Municipal Manager and the Senior Managers were done by two different Evaluation Panels. The Evaluation Panels were constituted as regulated by the MPR of 2006. The Evaluation Panels' meetings were minuted.

6.3.9 The minutes of the meetings were kept by the Department Corporate Services and the minutes will be used as the official recordkeeping in any future disputes.

# VOLUME II

## PMS FINAL EVALUATION 2014/2015: MUNICIPAL MANAGER: W. DE BRUIN

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MAYOR	Clr	External MAYOR	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
<b>1. Basic Service Delivery [BSD] [30]</b>												
<b>BUILDING MAINTENANCE</b>	To provide maintenance to municipal buildings * 80% to be reacted within 2 hours * 100% to be safeguarded on same day * 50% to be completed within two weeks	Planning and Development	Chief Operations Manager		Continuous	5	3	4		3	5	3,8
	To implement projects for which funding has been secured.	IDP-LED	Chief Operations Manager		Continuous	5	3	4		3	5	3,8
<b>ENVIRONMENTAL SERVICES</b>	To ensure that all procedures are followed with the pounding of animals and that the register is kept up to date.	Health	Chief Operations Manager		Continuous	5	3	4		3	5	3,8
	To buy a casket through contractor for pauper burials immediately after notification of the case.	Cemeteries & Crematoria	Chief Operations Manager		Continuous	5	3			3	5	3,7

	Annual inspection of the cemeteries to determine the availability of space in cemeteries.	Cemeteries & Crematoria	Chief Operations Manager		Continuous	5	3		3	5	3,7	3,9
	Managing maintenance of cemeteries.	Cemeteries & Crematoria	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6

PRIORITY KPI		DEPARTMENT	RESPONSIBILITY PROGRESS REPORT		FREQUENCY	Self Score	MM	CIr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Fire Brigade and Disaster Management	Administer of a Disaster Management Plan	Public Safety	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Administering of Fire equipment.	Public Safety	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
Swimming Pool	Keep Municipal Swimming Pool clean at all times	Sport & Recreation	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6
SOLID WASTE	The removal of domestic waste at all residences in all residential areas once per week.	Waste Management	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	The dumping of all waste at the waste sites and administering the maintenance of the dumping site.	Waste Management	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Monitor - Abattoir-waste	Waste Management	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4

<b>SEWERAGE PURIFICATION</b>		Waste Water Management	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6
<b>SEWERAGE SERVICES</b>	Administer the sewerage tank removal, so that a standard service can be provided to all clients.	Waste Water Management	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
SEWERAGE SERVICES	Manage the operations of the network including the removing of blockages within 36 hours.	Waste Water Management	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	
	Attend to major washaways of roads within 24h of notification.	Road Transport	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	The efficient and effective management of maintenance of Storm-water infrastructure and assets * 7 days reaction to complaint * 14 days reaction to letters and correspondence	Road Transport	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
INSPECTION OF VEHICLES	Overseen that a maximum of 45 min [handling time] per vehicle are spend, but within the framework of SABS Practice Code 0216 when opened.	Traffic Services	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4

	To manage the SABS Inspectorate's requirements 100%	Traffic Services	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
<b>WATER SERVICES</b>	Water control and management – breaks and losses – daily, weekly and monthly.	<b>WATER SERVICES</b>	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4



PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
ELECTRICITY	Repair power failures within the following times:	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	(a) 50% within 1,5 hours	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	(b) 60% within 3,5 hours	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	(c) 90% within 7,5 hours	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	(d) 98% within 24 hours	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Maintain a 24 hour electricity emergency service.(exl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Test electricity meters - All meter accuracy queries (exl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Planned electricity interruptions on overhead networks.(exl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4

	Planned electricity interruptions on underground networks.(exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
ELECTRICITY	Notice of planned electricity interruptions to consumers (exl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Customer complaints handled. (ecl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Manage maintenance all electrical distribution machinery and mechanical equipment. (exl. Eskom)	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
Technical Services	Managing of personnel - Training in capacity building and legislation.	Other	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6
	Manage the maintenance of the municipal vehicles fleet and equipment.	Other	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6

Technical Services	Availability figure for key equipment - 50%-60%	Other	Chief Operations Manager		Continuous	5	3	3	2	5	3,3	3,6
	Complete projects within specifications and budget. Monthly progress vs. expenditure.	Other	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
<b>2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION [10]</b>												
<b>RECORDS MANAGEMENT</b>	Ensure that all correspondence marked out to the Administration Segment receives attention within seven (7) working days after receipt from the Registration office.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Incoming correspondence [letters, facsimiles, e-mail, memorandums].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	100% of all correspondence must be distributed to Officials.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Securities programme – Input and filing of all contracts/ agreements [100%].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4

	Promotion of Access to Information Act – Amend Manual / Handle requests [100%].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
RECORDS MANAGEMENT	Up to date policies systems, procedures, bylaws, contracts and agreements and clear office instructions in place and reviewed annually. Delegation manual in place.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Effective advertising of bids.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Recordkeeping and availability of applicable legislation.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Maintenance of an effective record and registry system	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
HUMAN RESOURCES	Administration of Human Resource recruitment and selection.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	2	5	3,5	3,8
	Effective management of Labour relations issues.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4

	Update of Skills Development Plan	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
WORKPLACE SKILLS PLAN	Oversee that training in terms of the Skills Development Plan is being implemented.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6
	Reclaim all monies due i.t.o. Skills Development Plan.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6
EMPLOYMENT EQUITY	Report on Employee Equity Plan and submission of report in terms of Legislation to Department of Labour.	ADMIN	Head: Corporate Services		Dept of Labour Schedule	5	3	3	2	5	3,3	3,6
COMMUNICATIONS	Development, implementation and Monitoring of an effective communication system - Section 6 of Act 32/2000 refers	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6
ORGANOGRAM	Administration of Staff establishment and organograms reviewed for efficiency and effectiveness at least quarterly.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4

LOCAL LABOUR FORUM	Effective functioning of Labour- and Training forums. Regular meetings.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6
	To deal with disciplinary Hearings.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
<b>Motivate and develop staff members to be well resourced and positive component to serve the community</b>	To investigate ,report and implement a more conducive office environment which is more client orientated and customer friendly.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	To have a staff motivational session	ADMIN	MM/Head: Corporate Services		31-Dec-15	5	3	4	3	5	3,8	4
	To have four staff meetings per annum	ADMIN	MM/Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
	Comply with all labour legislation	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	5	3,3	3,6
												3,9

3. LOCAL ECONOMIC DEVELOPMENT [LED] [5]												
the implementation and monitoring the IDP review process.	To ensure that the development of the 5 year Integrated Development Plan of the Municipality is being conducted in terms of the guidelines stipulated in Chapter 5 of the Municipal Systems Act of 2000.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score MM		CIr	External MM Chairperson Audit Committee		Panel Consolidated score	Consolidated Score
Managing the implementation and monitoring the IDP review process.	To facilitate active and structured public participation during the drafting of the IDP Process.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	5	3,8	4
	To record the priority needs of all sectors of the community in the amended IDP document.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	5	3,8	4
Managing the drafting and review process of the LED Strategy of the municipality	Review LED Strategy	IDP-LED	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
Review and implementation LED strategy of the municipality to create opportunities	To review LED and identify 3 anchor projects with business plans for funding application.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	5	3,8	4

	To implement the strategies and plans as per reviewed LED Strategy	IDP-LED	Head: Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Infrastructure Development and empowerment of the community by labour intensive project	To develop the infrastructure of the community by identifying 3 labour intensive projects in the municipal area.		Chief Operations Manager		30-Nov-14	5	3	4	3	5	3,8	4
	Develop 2 project business plans and apply for funding for 2 of the 3 projects.		Chief Operations Manager		28-Feb-15	5	3	4	3	5	3,8	4
MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT [35]												
Monitoring	Continuous monitoring of Departmental expenditure against budget	ADMIN	Head: Finance		Continuous	5	3	4	3	5	3,8	4
	Complying with budget objectives of capital spending	ADMIN	Head: Finance		Continuous	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Monitoring	Effective Departmental communication , Attendance of meetings, Trainings.	ADMIN	Head: Finance		Continuous	5	3	4	3	5	3,8	4
	Capturing of leave forms to prevent losses for council.	ADMIN	Head: Finance		Continuous	5	3	3	2	5	3,3	3,6
INCOME	55% Payment percentage	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Delivery of 99% correct accounts	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Monthly closing within (10) working days after end of the month	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Enquiries answered within ten (10) days	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4



	Allocate all indigent subsidies - as per quarterly applications	Financial Services	Head: Finance		Quarterly	5	3	4	3	5	3,8	4
	Balance control accounts within (10) working days after month end	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Recover 100% of monies for clearance certificates	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
EXPENDITURE	100% invoices paid on time- within 30 days of invoice or statement.	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	All salaries and third party paid on time.	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Discounts 100% utilised	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Investment income according to best quotations	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4
	Month end within (10) working days after month end	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4

	Control accounts balanced within (10) working days after month end											
		Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4



PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
EXPENDITURE	Compile and submit to the Municipal Manager a report on the implementation of the supply chain management policy to be reported to the Council in accordance with the regulations	Financial Services	Head: Finance		Quarterly	5	3	4	3	5	3,8	4
INFORMATION TECHNOLOGY AND ASSET MANAGEMENT	98% Network support service	Financial Services	Head: Finance		Continuously	5	3	4	3	5	3,8	4
	98% Virus control on server	Financial Services	Head: Finance		Continuously	5	3	4	3	5	3,8	4
	Keep insurance claims up to date	Financial Services	Head: Finance		Continuously	5	3	4	3	5	3,8	4
	Updated and safeguarding of Back-ups	Financial Services	Head: Finance		Continuously	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
INFORMATION TECHNOLOGY AND ASSET MANAGEMENT	Implement and maintain complete asset register according to GRAP	Financial Services	Head: Finance		Continuously	5	3	4	3	5	3,8	4
FINANCIAL SERVICES	Financial Statements by 31 August 2014 and submitted to the Auditor -General	Financial Services	Head: Finance		31-Aug-14	5	3	4	3	5	3,8	4
	Fully implement GRAP	Financial Services	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4

	Draw up 2015/2016 budget within time frame -Draft budget by 31 March 2015 to council and final budget submitted to council by 31 May 2015	Financial Services	Head: Finance		31-May-15	5	3	4	3	5	3,8	4
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FINANCIAL SERVICES	Ensure that all correspondence marked out to the Financial segment receives attention within seven (7) working days after receipt from the Registration office.	Financial Services	Head: Finance		31-May-15	5	3	4	3	5	3,8	4
	Monthly reporting in terms of MFMA, DORA ,PT and NT and other legislative requirements.	Financial Services	Head: Finance		Continuous	5	3	4	3	5	3,8	4
	100% updated creditors database.	Financial Services	Head: Finance		Monthly	5	3	4	3	5	3,8	4

COMPILATION AND IMPLEMENTATION OF THE FOLLOWING POLICIES:	1.) Supply Chain Management policy	Financial Services	Head: Finance		Continuous	5	3	4	3	5	3,8	4
	2.) Revised Rates Policy	Financial Services	Head: Finance		31-May-15	5	3	4	3	5	3,8	4



PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
COMPILATION AND IMPLEMENTATION OF THE FOLLOWING POLICIES:	3.) MFMA Policies	Financial Services	Head: Finance		Continuous	5	3	4	3	5	3,8	4
	Budget in 2015/2016 Financial year to implement Strategic Planning session .	Financial Services	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4
	Maximum income from rates through valuations ensured.	Financial Services	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4
	100% Support for the Audit Committee	Internal Audit	Head: Finance		30-Jun-15	5	3	4	3	4	3,5	3,8
	Ensure that the recommendations in the External Audit report are successfully implemented.	Internal Audit	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4

	100% Finalisation of Internal Audit Queries.	Internal Audit	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4
	Report on the buildings completed during the previous financial year.	Planning and Development	Head: Finance		30-Jun-15	5	3	4	3	5	3,8	4
	Ensure IDP-BUDGET alignment	IDP-LED	Head: Finance		31-May-15	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
CAPITAL PROJECTS	Upgrading of roads - CARNAVON , Vanwyksvlei and Vosburg	Community & Social Services	Head:Finance		30-Jun-15	5	3	4	3	5	3,8	4
	Monitor expenditure /revenue and compare accumulated totals with approved budget amounts	Electrical Services	Head:Finance		Continuous	5	3	4	3	5	3,8	4
	Ensure true reflection of actual expenditure on all votes	Electrical Services	Head:Finance		Continuous	5	3	4	3	5	3,8	4
	Ensure all expenditure complies with the Council Pprocurement Policy.	Electrical Services	Head:Finance		Continuous	5	3	4	3	5	3,8	4

	Maintain and monitor metering equipment in such a manner that energy losses are minimised.	Electrical Services	Head:Finance		Continuous	5	3	4	3	5	3,8	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
CAPITAL PROJECTS	Ensure that all transactions are in compliance with MFMA					5	3	4	3	5	3,8	4
	Report any expected over expenditure to the Municipal Manager					5	3	4	3	5	3,8	4
	Report any expected loss of revenue to the Municipal Manager					5	3	4	3	5	3,8	4
REPORTING	Comply with Sec.72 of the MFMA	Executive & Council	Municipal Manager		15-Jan-15	5	3	4	3	5	3,8	4

Explore the possibilities of the institutional grants to assist in improving revenue enhancement, credit control, communication and other necessary systems	To investigate and report on how institutional grants can be used to enhance revenue credit control, communication and other systems in the municipality		Municipal Manager & CFO		30-Mar-15	5	3	4	3	5	3,8	4
Explore the possibilities of the institutional grants to assist in improving revenue enhancement, credit control, communication and other necessary systems	To investigate and report on how institutional grants can be used to enhance revenue credit control, communication and other systems on the municipality		Municipal Manager & CFO		30-Mar-15	5	3	4	3	5	3,8	4

3												
	Bi-monthly Council meetings with a 100% attendance	Executive & Council	Council		Bi-monthly	5	3	4	3	5	3,8	4
	Approval revised IDP Plans	Executive & Council	Council		31-May-15	5	3	4	3	5	3,8	4
	Approval of Budget 2015/2016	Executive & Council	Council		31-May-15	5	3	4	3	5	3,8	4
	Approval of the Annual Report 2013/2014	Executive & Council	Council		31-Jan-15	5	3	4		5	4	4,2
												4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson/Member Audit Committee	Panel Consolidated score	Consolidated Score
Performance Management	Implement Performance Management System	Executive & Council	Municipal Manager		31-Aug-14	5	3	4	3	5	3,8	4
Council Meetings	Resolutions of Council executed within 60 days	Executive & Council	Municipal Manager		Continuous	5	3	4	3	5	3,8	4
Alignment of the IDP	To ensure the alignment of the IDP objectives be reflected in the municipal budget	IDP-LED	Head: Finance		31-May-15	5	3	4	3	5	3,8	4
	To implement projects for which funding has been secured	IDP-LED	Chief Operations Manager		Continuous	5	3	4	3	5	3,8	4
	Draft IDP for approval by Council	IDP-LED	Head:Corporate Services		31-May-15	5	3	4	3	5	3,8	4



	Facilitate community meetings for Mayor per town	IDP-LED	Head:Corporate Services		Quarterly	5	3	4	3	5	3,8	4
	Compilation of Annual Report and submit to council	IDP-LED	Head:Corporate Services		31-Jan-15	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
The communication and implementation of the municipalities vision, mission and values to internal and external stakeholders and ensure the municipalities commitment in executing the vision.	To communicate the vision, mission and values to the staff of the municipality and obtain their commitment in executing the vision , mission and values i all their activities.	Corporate Services	Corporate Services		30-Nov-15	5	3	4	3	5	3,8	4
	To inform the community on the vision of the municipality	Corporate Services	Corporate Services		31 Decemeber 2014	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
	To monitor the upholding of the values of the municipality in all its programmes and activities	Corporate Services	Corporate Services		30-Jun-15	5	3	4	3	5	3,8	4
Explore and create procedures and structures to communicate with community structures	To develop and implement a communication policy			Corporate Services	31-Mar-15	5	3	4	3	5	3,8	4
	Establishment of new ward committees			Corporate Services	30-Nov-15	5	3	4	3	5	3,8	4
	To sustain and service the institutional needs of ward committees			Corporate Services	30-Jun-15	5	3	4	3	5	3,8	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY PROGRESS REPORT		FREQUENCY Self Score		MM	Clr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Develop programmes to include stakeholders in the activities of the municipalities	To develop programmes to include the community stakeholders in the activities of the municipality (Revenue enhancement, LED etc.)		Municipal Manager		31-Dec-14	5	3	4	3	5	3,8	4
Develop partnerships with the community based organisations to enhance to quality of life of the residents.	Explore and establish partnerships with community based organisations to develop the community		Municipal Manager		31-Dec-14	5	3	4	3	5	3,8	4

CORE MANAGERIAL COMPETENCIES (CMC) W De Bruin	√	WEIGHT	Self Score	Mayor Score	Audit Chairperson / Audit comm member	External Mayor Score	CLLR SCORE (AVG)	Panel Consolidated Score	Consolidated Score
Financial Management	compulsory	10	5	4	5	3	4,25	4,0625	4,25
People Management and Empowerment	compulsory	10	5	3	5	2	3,75	3,4375	3,75
Client Orientation and Customer Focus	compulsory	10	5	3	5	3	4	3,75	4
Strategic Capability and Leadership		10	5	3	5	3	4	3,75	4
Interpretation of and implementation within the legislative and national policy frameworks		10	5	3	5	3	4	3,75	4
Problem solving and analysis		10	5	3	5	3	4	3,75	4
Exceptional and dynamic creativity to improve the functioning of the municipality		10	5	4	5	3	4,25	4,0625	4,25
Knowledge of developmental local government		10	5	3	5	3	4	3,75	4
Knowledge of global and South African specific political, social and economic context		10	5	3	5	3	4	3,75	4
Competence in policy conceptualisation, analysis and implementation		10	5	4	5	3	4,25	4,0625	4,25
Total percentage	-	100%						#DIV/0!	#DIV/0!

MUNICIPAL MANAGER			
Municipality: Kareeberg Local Municipality Annual Performance Assessment Assessment Rating Calculator			
Name: W DE BRUIN Cycle: Jul-14 to Jun-15			
KPA	Weight	Rating	Score
BSD	20%	4,3	1,29
MT&ID	20%	4,2	0,42
LED	20%	4,2	0,21
MFV&M	20%	4,8	0,96
GG&PP	20%	4,3	0,86
CCR	Weight	Rating	Score
Financial Management	10 %	4,25	0,425
People Management and Empowerment	10 %	3,75	0,375
Client Orientation and Customer Focus	10 %	4	0,4
Strategic Capability and Leadership	10 %	4	0,4
Interpretation of and implementation within the legislative an national policy frameworks	10 %	4	0,4
Problem solving and analysis	10 %	4	0,4
Exceptional and dynamic creativity to improve the functioning of the municipality	10 %	4,25	0,425
Knowledge of developmental local government	10	4	0,4

						%					
					Knowledge of global and South African specific political, social and economic context	10 %	4	0,4			
					Competence in policy conceptualisation ,analysis and implementation	10 %	4,25	0,425			
100%					142	100 %			81		
KPA weight					80%	CCR weight					20%
KPA SCORE					114%	CCR SCORE					16%
FINAL SCORE										130%	

**PMS FINAL EVALUATION 2014/2015: CHIEF FINANCIAL OFFICER: PB ROSSOUW**

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	MAYOR	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
<b>1. Basic Service Delivery [BSD] 10</b>												
<b>2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION [MIDT] 10</b>												
<b>3. LOCAL ECONOMIC DEVELOPMENT [15]</b>												
<b>4. MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT [65]</b>												
<b>MONITORING</b>	Continuous monitoring of Departmental expenditure against budget	ADMIN	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Complying with budget objectives of capital spending	ADMIN	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Effective departmental communication- Attendance of meetings, trainings.	ADMIN	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	Capturing leave forms to prevent losses for council	ADMIN	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4



<b>INCOME</b>	55% Payment percentage	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Delivery of 99% correct accounts	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Monthly closing within (10) working days after month end.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Enquiries answered within ten (10) days	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	MAYOR	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
INCOME	Allocate all indigent subsidies - As per monthly applications	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Balance control accounts within (10) working days after month end.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Recover 100% of monies for clearance certificates.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
EXPENDITURE	100% invoices paid on time - within 30 days of invoice or statement.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	All salaries and third party payments paid on time	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Discounts 100% utilised	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4

Investment income according to best quotations	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
Month end within (10) working days after month end.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
Control accounts balanced within (10) working days after month end.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
EXPENDITURE	Compile and submit to the Municipal Manager a Report on the implementation of the supply chain management policy to be reported to the Council in accordance with the regulations.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3		
INFORMATION TECHNOLOGY AND ASSET MANAGEMENT	98% Network support service	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3
	98% Virus control on server	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3
	Keep insurance claims up to date	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Updated and safeguarding of Back-ups	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3

	Implement and Maintain complete asset register according to GRAP	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	MAY OR	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
FINANCIAL SERVICES	Financial Statements by 31 August 2015 and submitted to the Auditor-General	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	5	4	5	3	4,3	4
	Fully implement GRAP	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	Draw up 2016 / 2017 budget within time frame - Budget time frame by 31 August 15 - Draft budget by 31 March 16 to Council and final budget submitted to Council by 31 May 16	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
	Ensure that all correspondence marked out to the Financial Segment receives attention within seven (7) working days after receipt from the Registration office.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3

	Monthly reporting in terms of MFMA, DORA PT and NT and other legislative requirements	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOU S	5	3	4	3	3	3,3	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
FINANCIAL SERVICES	100% updated creditors database.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
COMPILATION AND IMPLEMENTATION OF POLICIES	1) Supply Chain Management policy	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	2) Revised Rates Policy	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	3) MFMA Policies	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	Budget in 2011/2012 Financial Year to implement Strategic Planning session strategies.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	Maximum income from rates through valuations ensured.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3



	100% Support for the Audit Committee.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
COMPILATION AND IMPLEMENTATION OF POLICIES	Ensure that the recommendations in the External Audit report is successfully implemented.	FINANCIAL SERVICES	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
	100% Finalisation of Internal Audit Queries.	Internal Audit	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Report on the buildings completed during the previous financial year.	Planning and Development	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
	To ensure the alignment of the IDP objectives be reflected in the municipal budget.	IDP-LED	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
CAPITAL PROJECTS	Upgrading of roads - Carnarvon, Vanwyksvlei and Vosburg.	Community & Social Service	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4

	Monitor expenditure/revenue and compare accumulated totals with approved budget amounts.	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
CAPITAL PROJECTS	Ensure true reflection of actual expenditure on all votes.	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Ensure all expenditure complies with the Council's Procurement Policy.	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	3	3	3	3	3
	Maintain and monitor metering equipment in such a manner that energy losses are minimised.	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	3	4	3	3,3	4
	Ensure that all transactions are in compliance with MFMA	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	4	3	3	3,3	4
	Report any expected over expenditure to the Municipal Manager	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4
	Report any expected loss of revenue to the Municipal Manager	ELECTRICITY SERVICE	HEAD: FINANCE		CONTINUOUS	5	3	4	4	3	3,5	4

PRIORITY	KPI	DEPARTMENT RESPONSIBILITY		PROGRESS REPORT FREQUENCY		Self Score	MM	MAY OR	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
EXPLORE THE POSSIBILITIES OF THE INSTITUTIONAL GRANTS TO ASSIST IN IMPROVING REVENUE ENHANCEMENT , CREDIT ONTROL , COMMUNICATI ON AND OTHER NECESARY SYSTEMS	To and report on how institutional grants can be used to enhance revenue credit control and other systems in the municipality		MM/CFO		30-Mar-15	5	3	4	3	3	3,3	4

4												
<b>REPORTING</b>	Comply with section 72 of the MFMA.		HEAD: FINANCE		30-May-15	5	3	4	3	3	3,3	4
<b>ALIGNMENT OF THE IDP TO THE BUDGET</b>	Ensure alignment of the IDP objectives reflects in the budget and that proper community consultation take place.		HEAD: FINANCE		30-May-15	5	3	4	4	3	3,5	4

CORE MANAGERIAL COMPETENCIES (CMC) PB ROSSOUW	√	WEIGHT	Self Score	MM Score	CIlr Score	External MM Score	Audit Chairperson	Panel Consolidated Score	Consolidated Score
Financial Management	<b>compulsory</b>	10	5	5	4	4	3	4	4,2
People Management and Empowerment	<b>compulsory</b>	10	5	5	3	4	4	4	4,2
Client Orientation and Customer Focus	<b>compulsory</b>	10	5	5	2	4	3	3,5	3,8
Strategic Capability and Leadership		10	5	5	2	4	3	3,5	3,8
Interpretation of and implementation within the legislative an national policy frameworks		10	5	5	3	4	4	4	4,2
Problem solving and analysis		10	5	5	2	4	4	3,75	4
Exceptional and dynamic creativity to improve the functioning of the municipality		10	5	5	3	4	4	4	4,2
Competence in policy conceptualisation, analysis and implementation.		10	5	5	3	4	4	4	4,2
Knowledge of Performance Management and reporting		10	5	5	3	4	4	4	4,2
Knowledge of more than one municipal field/discipline		10	5	5	2	4	4	3,75	4
Total percentage	-	<b>100%</b>						3,85	4,08

CHIEF FINANCIAL OFFICER									
Municipality: Kareeberg Local Municipality									
Annual Performance Assessment									
Assessment Rating Calculator									
Name: P.B. Rossouw									
Cycle: Jul-14 to Jun-15									
KPA	Weight	Rating	Score		CCR	Weight	Rating	Score	
BSD	10%	4	0,4		Financial Management	10%	4,2	0,42	
MT&ID	10%	4	0,4		People Management and Empowerment	10%	4,2	0,42	
LED	5%	4	0,2		Client Orientation and Customer Focus	10%	3,8	0,38	
MFV&M	65%	4	2,6		Strategic Capability and Leadership	10%	3,8	0,38	
GG&PP	10%	4	0,4		Interpretation of and implementation within the legislative an national policy frameworks	10%	4,2	0,42	
					Problem solving and analysis	10%	4	0,4	
					Exceptional and dynamic creativity to improve the functioning of the municipality	10%	4,2	0,42	
					Competence in policy conceptualisation, analysis and implementation.	10%	4,2	0,42	



					Knowledge of Performance Management and reporting	10%	4,2	0,42
					Knowledge of more than one municipal field/discipline	10%	4	0,4
100% 133,33333					100% 81,6			
KPA weight 80%					CCR weight 20%			
<b>KPA SCORE 107%</b>					<b>CCR SCORE 16%</b>			
<b>FINAL SCORE</b>					<b>123%</b>			

PMS FINAL EVALUATION 2014/2015: HEAD OF CORPORATE SERVICES: NJ VAN ZYL												
PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	MAYOR	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
1. Basic Service Delivery [BSD] 0												
2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION [MIDT] 70												
RECORDS MANAGEMENT	Ensure that all correspondence marked out to the Administration Segment receives attention within seven (7) working days after receipt from the Registration office.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4
	Incoming correspondence [letters, facsimiles, e-mail, memorandums].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4
	100% of all correspondence must be distributed to Officials.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4

	Securities programme – Input and filing of all contracts/ agreements [100%].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	4	3	3	3,25	3,6
	Promotion of Access to Information Act – Amend Manual / Handle requests [100%].	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3,2

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
RECORDS MANAGEMENT	Up to date policies systems, procedures, bylaws, contracts and agreements and clear office instructions in place and reviewed annually. Delegation manual in place.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4
	Effective advertising of bids.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6
	Recordkeeping and availability of applicable legislation.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6
	Maintenance of an effective record and registry system	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	4	3	3	3,4
HUMAN RESOURCES	Administration of Human Resource recruitment and selection.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3,2

	Effective management of Labour relations issues.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3,2
	Update of Skills Development Plan	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
WORKPLACE SKILLS PLAN	Oversee that training in terms of the Skills Development Plan is being implemented.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6
	Reclaim all monies due i.t.o. Skills Development Plan.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3,2
EMPLOYMENT EQUITY	Report on Employee Equity Plan and submission of report in terms of Legislation to Department of Labour.	ADMIN	Head: Corporate Services		Dept of Labour Schedule	5	3	2	3	3	2,75	3,2
COMMUNICATIONS	Development, implementation and Monitoring of an effective communication system - Section 6 of Act 32/2000 refers	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	4	3	3	3,4
ORGANOGRAM	Administration of Staff establishment and organograms reviewed for efficiency and effectiveness at least quarterly.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3,2

LOCAL LABOUR FORUM	Effective functioning of Labour- and Training forums. Regular meetings.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	4	3	3	3,4
	To deal with disciplinary Hearings.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	3	3	2,75	3.2

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Motivate and develop staff members to be well resourced and positive component to serve the community	To investigate ,report and implement a more conducive office environment which is more client orientated and customer friendly.	ADMIN	Head: Corporate Services		30-Jun-15	5	3	2	1	2	2	2,6
	Comply with all labour legislation	ADMIN	Head: Corporate Services		30-Jun-15	5	3	3	2	3	2,75	3,2



3. LOCAL ECONOMIC DEVELOPMENT [LED] 10												
Managing the implementation and monitoring the IDP review process.	To ensure that the development of the 5 year Integrated Development Plan of the Municipality is being conducted in terms of the guidelines stipulated in Chapter 5 of the Municipal Systems Act of 2000.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	2	3	3	2,75	3,2

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
Managing the implementation and monitoring the IDP review process.	To facilitate active and structured public participation during the drafting of the IDP Process.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	3	3,25	3,6
	To record the priority needs of all sectors of the community in the amended IDP document.	IDP-LED	Head: Corporate Services		31-Mar-15	5	3	4	3	3	3,25	3,6
Managing the drafting and review process of the LED Strategy of the municipality	Review LED Strategy	IDP-LED	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6

3,5

5.GOOD GOVERNANCE AND PUBLIC PARTICIPATION [GGPP] 20												
COUNCIL AND EXECUTIVE	Bi-monthly council meetings with a 100% attendance	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	4	4	3	3,5	3,8
	Approval of Revised IDP 2015/2016	Executive and Council	Head: Corporate Services		31-Mar-15	5	3	4	4	3	3,5	3,8
	Approval of Budget 2015/2016	Executive and Council	Head: Corporate Services		30-May-15	5	3	4	3	3	3,25	3,6
	Approval of Annual report 2013/2014	Executive and Council	Head: Corporate Services		31-Jan-15	5	3	4	3	3	3,25	3,6
Performance Management	Implement Performance Management System	Executive and Council	Head: Corporate Services		31-Aug-14	5	3	2	4	3	3	3,4
IDP Alignment	Align budget to the IDP	Executive and Council	Head: Corporate Services		30-May-15	5	3	4	4	3	3,5	3,8

	Approval of draft IDP BY Council	Executive and Council	Head: Corporate Services		31-Mar-15	5	3	4	4	3	3,5	3,8
	Ensure community meetings with the Mayor	Executive and Council	Head: Corporate Services		Quarterly	5	3	3	3	3	3	3,4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairperson Audit Committee	Panel Consolidated score	Consolidated Score
	Compilation and adoption of Annual report	Executive and Council	Head: Corporate Services		31-Jan-15	5	3	3	3	3	3	3,4
The communication and implementation of the municipalities vision ,mission and corporate values to the internal as well as external stakeholders and ensure the municipality executing the vision.	Communication of the vision, mission and values to the staff and ensure the executing thereof.	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4
	Inform the community of the IDP of the municipality	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	3	3	3	3	3,4
	To monitor the upholding of the values of the municipalities in all its programmes and activities	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	2	4	3	3	3,4
	Develop and implement a communication policy	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	3	4	3	3,25	3,6

		Executive and Council	Head: Corporate Services									
	Establishment of ward committees				30-Jun-15	5	3	3	3	3	3	3,4
	To sustain and service the institutional needs of the ward committees	Executive and Council	Head: Corporate Services		30-Jun-15	5	3	2	2	3	2,5	3
												3,5

CORE MANAGERIAL COMPETENCIES (CMC) NJ Van Zyl	√	WEIGHT	Self Score	MM Score	CIlr Score	External MM Score	Audit Chairperson	Panel Consolidated Score	Consolidated Score
Financial Management	compulsory	10	5	5	3	4	3	3,75	4
People Management and Empowerment	compulsory	10	5	5	2	4	4	3,75	4
Client Orientation and Customer Focus	compulsory	10	5	5	2	4	4	3,75	4
Strategic Capability and Leadership		10	5	5	2	4	3	3,5	3,8
Interpretation of and implementation within the legislative an national policy frameworks		10	5	5	3	4	4	4	4,2
Problem solving and analysis		10	5	5	2	4	4	3,75	4
Exceptional and dynamic creativity to improve the functioning of the municipality		10	5	5	3	4	3	3,75	4
Competence in policy conceptualisation, analysis and implementation.		10	5	5	3	4	4	4	4,2
Knowledge of Performance Management and reporting		10	5	5	2	4	4	3,75	4
Knowledge of more than one municipal field/discipline		10	5	5	2	4	3	3,5	3,8
Total percentage	-	100%						#DIV/0!	#DIV/0!

<b>Municipality: Kareeberg Local Municipality</b> <b>Annual Performance Assessment</b> <b>Assessment Rating Calculator</b>								
<b>Name: NJ Van Zyl</b> <b>Cycle:</b> Jul-14 to Jun-15								
<b>KPA</b>	<b>Weight</b>	<b>Rating</b>	<b>Score</b>		<b>CCR</b>	<b>Weight</b>	<b>Rating</b>	<b>Score</b>
BSD	0%	0	0		Financial Management	10%	4	0,4
MT&ID	70%	3,3	2,31		People Management and Empowerment	10%	4	0,4
LED	10%	3,5	0,35		Client Orientation and Customer Focus	10%	4	0,4
MFV&M	0%	0	0		Strategic Capability and Leadership	10%	3,8	0,38
GG&PP	20%	3,5	0,7		Interpretation of and implementation within the legislative and national policy frameworks	10%	4,2	0,42
					Problem solving and analysis	10%	4	0,4
					Exceptional and dynamic creativity to improve the functioning of the municipality	10%	4	0,4
					Competence in policy conceptualisation, analysis and implementation.	10%	4,2	0,42
					Knowledge of Performance Management and reporting	10%	4	0,4
					Knowledge of more than one municipal field/discipline	10%	3,8	0,38



100%	112	100%	80
KPA weight	80%	CCR weight	20%
<b>KPA SCORE</b>	<b>90%</b>	<b>CCR SCORE</b>	<b>16%</b>

**PMS FINAL EVALUATION 2014/2015: CHIEF OPERATIONS MANAGER: APF VAN SCHALKWYK**

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	MAYOR	External MM	Chairpers on Audit Committee	Panel Consolidated score	Consolidated Score
<b>1. Basic Service Delivery [BSD] 80</b>												
<b>BUILDING MAINTENANCE</b>	To provide maintenance to municipal buildings * 80% to be reacted within 2 hours * 100% to be safeguarded on same day * 50% to be completed within two weeks	Planning and Development	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
	To implement projects for which funding has been secured.	IDP-LED	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
<b>ENVIRONMENTAL SERVICES</b>	To ensure that all procedures are followed with the pounding of animals and that the	Health	Chief Operations Manager			5	3	3	3	3		

	register is kept up to date.			Continuous						3	3,4
	To buy a casket through contractor for pauper burials immediately after notification of the case.	Cemeteries & Crematoria	Chief Operations Manager	Continuous	5	4	3	3	3	3,3	3,6
	Annual inspection of the cemeteries to determine the availability of space in cemeteries.	Cemeteries & Crematoria	Chief Operations Manager	Continuous	5	4	3	3	3	3,3	3,6
	Managing maintenance of cemeteries.	Cemeteries & Crematoria	Chief Operations Manager	Continuous	5	4	3	3	3	3,3	3,6

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairpers on Audit Committe e	Panel Consolidat ed score	Consolidated Score
Fire Brigade and Disaster Management	Administer of a Disaster Management Plan	Public Safety	Chief Operations Manager		Continuous	5	3	2	4	4	3,3	3,6
	Administerin g of Fire equipment.	Public Safety	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
Swimming Pool	Keep Municipal Swimming Pool clean at all times	Sport & Recreation	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
SOLID WASTE	The removal of domestic waste at all residences in all residential areas once per week.	Waste Management	Chief Operations Manager		Continuous	5	3	3	3	4	3,3	3,6
	The dumping of all waste at the waste sites and administering	Waste Management	Chief Operations Manager			5	3	3	3	2		

	the maintenance of the dumping site.				Continuous						2,8	3,2
	Monitor - Abattoir-waste	Waste Management	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
<b>SEWERAGE PURIFICATION</b>	Administering the operations of the oxidation ponds in such a way that permit conditions are satisfied.	Waste Water Management	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
<b>SEWERAGE SERVICES</b>	Administer the sewerage tank removal, so that a standard service can be provided to all clients.	Waste Water Management	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Cllr	External MM	Chairpers on Audit Committee	Panel Consolidated score	Consolidated Score
SEWERAGE SERVICES	Manage the operations of the network including the removing of blockages within 36 hours.	Waste Water Management	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6
	Attend to major washaways of roads within 24h of notification.	Road Transport	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
	The efficient and effective management of maintenance of Storm-water infrastructure and assets * 7 days reaction to complaint * 14 days reaction to letters and corresponde	Road Transport	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6

	nce											
<b>INSPECTION OF VEHICLES</b>	Overseen that a maximum of 45 min [handling time] per vehicle are spend, but within the framework of SABS Practice Code 0216 when opened.	Traffic Services	Chief Operations Manager		Continuous	5	3	2	4	2	2,8	3,2
	To manage the SABS Inspectorate's requirements 100%	Traffic Services	Chief Operations Manager		Continuous	5	3	2	4	2	2,8	3,2
<b>WATER SERVICES</b>	Water control and management – breaks and losses – daily, weekly and monthly.	<b>WATER SERVICES</b>	Chief Operations Manager		Continuous	5	3	3	3	2	2,8	3,2

PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairpers on Audit Committee	Panel Consolidated score	Consolidated Score
WATER SERVICES	Water breaks must be repaired within twelve (12) hours after break has been reported.	WATER SERVICES	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
	Managing total water supply system to ensure sufficient water provision.	WATER SERVICES	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6



	Inspection of town to identify faults for entry onto waterworks programmes – on-going	<b>WATER SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
	Review and submit a Water Services Development Plan	<b>WATER SERVICES</b>	Chief Operations Manager		Continuous	5	3	3	4	2	3	3,4
<b>ELECTRICITY</b>	Keep statistics – on-going.	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6
	Application of relevant legislation – on-going	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6
	Provide quotations for new electricity connections within ten (10) days where existing network is being used, and within thirty (30) days where extensions must be	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4

	done											
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairpers on Audit Committee	Panel Consolidated score	Consolidated Score
ELECTRICITY	Repair power failures within the following times:	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
	(a) 50% within 1,5 hours	ELECTRICITY SERVICES	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
	(b) 60% within 3,5 hours	ELECTRICITY SERVICES	Chief Operations Manager			5	3	2	3	3		

				Continuous						2,8	3,2
(c) 90% within 7,5 hours	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
(d) 98% within 24 hours	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
Maintain a 24 hour electricity emergency service.(exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
Test electricity meters - All meter accuracy queries (exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
Planned electricity interruptions on overhead networks.(exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2

	Planned electricity interruptions on underground networks.(exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
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PRIORITY	KPI	DEPARTMENT	RESPONSIBILITY	PROGRESS REPORT	FREQUENCY	Self Score	MM	Clr	External MM	Chairpers on Audit Committee	Panel Consolidated score	Consolidated Score
ELECTRICITY	Notice of planned electricity interruptions to consumers (exl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	3	3	2,8	3,2
	Customer complaints handled. (ecl. Eskom)	<b>ELECTRICITY SERVICES</b>	Chief Operations Manager		Continuous	5	3	2	4	3	3	3,4
	Manage maintenance all electrical distribution machinery and mechanical	<b>ELECTRICITY SERVICES</b>				5	3	2	4	3		

	equipment. (exl. Eskom)		Chief Operations Manager		Continuous							3	3,4
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2												
Technical Services	Managing of personnel - Training in capacity building and legislation.	Other	Chief Operations Manager		Continuous	5	3	2	4	2	2,8	3,2
	Manage the maintenance of the municipal vehicles fleet and equipment.	Other	Chief Operations Manager		Continuous	5	3	3	4	3	3,3	3,6
												3,39

3. LOCAL ECONOMIC DEVELOPMENT [LED] 0												
4. MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT [MFVM] 0												
GOOD GOVERNANCE AND PUBLIC PARTICIPATION [GGPP] 10												
Technical Services	Availability figure for key equipment - 50%-60%	Other	Chief Operations Manager		Continuous	5	3	3	3	3	3	3,4
	Complete projects within specifications and budget. Monthly progress vs. expenditure	Other	Chief Operations Manager		Continuous	5	3	3	3	4	3,3	3,6

3,5

CORE MANAGERIAL COMPETENCIES (CMC) APF Van Schalkwyk	√	WEIGHT	Self Score	MM Score	Mayor	External MM Score	Audit Chairperson	Panel Consolidated Score	Consolidated Score
Financial Management	compulsory	10	5	5	4	4	4	4,25	4,4
People Management and Empowerment	compulsory	10	5	5	2	4	4	3,75	4
Client Orientation and Customer Focus	compulsory	10	5	5	2	4	3	3,5	3,8
Strategic Capability and Leadership		10	5	5	3	4	5	4,25	4,4
Interpretation of and implementation within the legislative an national policy frameworks		10	5	5	3	4	3	3,75	4
Knowledge of Global and South African specific political,social and economic context		10	5	5	2	4	3	3,5	3,8
Exceptional and dynamic creativity to improve the functioning of the municipality		10	5	5	3	4	5	4,25	4,4
Competence in policy conseptualisation, analysis and implementation.		10	5	5	3	4	5	4,25	4,4
Interpretation of and implementation within the legislative an national policy frameworks		10	5	5	3	4	4	4	4,2
Knowledge of more than one municipal field/discipline		10	5	5	3	4	4	4	4,2
Total percentage	-	100%						#DIV/0!	#DIV/0!

Chief Operations Manager																																																																																																					
<b>Municipality: Kareeberg Local Municipality</b> <b>Annual Performance Assessment</b> <b>Assessment Rating Calculator</b>																																																																																																					
<b>Name: APF Van Schalkwyk</b> <b>Cycle:</b> Jul-14 to Jun-15																																																																																																					
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100%	113,73333	100%	83,2
KPA weight	80%	CCR weight	20%
<b>KPA SCORE</b>	<b>91%</b>	<b>CCR SCORE</b>	<b>17%</b>
<b>FINAL SCORE</b>			<b>108%</b>

NAME	DEPARTMENT	FINAL SCORING ACHIEVED	PERFORMANCE BONUS PERCENTAGE
W. De Bruin	Municipal Manager	130	5%
P.B. Rossouw	Chief Financial Officer	123	0%
N.J. Van Zyl	Manager Corporate Services	106	0%
A.P. Van Schalkwyk	Chief Operations Manager	108	0%

## **7. GENERAL RECOMMENDATIONS**

The following recommendations are made to improve the municipality's Performance Management System.

- 9.1. All KPI'S should be developed in accordance with the SMART principle concept and relevance to the municipalities service delivery imperatives.
- 9.2. That all quarterly assessment be conducted according to MPR prescriptions.
- 9.3. Municipal support and assist Evaluation panel and honour evaluation sessions.
- 9.4. A session n be conducted to develop clear Key performance indicators and align it municipal predetermined objectives and IDP.

## **8. CONCLUSION AND RECOMMENDATION TO COUNCIL**

Council approves the Performance Evaluation report and that no performance bonuses be paid out due to non compliance with the Municipal Performance regulation 2006.